

**Village of Somers  
7511 12th Street  
Somers, WI 53171**

**Village Board Meeting  
Agenda  
Tuesday, May 26, 2026  
5:30 p.m.**

<b>Village Board Meeting:</b>	
<b>Item #</b>	
1	Call to order
2	Pledge of Allegiance
3	Consent and Approval of Minutes of Regular meeting on May 12th, Vouchers dated May 14 <sup>th</sup> and May 21 <sup>st</sup> .
4	Correspondence: None
5	Citizens Comments
6	President and Trustee Comments
7	Action on proposed Resolution No. 2026-013, Authorizing Submittal of CMAR Report to the Wisconsin DNR
8	Action on Change Order #1 for the 12th Street Watermain Project to Replace Bid Set Drawings with the Construction Set Dated 3-17-2026
9	Motion to approve pay request from PTS Contractors, Inc., for the 12 <sup>th</sup> Street Water Main Project in the amount of \$604,027.10.
10	Action on proposed Resolution 2026-015 to amend the 2026 Capital Improvement Plan (CIP) to assign \$30,575 of the budgeted 2026 Paving Project to the Stormwater fund.
11	Action on Village Board Pilot Meeting Schedule: June – August 2026
12	Motion to adopt Resolution 2026-016, Urging the State of Wisconsin to Enact a Sustainable Transportation Funding Solution
13	Motion to adopt Village Board Ordinance 2026-002, Worthless Payment Charge; Overpayments
14	Motion to approve order and installation of a keyswitch to the basement elevator from Schindler Elevator Corporation for \$3,661.62.
15	Motion to approve application for Class “B” (Picnic) Beer License from Friends of Hawthorn Hollow, located at 880 Green Bay Road for their Pike

	River Benefit Concert Series on June 12th, July 10th, August 7th and September 25th, and requests to waive fees.
16	Action on Operator's Licenses: Dolton Dupler
17	Adjourn

I hereby certify that as the designee of the chief elected official of the Village of Somers, I posted this notice of the May 26<sup>th</sup> Village Board Meeting & Agenda in 1 public place & on the Village website.

Dated this 22<sup>th</sup> day of May 2026

Wendy Burnette, Clerk-Treasurer

Requests from person with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at 262-859-2822 with as much notice as possible. **Notice is hereby given that members of the Village Board may participate telephonically. Notice is hereby given that members of the Town Board may be in attendance for the sole purpose of gathering information. A quorum may be present. However, no Board action will be taken.**

**Village of Somers  
Proceedings from the Regular Board Meeting May 12, 2026**

President Stoner called the meeting to order at 5:30 p.m.

President Stoner led the Pledge of Allegiance.

Present: President Stoner, Trustees Karl Ostby, Ben Harbach, Joe Smith and Trustee Aupperle. Trustee Fredrick appeared virtually and Trustee Nelson was excused. Also present: Administrator Jim Hurley, Clerk/Treasurer Wendy Burnette, Assistant Administrator Kevin Poirier and Chief Andersen.

**Consent and Approval of Minutes of Regular meetings on April 28, Vouchers dated April 30 and May 7, & April ACH Payments, March Investment Statements**

Trustee Smith moved to approve Minutes of Regular meetings on April 28, Vouchers dated April 30 and May 7, & April ACH Payments, March Investment Statements

Seconded by Trustee Ostby

Motion carried. 6-0 vote

**Correspondence: None**

**President and Trustee Comments**

Trustee Ostby stated two items for consideration. First, he requested revisiting the idea of holding one Board meeting per month instead of two, suggesting it be considered as a summer-long trial period, and asked that the topic be placed on the next work session agenda.

Second, regarding the Maplecrest project, he expressed appreciation for Trustee Nelson (who was not present), noting that she was successful in securing an increase in the proposed square footage for duplex units from what had originally been proposed. He characterized this change as a positive and constructive improvement to the project.

President Stoner reported on prior discussion regarding the gravel road on 7th Place. He stated that Public Works was asked to calculate the cost to pave the road, and the estimate was approximately \$21,673.32 per homeowner. He noted that there are four homeowners on the road and indicated they would be responsible for the cost if they choose to proceed with paving.

He further stated that he had spoken at length with Jon Cameron from “Ehlers” (the Villages financial advisor), who reportedly expressed concerns about proceeding with the Safer grant. He stated they advised that it was not a good financial decision and suggested that accepting it could create significant long-term financial strain, referencing the Village will be broke by 2029. He also stated that their advice was to decline the grant and “give it back.”

## **Citizen Comments**

Administrator Hurley read aloud the rules that were to be followed during public comments.

### **J. Michael McTeruan, 6633 Green Bay Road**

Mr. McTeruan addressed the Board regarding the proposed land-in-trust acquisition application submitted by the Menominee Tribe to the Bureau of Indian Affairs (BIA). He stated that, to his knowledge, the Village of Somers did not receive notice of the environmental assessment, comment periods, or Section 20 consultation notices that were reportedly provided to surrounding municipalities. He encouraged the Village to submit comments to the BIA regarding the proposal.

Mr. McTernan expressed concerns regarding the traffic impact analysis associated with the proposed casino development near the Interstate 94 and Highway 50 corridor. He questioned assumptions that a majority of traffic would avoid the Highway 50 interchange and instead utilize alternate routes. He stated that existing traffic congestion in the area is already significant and that additional casino traffic could worsen conditions.

He also raised concerns related to stormwater management and flooding within the Des Plaines River watershed area, noting that the proposed site is heavily developed with pavement and rooftops. He stated that he believed additional analysis and planning regarding drainage and environmental impacts should be conducted.

Mr. McTernan further commented that the proposed development was incompatible with the surrounding residential and rural character of the area, citing ongoing and planned housing developments nearby. He expressed concern regarding potential impacts on Village services, including police and fire protection, as well as other community impacts. He also noted that, if the land were taken into trust, the property would not be subject to local property taxation.

### **Ted Terletzky, 9015 12<sup>th</sup> Street**

Mr. Terletzky addressed the Board with concerns related to the MasterCraft (Bella Terra subdivision) development on Highway E. He stated that he was reviewing the project's approval history following earlier Planning Commission proceedings and a letter submitted on January 29 by Nancy Washburn on behalf of MasterCraft to county staff.

In the letter, it was indicated that the Bella Terra concept plan had been moved forward by the Plan Commission on December 8, 2025. He stated he reviewed the December 8 agenda, supporting packet materials, and meeting minutes and did not find any reference to MasterCraft or the Bella Terra project. Based on this, he questioned how the letter could reference that specific meeting and action.

He raised concerns about whether the reference could indicate a potential procedural issue, including the possibility of an Open Meetings Law violation if discussions or direction occurred

outside of a properly noticed public meeting. He also raised alternative explanations, including possible miscommunication, inaccurate referencing of dates, or whether the letter may contain an error.

He requested that the Board investigate the matter, review any relevant public records or communications, and determine how the referenced Planning Commission action was represented in correspondence. He further emphasized the importance of transparency and stated that clarification was necessary to address public perception and maintain confidence in the process.

### **Guy Santelli, 1910 8<sup>th</sup> Place**

Mr. Santelli addressed the Board regarding agenda items 9 and 10.

On item 10, the Safer Act grant, he stated support for the Board's motion to approve it but expressed concern about long-term financial impacts, noting a desire to avoid future fiscal strain. He suggested that alternative funding approaches could be considered, including potentially returning to a referendum in the future after additional staffing cost data is available from the Fire Chief. He also suggested that new ordinances could be implemented to help recoup costs associated with ongoing development and subdivision activity.

On item 9, he expressed opposition and concern regarding continued residential development density, referencing plans that include approximately 287 single-family homes and multiple duplex units. He questioned the appropriateness of lot sizes and setbacks, particularly regarding duplexes on narrow lots, and expressed concern that proposed setbacks may result in limited separation between structures. He compared the density to other developments and stated his belief that the design contributes to overcrowding.

He further raised concerns about public safety impacts, particularly fire risk and emergency response challenges associated with closely spaced housing. He argued that increased residential development places additional strain on fire and police services and questioned whether current planning standards adequately account for those impacts.

### **Motion to award bid received for the 2026 Roadway Improvements Program (ValleyView Subdivision) to Payne & Dolan in the amount of \$571,571.00**

Trustee Aupperle moved to approve bid for 2026 Roadway Improvements Program (ValleyView Subdivision) to Payne & Dolan in the amount of \$571,571.00

Seconded by Trustee Harbach

Trustee Harbach asked if there was a reason behind the duplicate number 571 and 571. Superintendent Sullivan said no it was just the number they came back with.

President Stoner asked what the budget amount was. Superintendent stated it was \$779,000. Trustee Ostby stated that he would like to hold off on approving the funding sources at this time.

Motion carried. 6-0 vote

**Motion to approve proposed amendment to the 2026 Capital Improvement Plan (CIP) funds for the purchase of new pumps and delay the “super flush” project**

Trustee Aupperle moved to approve amendment to the 2026 Capital Improvement Plan (CIP) funds for the purchase of new pumps and delay the “super flush” project

Seconded by Trustee Harbach

Trustee Harbach asked about the cause of increased infiltration at the lift station and why extra assistance, including a vacuum truck, was needed.

Utility Manager Josh Fugate explained that infiltration is likely coming from underground pipe issues such as failed joints or seals, though sump pump connections were also considered and ruled out during a 2025 inspection in the Eaglewood area. He said the most reliable way to identify the issue would be to televise the sewer lines.

He noted that unusually heavy rainfall in April (about 8–9 inches) greatly increased inflow and worsened the problem. He added that the system struggled under these conditions but would likely have handled the flow better with proposed pump upgrades in place. Because of the overload, staff had to use a vacuum truck to help manage the system.

Motion carried 6-0 vote

**Motion to approve Development Agreement subject to approval of final plans by the Village Engineer, conditions outline in the Zoning memo dated Jan. 5, 2026, final Declarations, and the final plat by the Village Board**

Trustee Ostby moved to approve Development Agreement subject to approval of final plans by the Village Engineer, conditions outline in the Zoning memo dated Jan. 5, 2026, final Declarations, and the final plat by the Village Board.

Administrator Hurley stated that the agenda packet had been amended. He noted that he had been out of the office on Thursday and Friday and had limited time to work on the item, but had been coordinating with Ken Frank.

He reported that in the most recent amended packet, changes were made to the minimum square footage requirements for duplex units to ensure compliance with R-5 zoning standards. He stated that the single-story duplex requirement is now 1,000 square feet of finished area. For two-story duplex units, the first floor minimum is 800 square feet with a total minimum of 1,500 square feet. He concluded that both standards now meet zoning code requirements.

Seconded by Trustee Aupperle

Motion carried. 6-0 vote

**Motion to accept the FEMA SAFER Grant for 8 additional Firefighter / EMS positions and amend the 2026 Budget accordingly**

Trustee Aupperle moved to accept the FEMA SAFER Grant for 8 additional Firefighter / EMS positions and amend the 2026 Budget accordingly

Seconded by Trustee Ostby

President Stoner stated that he had recently met with the Village's financial advisors for over an hour regarding the Safer Grant and the proposal to add eight firefighters. He reported that, based on financial projections provided by the advisors, the Village would experience a significant deficit by the end of 2029 if the staffing increase is implemented.

He stated that, in the advisors' opinion, the Safer Grant should be returned and that the only viable long-term option to address funding needs would be another referendum, noting that a previous referendum had been rejected by voters. He expressed concern that the Village is heading toward a serious financial shortfall and indicated that additional financial information would be forthcoming in future meetings.

Trustee Harbach thanked the Fire Chief and the Fire Department for their efforts in pursuing the SAFER Grant, noting that such grants are difficult to obtain and expressing appreciation for their work.

He stated that when cost information was initially presented, the Board considered placing the issue to referendum so residents could decide. He noted that a referendum was held, the costs and tax impacts were presented to the public, and the measure was ultimately rejected by a 60–40 vote.

He stated that, as an elected official, he feels obligated to follow the will of the voters and therefore cannot support the SAFER Grant at this time. He reiterated respect for the department's needs and efforts but concluded that he would align his position with the outcome of the referendum and the residents' decision. He also said the Village took this referendum seriously as we spent over \$100,000 to make sure the citizens were informed.

Trustee Ostby stated that during Ehlers' prior presentation, he believed the dollar amount of the SAFER Grant was underestimated, noting that approximately one year of funding may not have been fully included in the analysis. He stated that, in his view, this may have overstated the long-term financial impact, and he was not aware that the figures had been corrected.

He acknowledged, however, that after the grant period ends—particularly after two years—the Village would not be able to sustain the cost of eight additional firefighters based on the current tax base.

He stated that possible next steps could include pursuing a retention grant as a follow-up funding option and, if necessary, holding another referendum to seek voter approval for continued

staffing levels. He also noted that if such efforts are not successful, staff reductions may need to be considered.

Trustee Fredrick stated that he appreciates the citizen comments received on the SAFER Grant discussion and emphasized that elected officials must listen to and consider the voice of residents when making decisions. He noted that the Board's responsibility is to make decisions that support and improve the lives of citizens.

He stated that, while difficult decisions will be required, the Village cannot continue with the current status quo regarding fire department staffing and operations. He expressed concern about the department functioning as a "training ground," noting that paid-on-call firefighters often leave after being trained, which he views as a recurring challenge.

He also referenced ongoing residential development and increasing service demands, stating that additional housing growth and potential large-scale developments, such as a casino with mutual aid responsibilities, will further increase pressure on emergency services. He stated that current staffing levels are already strained and that additional support is needed for fire personnel.

He acknowledged the results of the referendum (60–40) but stated that he believes there is still a responsibility to ensure adequate public safety coverage despite that outcome. He concluded that, for these reasons, he will continue to support the SAFER Grant proposal.

Trustee Aupperle Yes, Trustee Ostby Yes, Trustee Harback No, Trustee Smith Yes, Trustee Fredrick Yes, President Stoner No. Motion carried. 4-2 Vote

**Motion to approve the Site Plan Review and Exterior Fenestration, Richard J Investments LLC, 2402 16th Pl., Kenosha, WI 53140 (Owner); Doug Anderson, subject to a Developer's Agreement with the Village of Somers**

Trustee Harbach moved to approve Site Plan Review and Exterior Fenestration, Richard J Investments LLC, 2402 16th Pl., Kenosha, WI 53140 (Owner); Doug Anderson, Parcel 82-4-222-093-0461. For information purposes, this is at the end of 87th Avenue, near Shoreland Lutheran High School.

President Stoner stated that he wanted to note that the motion should also include approval contingent upon whether a DNR stormwater permit is required. He stated that the Village had contacted the DNR for clarification, as there was currently some uncertainty regarding permit requirements.

Trustee Harbach then referenced comments from the planner contained on page 99 of the packet, specifically emphasizing the importance of adhering to lot lines and the areas surrounding the buildings in accordance with the surveyor's maps. He stated that the planner had underlined the issue, indicated its significance, and stressed that the builder and developer need to be especially mindful of complying with those requirements. He added that the matter had also been discussed during the work session with the developer.

Trustee Aupperle asked why this developer didn't need to put in sewer and water. Administrator Hurley stated that he reviewed the ordinance regarding mandatory utility hookups and noted that connections are only required if deemed "feasible" by the utility. He explained that this does not automatically require all new construction to connect to municipal water service.

He stated that he could not comment on how the 12th Street water main issue had been handled in the past but noted that the former Village attorney had written a memo on the matter and that he had deferred to Chief Anderson regarding previous discussions.

He explained that the question of feasibility is open to interpretation and stated that extending water service to the proposed seven units would require a substantial infrastructure extension. He added that he was not aware of any ordinance requirement mandating that extension.

He concluded by stating that if the Village Board wishes to require the connection, he could consult with the Village engineer to determine what the process would involve.

Seconded by Trustee Smith

Motion carried. 6-0 vote

**Motion to approve mailing signed letter to US Senator Ron Johnson's Regional Director Paul Truess in support of legislation granting Somers and other municipalities a unique ZIP Code.**

Trustee Harbach moved to approve mailing signed letter to US Senator Ron Johnson's Regional Director Paul Truess in support of legislation granting Somers and other municipalities a unique ZIP Code

Trustee Harbach mentioned he wrote up a letter, and it was put on the Village's letterhead if anyone cares to sign it.

Seconded by Trustee Fredrick

Motion carried. 6-0 vote

**Action on Operator's Licenses: Carla Molinaro, Tien Hoang Minh Vo, Tierra Power, Hailie Carter, Samarah Carter, Lisa Bowling, Jeremy Iversen, Barbara Algiers, and Audrey Kessler**

Trustee Fredrick moved to approve Operator's Licenses: Carla Molinaro, Tien Hoang Minh Vo, Tierra Power, Hailie Carter, Samarah Carter, Lisa Bowling, Jeremy Iversen, Barbara Algiers, and Audrey Kessler

Seconded by Trustee Harbach

Motion carried. 6-0 vote

**Motion to Adjourn**

Trustee Harbach moved to adjourn at 6:12pm

Seconded by Trustee Aupperle

Motion carried. 6-0 vote

These minutes are a draft and have not been approved by the Village Board. Wendy Burnette  
Clerk/Treasurer

05/14/2026 09:18 AM  
 User: HKRUK  
 DB: Somers

CHECK REGISTER FOR VILLAGE OF SOMERS  
 CHECK DATE FROM 05/14/2026 - 05/14/2026

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank POOL POOLED CASH					
05/14/2026	POOL	326(E)	SAMSMC	SAM'S CLUB MC/SYNCR	31.84
05/14/2026	POOL	66218	AMEROUTFIT	AMERICAN OUTFITTERS LTD	80.00
05/14/2026	POOL	66219	HOP001	ANDREA & ORENDORFF LLP	6,934.33
05/14/2026	POOL	66220	BAXTER	BAXTER & WOODMAN INC	35,121.70
05/14/2026	POOL	66221	AMOCO	BP KENOSHA TRAVEL PLAZA LLC	3,230.35
05/14/2026	POOL	66222	SPECTRUM	CHARTER COMMUNICATIONS	139.98
05/14/2026	POOL	66223	ECSMIDWEST	ECS MIDWEST LLC	2,050.00
05/14/2026	POOL	66224	UHS002	FROEDTERT SOUTH INC-OCC MED	216.00
05/14/2026	POOL	66225	MCDON001	MCDONALD OVERHEAD DOOR INC	7,075.00
05/14/2026	POOL	66226	MEN001	MENARDS INC - RACINE	88.93
05/14/2026	POOL	66227	REFUND UB	SCS PIKE CREEK	339.84
05/14/2026	POOL	66228	STAFFORD	STAFFORD ROSENBAUM LLP	2,490.00
05/14/2026	POOL	66229	STAPLEAD	STAPLES	105.71
05/14/2026	POOL	66230	THELAKES	THE LAKE OF RACINE	11,077.70
05/14/2026	POOL	66231	UNINS	UNEMPLOYMENT INSURANCE	11.56
05/14/2026	POOL	66232	VANSCOY	VAN SCOYOC ASSOCIATES	1,000.00
05/14/2026	POOL	66233	VONBRIES	VON BRIESEN & ROPER SC	2,120.00
05/14/2026	POOL	66234	HANEY	WILLIAM HANEY	50.00
05/14/2026	POOL	66235	WISDNR	WISCONSIN DNR	220.13
05/14/2026	POOL	66236	WIHUMANE	WISCONSIN HUMANE SOCIETY	942.64

POOL TOTALS:

Total of 20 Checks:	73,325.71
Less 0 Void Checks:	0.00
Total of 20 Disbursements:	73,325.71

05/21/2026 08:40 AM  
 User: HKRUK  
 DB: Somers

CHECK REGISTER FOR VILLAGE OF SOMERS  
 CHECK DATE FROM 05/21/2026 - 05/21/2026

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank POOL POOLED CASH					
05/21/2026	POOL	327 (E)	KWIKTRIP	KWIK TRIP INC	3,946.96
05/21/2026	POOL	328 (E)	WID002	WI DEPT OF JUSTICE	126.00
05/21/2026	POOL	66237	ABEDNEGO	ABEDNEGO FIRE PROTECTION LLC	665.00
05/21/2026	POOL	66238	BTM001	BOUND TREE MEDICAL LLC	1,057.90
05/21/2026	POOL	66239	AMERCLIMB	CHARLES N ANGUS	3,650.00
05/21/2026	POOL	66240	COLUMNS	COLUMN SOFTWARE PBC	903.24
05/21/2026	POOL	66241	CORE	CORE & MAIN LP	75.00
05/21/2026	POOL	66242	POLLARD	FERGUSON ENTERPRISES LLC	95.00
05/21/2026	POOL	66243	FIRESESV	FIRE SERVICE INC	1,583.25
05/21/2026	POOL	66244	ADE001	JOYCE ADE	317.19
05/21/2026	POOL	66245	KCSHERIF	KENOSHA CO SHERIFF DEPT	73,744.58
05/21/2026	POOL	66246	ACEHARDWAR	KENOSHA HADWARE NORTH LLC	33.56
05/21/2026	POOL	66247	LOR001	LORENZ EXCAVATING & TOP-SOIL	250.00
05/21/2026	POOL	66248	GX001	MARYJO HERRLING-GREENO	6,300.00
05/21/2026	POOL	66249	MEN001	MENARDS INC - RACINE	229.71
05/21/2026	POOL	66250	PAT001	PATS SERVICES INC	180.00
05/21/2026	POOL	66251	QUADIENT	QUADIENT FINANCE USA INC	1,044.85
05/21/2026	POOL	66252	R&RINS	R & R INSURANCE SERVICES INC	18,326.83
05/21/2026	POOL	66253	RICOHUSA	RICOH USA, INC	163.90
05/21/2026	POOL	66254	SBS001	SAFEGUARD BUSINESS SYSTEMS	109.95
05/21/2026	POOL	66255	PEREZ	SANDRO PEREZ	2,023.47
05/21/2026	POOL	66256	WEE001	WE ENERGIES	21.15
05/21/2026	POOL	66257	WEE001	WE ENERGIES	302.55
05/21/2026	POOL	66258	WEE001	WE ENERGIES	817.77
05/21/2026	POOL	66259	WEE001	WE ENERGIES	32.11
05/21/2026	POOL	66260	WEE001	WE ENERGIES	337.44
05/21/2026	POOL	66261	WEE001	WE ENERGIES	135.56
05/21/2026	POOL	66262	WEE002	WE ENERGIES	2,079.02
05/21/2026	POOL	66263	WILL/REID	WILLIAM/REID	6,062.92

POOL TOTALS:

Total of 29 Checks:	124,614.91
Less 0 Void Checks:	0.00
Total of 29 Disbursements:	<u>124,614.91</u>



**VILLAGE OF SOMERS  
VILLAGE BOARD  
MEETING ITEM MEMORANDUM**

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**MEETING DATE:** May 26th, 2026

**TO:** Village President Stoner and Village Trustees

**PREPARED BY:** Joshua Fugate, Utilities Manager

**REVIEWED BY:** Jim Hurley, Administrator

**AGENDA ITEM: #7** Action on proposed Resolution No. 2026-013, A Resolution Authorizing Submittal of the CMAR Report

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**BACKGROUND:**

The attached Compliance Maintenance Annual Report is filed annually with the DNR. The report is a self-evaluation prepared by staff of the Village's sanitary system. Per the DNR, Village Board approval is required prior to filing through the DNR's online system.

The deadline to file this report is June 30<sup>th</sup>.

**SUGGESTED ACTION**

In the event that the Village Board agrees with the suggested action, a suggested motion to approve would be as follows:

*“Motion to approve proposed Resolution 2026-013 regarding approval of CMAR Document and directing Staff to submit the same to the DNR.”*

**ATTACHMENTS:**

Resolution No. 2026-013 Authorizing Submittal of CMAR Report

Compliance Documents for CMAR Report

**Village of Somers**

**RESOLUTION NO. 2026-013**

**A RESOLUTION TO APPROVE THE 2025 NR208-COMPLIANCE MAINTENANCE ANNUAL REPORT AND FILE WITH THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES**

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources that the Village of Somers File a Compliance Maintenance Annual Report (CMAR) for its wastewater Collection system under Wisconsin Administrative Code NR 208; and

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR); and

WHEREAS, it is necessary to provide recommendations or an action response plan for all individual CMAR section grades (of “C” or less) and/or an overall grade point average (<3.00).

NOW THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Somers, Kenosha County, Wisconsin, that the following recommendations or actions will be taken to address or correct problems/deficiencies of the wastewater treatment or collection system as identified in the Compliance Maintenance Annual Report (CMAR): None required due to 4.0 grade point average.

Dated at Somers, Wisconsin, this 26th day of May 2026.

VILLAGE OF SOMERS  
KENOSHA COUNTY, WISCONSIN

\_\_\_\_\_  
George Stoner, President

Attest: \_\_\_\_\_

Wendy Burnette, Clerk-Treasurer

# Compliance Maintenance Annual Report

Somers Utility District 1 And Kr Utility District

Last Updated: Reporting For:  
5/12/2026 **2025**

## Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 150px;" type="text" value="Joshua Fugate"/></p> <p>Telephone: <input style="width: 100px;" type="text" value="(262) 220-5822"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 250px;" type="text" value="jfugate@somerswi.gov"/></p>																	
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&amp;M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 80px;" type="text" value="2025"/></p> <p>● 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CFWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>	0																
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>																	
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 80px;" type="text" value="2025"/></p> <p>● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>3.2.1 Ending Balance Reported on Last Year's CMAR</b></td> <td style="width: 5%;"></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 30%; text-align: center;"><input style="width: 100%;" type="text" value="7,166.26"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">\$</td> <td style="text-align: center;"><input style="width: 100%;" type="text" value="77.06"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: center;"><input style="width: 100%;" type="text" value="7,089.20"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: right;">\$</td> <td style="text-align: center;"><input style="width: 100%;" type="text" value="309.79"/></td> </tr> </table>	<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>		\$	<input style="width: 100%;" type="text" value="7,166.26"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	-	\$	<input style="width: 100%;" type="text" value="77.06"/>	3.2.3 Adjusted January 1st Beginning Balance		\$	<input style="width: 100%;" type="text" value="7,089.20"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 100%;" type="text" value="309.79"/>	
<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>		\$	<input style="width: 100%;" type="text" value="7,166.26"/>														
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	-	\$	<input style="width: 100%;" type="text" value="77.06"/>														
3.2.3 Adjusted January 1st Beginning Balance		\$	<input style="width: 100%;" type="text" value="7,089.20"/>														
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 100%;" type="text" value="309.79"/>														

# Compliance Maintenance Annual Report

Somers Utility District 1 And Kr Utility District

Last Updated: Reporting For:  
5/12/2026 **2025**

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below\*) -

\$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 7,398.99

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$ 7,166.26

0

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	13th Lift Station Rehabilitation	\$150,000	2026
2	Clay Main Televising	\$60,000	2026
3	Country Charms Sewer Main & Lateral Rehab/Reline	\$4,000,000	2025
4	Replace deteriorating junction vault that transports pressure to gravity sanitary sewage	\$650,000	2027
5	Pike Creek Lift Station updating	\$2,500,000	2027

## 5. Financial Management General Comments

### ENERGY EFFICIENCY AND USE

## 6. Collection System

### 6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

#### **COLLECTION SYSTEM PUMPAGE: Total Power Consumed**

Number of Municipally Owned Pump/Lift Stations:

# Compliance Maintenance Annual Report

Somers Utility District 1 And Kr Utility District

Last Updated: Reporting For:  
5/12/2026 **2025**

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
<b>January</b>	17,558	440
<b>February</b>	18,910	295
<b>March</b>	25,384	350
<b>April</b>	18,358	145
<b>May</b>	19,164	68
<b>June</b>	14,366	7
<b>July</b>	17,229	2
<b>August</b>	13,707	4
<b>September</b>	10,603	7
<b>October</b>	12,954	51
<b>November</b>	16,903	229
<b>December</b>	19,525	536
<b>Total</b>	<b>204,661</b>	<b>2,134</b>
<b>Average</b>	<b>17,055</b>	<b>178</b>

## 6.1.2 Comments:

## 6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

## 6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

No

Yes

Year:

2015

By Whom:

Contracted engineering firm

Describe and Comment:

The Sewer Utility utilizes CIP planning in conjunction with the Contracted Engineering Firm to specify and procure equipment purchases 17/76

# Compliance Maintenance Annual Report

Somers Utility District 1 And Kr Utility District

Last Updated: Reporting For:  
5/12/2026 **2025**

## 6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

Upgrading pumps at 45th avenue lift station to decrease run times.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Somers Utility District 1 And Kr Utility District

Last Updated: Reporting For:  
5/12/2026 2025

## Sanitary Sewer Collection Systems

### 1. Capacity, Management, Operation, and Maintenance (CMOM) Program

#### 1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

#### 1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

#### 1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

- 1. Compliance with WisDNR WPDES Permitting.
- 2.  Minimize surcharge and overflows.
- 3. Improved reliability of the sanitary system.
- 4. Complete scheduled maintenance of the sanitary system.
- 5. Unproblematic operation with cost effective cost control.
- 6.  Reduction of overflows.
- 7. Provide peak hour capacity.
- 8.  Manage and reduce I&I.
- 9.  Protect Utility Worker health and safety.
- 10. Operate a dynamic CMOM program.
- 11.  Maintain an annual cleaning and inspection program.
- 12. Manage a dynamic sanitary sewer utility that is cost efficient.

Did you accomplish them?

- Yes
- No

If No, explain:

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Village of Somers chapter 13 ordinances and contracted engineering specifications

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2020-06-01

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection

# Compliance Maintenance Annual Report

Somers Utility District 1 And Kr Utility District

Last Updated: Reporting For:  
5/12/2026 **2025**

Sewage flows satellite system and large private users are monitored and controlled, as necessary  
 Fat, oil and grease control  
 Enforcement procedures for sewer use non-compliance  
 Operation and Maintenance [NR 210.23 (4) (d)]  
 Does your operation and maintenance program and equipment include the following:  
 Equipment and replacement part inventories  
 Up-to-date sewer system map  
 A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation  
 A description of routine operation and maintenance activities (see question 2 below)  
 Capacity assessment program  
 Basement back assessment and correction  
 Regular O&M training  
 Design and Performance Provisions [NR 210.23 (4) (e)]    
 What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?  
 State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements  
 Construction, Inspection, and Testing  
 Others:  

1. Wisconsin Administrative Code, Chapter SPS 382  
 2. Standard Specifications for sewer and water construction in Wisconsin, Current addition  
 3. Village of Somers sanitary sewer construction standards

 Overflow Emergency Response Plan [NR 210.23 (4) (f)]    
 Does your emergency response capability include:  
 Responsible personnel communication procedures  
 Response order, timing and clean-up  
 Public notification protocols  
 Training  
 Emergency operation protocols and implementation procedures  
 Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]    
 Special Studies Last Year (check only those that apply):  
 Infiltration/Inflow (I/I) Analysis  
 Sewer System Evaluation Survey (SSES)  
 Sewer Evaluation and Capacity Management Plan (SECAP)  
 Lift Station Evaluation Report  
 Others:

0

## 2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	15	% of system/year
Root removal	10	% of system/year
Flow monitoring	100	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	3	% of system/year

# Compliance Maintenance Annual Report

Somers Utility District 1 And Kr Utility District

Last Updated: Reporting For:  
5/12/2026 **2025**

Manhole inspections	<input type="text" value="10"/>	% of system/year
Lift station O&M	<input type="text" value="16"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="1"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="1"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="3"/>	% of system/year
Private sewer I/I removal	<input type="text" value="3"/>	% of private services
River or water crossings	<input type="text" value="0"/>	% of pipe crossings evaluated or maintained
Please include additional comments about your sanitary sewer collection system below:		
<input type="text" value="Sewer lining for old clay and RCP mains is anticipated to take place this year. Rehab of 13th lift station is anticipated to take place this year. Sewer lining will also include sealing manholes."/>		

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="28.70"/>	Total actual amount of precipitation last year in inches
<input type="text" value="32.3"/>	Annual average precipitation (for your location)
<input type="text" value="55.7"/>	Miles of sanitary sewer
<input type="text" value="9"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="0"/>	Number of sewer pipe failures
<input type="text" value="0"/>	Number of basement backup occurrences
<input type="text" value="0"/>	Number of complaints
<input type="text" value="1.02"/>	Average daily flow in MGD (if available)
<input type="text" value="1.28"/>	Peak monthly flow in MGD (if available)
<input type="text" value="0.05"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.00"/>	Basement backups (number/sewer mile)
<input type="text" value="0.00"/>	Complaints (number/sewer mile)
<input type="text" value="1.3"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="0.0"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **			
Date	Location	Cause	Estimated Volume
None reported			

\*\* If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

# Compliance Maintenance Annual Report

Somers Utility District 1 And Kr Utility District

Last Updated: Reporting For:  
5/12/2026 **2025**

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

During rain events, Pikes Creek lift station sees a dramatic increase of inflow, most likely due to the unlined clay and RCP pipe and failed seals on manholes. These are to be addressed in the sewer lining program.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes
- No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

N/A

5.4 What is being done to address infiltration/inflow in your collection system?

During 2026, Country Charms and the surrounding area have been televised to determine if main line and residential lining is needed. Lining is anticipated to start in the fall of 2026.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Somers Utility District 1 And Kr Utility District

Last Updated: Reporting For:  
5/12/2026 **2025**

## Grading Summary

WPDES No: 0047341

<b>SECTIONS</b>	<b>LETTER GRADE</b>	<b>GRADE POINTS</b>	<b>WEIGHTING FACTORS</b>	<b>SECTION POINTS</b>
Financial	A	4	1	4
Collection	A	4	3	12
<b>TOTALS</b>			<b>4</b>	<b>16</b>
<b>GRADE POINT AVERAGE (GPA) = 4.00</b>				

### Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

# Compliance Maintenance Annual Report

Somers Utility District 1 And Kr Utility District

Last Updated: Reporting For:  
5/12/2026 **2025**

## Resolution or Owner's Statement

Name of Governing  
Body or Owner:

Date of Resolution or  
Action Taken:

Resolution Number:

Date of Submittal:

### **ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):**

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

### **ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS**

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

**G.P.A. = 4.00**



**VILLAGE OF SOMERS  
VILLAGE BOARD MEMORANDUM**

---

**DATE:** May 26, 2026

**TO:** Village President Stoner and Board of Trustees

**PREPARED BY:** Jim Hurley, Administrator

**REVIEWER:** Josh Fugate, Utilities Manager  
Kevin Poirier, Assistant Administrator

**AGENDA ITEM:** #8 Action on Change Order #1 for the 12th Street Watermain Project to Replace Bid Set Drawings with the Construction Set Dated 3-17-2026

---

**BACKGROUND:**

In February, the Village Board awarded the bid for the 12<sup>th</sup> Street Water Main Project to PTS Contractors, Inc., for an amount not to exceed \$2,860,000. The alternate deduct was approved with conditions by the Kenosha County DOT, reducing the total to \$2,672,665.

The project included over \$400,000 in contingencies for expenses including not limited to legal, notifications, railroad permitting, and change orders for the project.

The Village contracted with Great Lakes to televise the sanitary sewer in Country Charms, which includes 12<sup>th</sup> Street. The Village requested that Great Lakes televise the sanitary line prior to the watermain construction, but they did not have a crew available during the original design schedule. After televising was completed in March, the Village was able to identify the depths of the sewer laterals and update plans with PTS Contractors.

Per Village Engineer Doug Snyder, the proposed change prevented the contractor from damaging existing sewer laterals and rerouted the new watermain. Change Order #1 covers expenses to redesign the depths of the water main, additional fittings, drilling and installation, backfilling and restoration work.

After changing from an open cut water main to a directional drill method, the total cost of the additional work is \$52,372.31.

**SUGGESTED ACTION**

In the event that the Village Board agrees with the suggested action, a suggested motion to approve would be as follows:

*“Motion to approve Change Order #1 for the 12<sup>th</sup> Street Water Main Project in an amount not to exceed \$52,372.31.”*

ATTACHMENTS:

Proposed Change Order from the Village Engineer

**PROJECT:** 12<sup>th</sup> Street Water Main

**DATE OF ISSUANCE:** April 30, 2026

**OWNER:** Village of Somers  
7511 12<sup>th</sup> St.  
Somers, WI 53171

**ENGINEER:** Baxter & Woodman, Inc.  
500 E. Main St., Suite 101  
Waterford WI, 53185

**CONTRACTOR:** PTS Contractors, Inc.  
4075 Eaton Road  
Green Bay, WI 54311

**ENGINEER's Project No.** 2500618.00

You are directed to make the following changes in the Contract Documents:

**Description:** Replace the Bid Set of Drawings with the Construction Set Dated 03-17-26

**Purpose of Change Order:** Village televised the sanitary sewer system after the date of bid opening and located many of the sanitary laterals, including the depth. Engineer redesigned the water main and made it deeper at several locations requiring additional backfill, additional dump fees, additional installation by the directional drill method, manhole adjustment, additional fittings, and additional restoration. See page 2 for a breakout of additional cost by referenced sheet number. This change should prevent the Contractor from needing to repair sewer laterals and needing to relay water main due to conflicts with the sanitary laterals.

**Attachments:** Breakdown of Additional Cost

**CHANGE IN CONTRACT PRICE:**

Original Contract Price: \$2,672,655.00

Previous Change Orders:  
No. - to No. 1 \$0.00

Current Contract Price: \$2,672,665.00

Net increase of this Change Order:  
\$52,372.31

Contract Price with this Change Order:  
\$2,725,037.31

**CHANGE IN CONTRACT TIME:**

Original Contract Time:  
Substantial Completion: August 31, 2026  
Completion: December 31, 2026

Change from previous Change Orders: None

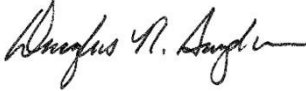
Current Contract Time:  
Substantial Completion: August 31, 2026  
Completion: December 31, 2026

Net Increase of this Change Order: None

Contract Time with this Change Order:  
Substantial Completion: August 31, 2026  
Completion: December 31, 2026

**PREPARED BY:**

BAXTER & WOODMAN, INC.

By   
Douglas R. Snyder, P.E.  
Project Manager

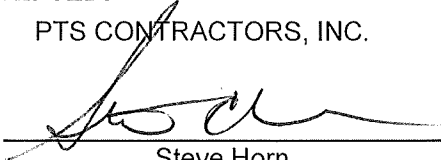
**APPROVED:**

VILLAGE OF SOMERS, WI

By \_\_\_\_\_  
George Stoner  
Village President

**ACCEPTED:**

PTS CONTRACTORS, INC.

By   
Steve Horn  
President

Breakdown of Additional Costs  
Change Order 1  
12<sup>th</sup> Street Water Main

PTS CONTRACTORS INC		CHANGE ORDER REQUEST #1			4/29/2026	
SOMERS 12TH STREET WATERMAIN EXTENSION						
EXTRA DUMP FEES	Pages 13 thru 22		CY/LOAD	LOADS	UNIT PRICE	TOTAL
410	1.5	615 CY	15	41	\$80.00	\$3,280.00
EXP FACTOR						
EXTRA EXCAVATION DUE TO EXTRA DEPTH				LOST PRODUCTION		\$23,584
EXTRA GRAN BACKFILL		536.77 TONS			\$17.55	\$9,420.31
EXTRA DIR DRILL Page 10						
		120 LF			\$ 238.50	\$ 28,620.00
ADJUST MANHOLE Page 16						
		1 EA			\$2,000.00	\$ 1,200.00
ADAPTORS AND FUSING HDPE PIPE DUE TO MATERIAL CHANGE Page 21						
		1 LS			\$ 1,728.00	\$ 1,728.00
EXTRA RESTORATION						
	Page 25	37 SY			\$ 10.00	\$ 370.00
	Page 26	25 SY			\$ 10.00	\$ 250.00
					SUB TOTAL	\$68,452.31
					CREDIT FOR 120 LF OPEN CUT	\$(16,080.00)
					TOTAL PROPOSED CHANGE ORDER 1	\$52,372.31



**VILLAGE OF SOMERS  
VILLAGE BOARD  
MEETING ITEM MEMORANDUM**

---

**MEETING DATE:** May 26, 2026]

**TO:** Village President Stoner and Village Trustees

**PREPARED BY:** Jim Hurley, Village Administrator

**REVIEWED BY:** Kevin Poirier, Assistant Administrator

**AGENDA ITEM:** #9 12<sup>th</sup> Street Water Main Project – Payment Request from PTS Contractors, Inc., for \$604,027.10.

---

**SUMMARY:**

Please see the memo from Village Engineer Doug Snyder recommending payment of \$604,027.10 to PTS Contractors, Inc., for the 12<sup>th</sup> Street Water Main Project.

**SUGGESTED ACTION**

In the event that the Village Board agrees with the suggested action, a suggested motion to approve would be as follows:

*“Motion to approve pay request from PTS Contractors, Inc., in the amount of \$604,027.10 for the 12<sup>th</sup> Street Water Main Project.”*

**ATTACHMENTS:**

Baxter & Woodman Payment Recommendation and Pay Request

April 28, 2026

Wendy Burnette, Clerk  
Village of Somers  
7711 12<sup>th</sup> Street  
Somers, WI 53171  
Delivered via email: [wburnette@somerswi.gov](mailto:wburnette@somerswi.gov)

**Subject: 12<sup>th</sup> Street Water Main-- Payment Recommendation**

Dear Ms. Burnette,

Enclosed is an application for payment and partial lien waiver from PTS Contractors, Inc., Contractor, for work performed on the 12<sup>th</sup> Street Water Main Project. The following is our opinion of the amount due and payable to the Contractor:

Contract Price	\$2,672,665.00
Work Completed to Date	\$ 635,818.00
Less Amount Retained	\$ 31,790.90
Subtotal	\$ 604,027.10
Less Previous Payments	<u>\$0.00</u>
Total Amount Due -- Partial Payment 1	\$ 604,027.10

**We recommend payment to PTS Contractors, Inc. for \$604,027.10.**

Sincerely,

BAXTER & WOODMAN, INC.  
CONSULTING ENGINEERS



Douglas R. Snyder, P.E.

Encs.

C/encs.: Josh Fugate, Somers Utilities Manager (email)  
Shawn Kilgore, PTS Project Manager (email)  
Casey Ashman, PTS Contractors, Inc. (email)

P:\SOMEV\2500618-12th Street Water Main Extension\60-Construction\Water Main\Payments\1\PR 1.docx

**Payment Request**

Request for: Partial Payment No: 1 Date: 4/24/2026  
(Partial/Final)

Project: 12th Street Water Main Extension

Owner: Village of Somers

Contractor: PTS Contractors, Inc. - 4075 Eaton Road - Green Bay, WI 54311

Original Contract Amount as Bid: \$ 2,672,665.00

Net Add (Deduct) by Revised Quantities: \_\_\_\_\_

Net Add (Deduct) by Change Order: \_\_\_\_\_

**Total Contract This Date** \$ 2,672,665.00

Value of Work Completed to Date: \$ 635,818.00

Less 5 Per Cent Retainage: (Of the first 50%) \$ 31,790.90

**Net Total** \$ 604,027.10

Project on Schedule: XX Yes No 24% Complete

**Record of Previous Pay Requests:**

- |         |          |
|---------|----------|
| 1 _____ | 6 _____  |
| 2 _____ | 7 _____  |
| 3 _____ | 8 _____  |
| 4 _____ | 9 _____  |
| 5 _____ | 10 _____ |

Amount Previously Billed \$ -

Amount Due This Request \$ 604,027.10

*This is to certify that, in accordance with the terms of the Contract, the Contractor is entitled to a payment in the amount requested.*

By:   
PTS Contractors, Inc.

Engineers Approval: By: 

Date: 4/24/2026

Owner's Approval for Payment: By: \_\_\_\_\_

\*See Attachments

PTS Contractors, Inc.  
4075 Eaton Road - Green Bay, WI 54311

Payment Request: 1  
Date: 4/24/2026

Phone#: (920) 468-5217-Fax#: (920) 468-4087

Payment Request

**Total Completed** **\$635,818.00**

Bid Item #	Description	Units	Scheduled			Previous Request Totals		This Request Totals		Completed to Date			Balance to Finish	
			Qty	Unit Price	Amount	Qty	Amount	Qty	Amount	%	Qty	Amount	Amount	Qty
<b>Part A- 100th Ave to Shoreland HS</b>														
A-01	Mobilization	LS	1.00	\$ 57,000.00	\$ 57,000.00		\$ -		\$ -			\$ -	\$ 57,000.00	1.00
A-02	Clearing And Grubbing	LS	1.00	\$ 9,000.00	\$ 9,000.00		\$ -	1.00	\$ 9,000.00	100%	1.00	\$ 9,000.00	\$ -	-
A-03	Construction Layout & Staking	LS	1.00	\$ 11,000.00	\$ 11,000.00		\$ -	0.50	\$ 5,500.00	50%	0.50	\$ 5,500.00	\$ 5,500.00	0.50
A-04	Water Main, 8-Inch (Open Cut)	LF	40.00	\$ 280.00	\$ 11,200.00		\$ -		\$ -			\$ -	\$ 11,200.00	40.00
A-05	Water Main, 12-Inch (Open Cut)	LF	2,727.00	\$ 134.00	\$ 365,418.00		\$ -		\$ -			\$ -	\$ 365,418.00	2,727.00
A-06	Water Main, 16-Inch (Open Cut)	LF	15.00	\$ 560.00	\$ 8,400.00		\$ -	15.00	\$ 8,400.00	100%	15.00	\$ 8,400.00	\$ -	-
A-07	Water Main, 8-Inch (Directionally Drilled)	LF	172.00	\$ 207.00	\$ 35,604.00		\$ -		\$ -			\$ -	\$ 35,604.00	172.00
A-08	Water Main, 12-Inch (Directionally Drilled)	LF	700.00	\$ 153.00	\$ 107,100.00		\$ -	120.00	\$ 18,360.00	17%	120.00	\$ 18,360.00	\$ 88,740.00	580.00
A-09	Water Main, 16-Inch (Directionally Drilled)	LF	96.00	\$ 1,220.00	\$ 117,120.00		\$ -	96.00	\$ 117,120.00	100%	96.00	\$ 117,120.00	\$ -	-
A-10	Fire Hydrant Assembly	EA	8.00	\$ 8,540.00	\$ 68,320.00		\$ -		\$ -			\$ -	\$ 68,320.00	8.00
A-11	Gate Valve And Box, 8-Inch	EA	3.00	\$ 2,500.00	\$ 7,500.00		\$ -		\$ -			\$ -	\$ 7,500.00	3.00
A-12	Gate Valve And Box, 12-Inch	EA	6.00	\$ 4,500.00	\$ 27,000.00		\$ -		\$ -			\$ -	\$ 27,000.00	6.00
A-13	Butterfly Valve And Box, 16-Inch	EA	1.00	\$ 5,435.00	\$ 5,435.00		\$ -		\$ -			\$ -	\$ 5,435.00	1.00
A-14	Connection to Water Main (Non-Pressure), 16-Inch	EA	1.00	\$ 4,285.00	\$ 4,285.00		\$ -	1.00	\$ 4,285.00	100%	1.00	\$ 4,285.00	\$ -	-
A-15	Water Service Connection	EA	28.00	\$ 1,100.00	\$ 30,800.00		\$ -		\$ -			\$ -	\$ 30,800.00	28.00
A-16	Water Service Pipe - Short Side, 1.5-Inch	LF	72.00	\$ 256.00	\$ 18,432.00		\$ -		\$ -			\$ -	\$ 18,432.00	72.00
A-17	Water Service Pipe - Long Side, 1.5-Inch	LF	1,748.00	\$ 43.00	\$ 75,164.00		\$ -		\$ -			\$ -	\$ 75,164.00	1,748.00
A-18	Culvert Replacement, 15-Inch CMP	LF	214.00	\$ 75.00	\$ 16,050.00		\$ -		\$ -			\$ -	\$ 16,050.00	214.00
A-19	Culvert Replacement, 18-Inch CMP	LF	40.00	\$ 83.00	\$ 3,320.00		\$ -		\$ -			\$ -	\$ 3,320.00	40.00
A-20	Replace Curb & Gutter	LF	40.00	\$ 64.00	\$ 2,560.00		\$ -		\$ -			\$ -	\$ 2,560.00	40.00
A-21	Lawn Restoration	LS	1.00	\$ 49,000.00	\$ 49,000.00		\$ -		\$ -			\$ -	\$ 49,000.00	1.00
A-22	Erosion And Sedimentation Control	LS	1.00	\$ 5,000.00	\$ 5,000.00		\$ -		\$ -			\$ -	\$ 5,000.00	1.00
A-23	Traffic Control And Protection	LS	1.00	\$ 8,500.00	\$ 8,500.00		\$ -	0.50	\$ 4,250.00	50%	0.50	\$ 4,250.00	\$ 4,250.00	0.50

PTS Contractors, Inc.  
4075 Eaton Road - Green Bay, WI 54311

Payment Request: 1  
Date: 4/24/2026

Phone#: (920) 468-5217-Fax#: (920) 468-4087

Payment Request

**Total Completed** **\$635,818.00**

Bid Item #	Description	Units	Scheduled			Previous Request Totals		This Request Totals		Completed to Date			Balance to Finish	
			Qty	Unit Price	Amount	Qty	Amount	Qty	Amount	%	Qty	Amount	Amount	Qty
<b>Part B - Shoreland HS to Post Office</b>														
B-01	Mobilization	LS	1.00	\$ 40,785.00	\$ 40,785.00		\$ -	0.50	\$ 20,392.50	50%	0.50	\$ 20,392.50	\$ 20,392.50	0.50
B-02	Construction Layout & Staking	LS	1.00	\$ 12,000.00	\$ 12,000.00		\$ -	0.75	\$ 9,000.00	75%	0.75	\$ 9,000.00	\$ 3,000.00	0.25
B-03	Water Main, 6-Inch (Open Cut)	LF	120.00	\$ 131.00	\$ 15,720.00		\$ -	120.00	\$ 15,720.00	100%	120.00	\$ 15,720.00	\$ -	-
B-04	Water Main, 8-Inch (Open Cut)	LF	144.00	\$ 171.00	\$ 24,624.00		\$ -	148.00	\$ 25,308.00	103%	148.00	\$ 25,308.00	\$ (684.00)	(4.00)
B-05	Water Main, 12-Inch (Open Cut)	LF	4,180.00	\$ 161.00	\$ 672,980.00		\$ -	1,552.50	\$ 249,952.50	37%	1,552.50	\$ 249,952.50	\$ 423,027.50	2,627.50
B-06	Water Main, 20-Inch (Open Cut)	LF	10.00	\$ 1,060.00	\$ 10,600.00		\$ -	14.50	\$ 15,370.00	145%	14.50	\$ 15,370.00	\$ (4,770.00)	(4.50)
B-07	Water Main, 8-Inch (Directionally Drilled)	LF	64.00	\$ 270.00	\$ 17,280.00		\$ -		\$ -			\$ -	\$ 17,280.00	64.00
B-08	Water Main, 12-Inch (Jack & Bore)	LF	140.00	\$ 665.00	\$ 93,100.00		\$ -		\$ -			\$ -	\$ 93,100.00	140.00
B-09	Fire Hydrant Assembly	EA	12.00	\$ 9,635.00	\$ 115,620.00		\$ -	6.00	\$ 57,810.00	50%	6.00	\$ 57,810.00	\$ 57,810.00	6.00
B-10	Gate Valve And Box, 8-Inch	EA	3.00	\$ 2,500.00	\$ 7,500.00		\$ -	2.00	\$ 5,000.00	67%	2.00	\$ 5,000.00	\$ 2,500.00	1.00
B-11	Gate Valve And Box, 12-Inch	EA	8.00	\$ 4,500.00	\$ 36,000.00		\$ -	3.00	\$ 13,500.00	38%	3.00	\$ 13,500.00	\$ 22,500.00	5.00
B-12	Butterfly Valve And Box, 20-Inch	EA	1.00	\$ 7,200.00	\$ 7,200.00		\$ -	1.00	\$ 7,200.00	100%	1.00	\$ 7,200.00	\$ -	-
B-13	Water Service Connection	EA	60.00	\$ 1,110.00	\$ 66,600.00		\$ -		\$ -			\$ -	\$ 66,600.00	60.00
B-14	Water Service Pipe - Short Side, 1.5-Inch	LF	527.00	\$ 182.00	\$ 95,914.00		\$ -		\$ -			\$ -	\$ 95,914.00	527.00
B-15	Water Service Pipe - Long Side, 1.5-Inch	LF	1,617.00	\$ 64.00	\$ 103,488.00		\$ -		\$ -			\$ -	\$ 103,488.00	1,617.00
B-16	Connection to Water Main (Non-Pressure), 20-Inch	EA	3.00	\$ 1,970.00	\$ 5,910.00		\$ -	2.00	\$ 3,940.00	67%	2.00	\$ 3,940.00	\$ 1,970.00	1.00

PTS Contractors, Inc.  
 4075 Eaton Road - Green Bay, WI 54311

Payment Request: 1  
 Date: 4/24/2026

Phone#: (920) 468-5217-Fax#: (920) 468-4087

Payment Request

**Total Completed** **\$635,818.00**

Bid Item #	Description	Units	Scheduled			Previous Request Totals		This Request Totals		Completed to Date			Balance to Finish	
			Qty	Unit Price	Amount	Qty	Amount	Qty	Amount	%	Qty	Amount	Amount	Qty
B-17	Crushed Concrete Backfill (in lieu of Slurry)	LF	4,163.00	\$ 24.00	\$ 99,912.00		\$ -	1,552.50	\$ 37,260.00	37%	1,552.50	\$ 37,260.00	\$ 62,652.00	2,610.50
B-18	Trench Restoration (CTH E)	LF	4,071.00	\$ 34.00	\$ 138,414.00		\$ -		\$ -			\$ -	\$ 138,414.00	4,071.00
B-19	Replace Curb & Gutter	LF	320.00	\$ 63.00	\$ 20,160.00		\$ -		\$ -			\$ -	\$ 20,160.00	320.00
B-20	Lawn Restoration	LS	1.00	\$ 10,150.00	\$ 10,150.00		\$ -		\$ -			\$ -	\$ 10,150.00	1.00
B-21	Erosion And Sedimentation Control	LS	1.00	\$ 4,900.00	\$ 4,900.00		\$ -	0.50	\$ 2,450.00	50%	0.50	\$ 2,450.00	\$ 2,450.00	0.50
B-22	Temporary Hot-Mix Asphalt Pavement	LF	200.00	\$ 43.00	\$ 8,600.00		\$ -		\$ -			\$ -	\$ 8,600.00	200.00
B-23	Traffic Control And Protection	LS	1.00	\$ 12,000.00	\$ 12,000.00		\$ -	0.50	\$ 6,000.00	50%	0.50	\$ 6,000.00	\$ 6,000.00	0.50
B-24	Railroad Charges Allowance	LS	1.00	\$ 10,000.00	\$ 10,000.00		\$ -		\$ -			\$ -	\$ 10,000.00	1.00
	Proposed Change Order due to plan changes - lowered watermain	LS		\$ 57,784.08	\$ -							\$ -	\$ -	-
	6" Hydrant Extensions (as needed)	EA		\$ 1,250.00	\$ -							\$ -	\$ -	-
	12" Hydrant Extensions (as needed)	EA		\$ 1,425.00	\$ -							\$ -	\$ -	-
	18" Hydrant Extensions (as needed)	EA		\$ 1,550.00	\$ -							\$ -	\$ -	-
	24" Hydrant Extensions (as needed)	EA		\$ 1,700.00	\$ -							\$ -	\$ -	-
					\$ -							\$ -	\$ -	-
	<b>TOTALS</b>				\$ 2,672,665.00		\$ -		\$ 635,818.00	24%	-	\$ 635,818.00	\$ 2,036,847.00	-

CERTIFICATE 00 62 76.01  
SWORN STATEMENT  
(SAMPLE FORM)

State of Wisconsin ) ss.  
County of Brown )

THE AFFIANT, Casey Ashman BEING FIRST DULY SWORN, ON OATH DEPOSES AND SAYS  
THAT HE/SHE IS Controller THAT PTS CONTRACTORS, INC., HAS  
(POSITION)  
CONTRACT WITH Village of Somers, OWNER \_\_\_\_\_ FOR  
12th Street Water Main Extension

(KIND OF WORK)  
ON THE FOLLOWING DESCRIBED PREMISES IN SAID COUNTY, TO-WIT: KENOSHA

THAT, FOR THE PURPOSE OF SAID CONTRACT, THE FOLLOWING PERSONS HAVE BEEN CONTRACTED WITH, AND HAVE FURNISHED, OR ARE FURNISHING AND PREPARING MATERIALS FOR, AND HAVE DONE OR ARE DOING LABOR ON SAID IMPROVEMENT. THAT THERE IS DUE AND TO BECOME DUE THEM, RESPECTIVELY, THE AMOUNTS SET OPPOSITE THEIR NAMES FOR MATERIALS OR LABOR AS STATED. THAT THIS IS A FULL, TRUE, AND COMPLETE STATEMENT OF ALL SUCH PERSONS, AND OF THE AMOUNTS PAID.

1	2	3	4	5	6	7
NAME AND ADDRESS	KIND OF WORK	ADJUSTED TOTAL CONTRACT INCL. EXTRAS AND CREDITS	TOTAL RETAINED INCLUDING THIS APPLICATION	NET PREVIOUSLY PAID	NET AMOUNT OF THIS PAYMENT	BALANCE TO BECOME DUE (INC. RETENTION)
Forward Traffic	Traffic Control	\$15,000.00	\$430.63	\$0.00	\$8,751.87	\$6,248.13
Core & Main	Pipe Supplier	\$700,000.00	\$0.00	\$0.00	\$292,088.47	\$407,911.53
Payne & Dolan	Paving	\$135,000.00	\$0.00	\$0.00	\$0.00	\$135,000.00
Zenith Tech	Concrete	\$21,000.00	\$0.00	\$0.00	\$0.00	\$21,000.00
All-Ways Contractors	Resoration/CMP	\$78,000.00	\$0.00	\$0.00	\$0.00	\$78,000.00
T & T Tree Service	Clear/Grubb	\$5,000.00	\$250.00	\$0.00	\$4,750.00	\$250.00
NMB	Staking	\$21,500.00	\$532.13	\$0.00	\$10,110.37	\$11,389.63
Red Ants	Boring	\$52,500.00	\$0.00	\$0.00	\$0.00	\$52,500.00
RJ Underground	Drilling	\$100,000.00	\$1,281.00	\$0.00	\$24,339.00	\$75,661.00
TOTAL					\$340,039.71	

AMOUNT OF ORIGINAL CONTRACT	\$2,672,665.00	WORK COMPLETED TO DATE	\$ 635,818.00
EXTRAS TO CONTRACT	\$0.00	LESS % RETAINED	\$ 31,790.90
TOTAL CONTRACT AND EXTRAS	\$2,672,665.00	MATERIAL STORED	\$ -
CREDITS TO CONTRACT	\$0.00	NEW AMOUNT EARNED	\$ 604,027.10
ADJUSTED TOTAL CONTRACT	\$2,672,665.00	NEW PREVIOUSLY PAID	\$ -
		NET AMOUNT OF THIS PAYMENT	\$ 604,027.10
		BALANCE TO BECOME DUE (INC. RETENTION)	\$2,068,637.90

It is understood that the total amount paid to date plus the amount requested in this application shall not exceed % of the cost of work completed to date.  
date.

I agree to furnish Waivers of Lien for all materials under my contract when demanded.

Signed \_\_\_\_\_

*Casey Ashman*

Controller  
(Position)

Subscribed and sworn to before me this 7th day of May 2021

*Jean A. Petasek*

Notary Public





**VILLAGE OF SOMERS  
VILLAGE BOARD  
WORK SESSION ITEM MEMORANDUM**

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**WORK SESSION:** May 19th, 2026

**TO:** Village President Stoner and Board of Trustees

**PREPARED BY:** Kevin Poirier, Assistant Administrator

**REVIEWED BY:** Jim Hurley, Administrator

**AGENDA ITEM:** #10 Action on proposed Resolution 2026-015 to amend the 2026 Capital Improvement Plan (CIP) to assign \$30,575 of the budgeted 2026 Paving Project to the Stormwater fund.

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**BACKGROUND:**

The 2026 paving project includes repaving the Valley View Subdivision. The existing asphalt will be pulverized and relayed, driveway approaches will be removed and replaced 8 feet from the road edge to match new road grade, existing Village owned culverts and a few residential culverts that fall within the project limits will be removed and replaced, and 21 existing sanitary structures will be adjusted to match the new road grade and will be resealed to prevent any infiltration and inflow.

At the Village Board Meeting on May 12<sup>th</sup>, 2026, the project was awarded to Payne & Dolan, Inc. in the amount of \$571,571.00.

**UPDATE:**

When the project was originally estimated and the CIP funds were requested, the costs for the storm water improvements pertaining to the project were not separately allocated within the Stormwater CIP. Based on the awarded bid and the actual costs associated with these improvements, staff is requesting that \$30,575 to be charged to the Storm Water Fund.

**PRIOR ACTION TAKEN:**

This item was reviewed and discussed during the May 19 Village Board Work Session.

**SUGGESTED ACTION/ACTION REQUESTED/COMMENTS:**

In the event that the Village Board agrees with the suggested action, a suggested motion to approve would be as follows:

*“Motion to approve proposed Resolution 2026-015 to amend the 2026 Capital Improvement Plan (CIP) to assign \$30,575 of the budgeted 2026 paving project to the Stormwater Fund.”*

ATTACHMENTS:

Bid and cost allocation

Proposed Resolution 2026-015

2026 Consolidated CIP

00 41 00.16

BID FORM FOR CONSTRUCTION CONTRACT

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 1—OWNER AND BIDDER

1.01 This Bid is submitted to:  
Village President and Board Members  
Village of Somers  
7511 – 12<sup>th</sup> Street  
Somers, WI 53171  
(hereinafter called OWNER)

**\$30,575 STORM FUND**  
**\$48,300 SEWER FUND**  
**\$34,030.42 LRIP**  
**\$458,665.58 GENERAL FUND**

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2—ATTACHMENTS TO THIS BID

- 2.01 The following documents are submitted with and made a condition of this Bid:
  - A. Required Bid security;
  - B. Form 00 42 00 "AFFIDAVIT OF ORGANIZATION AND AUTHORITY"

ARTICLE 3—BASIS OF BID—LUMP SUM BID AND UNIT PRICES

3.01 Unit Prices

A. Bidder will perform the following Work at the indicated unit prices:

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount
1	MOBILIZATION	LSUM	1	Lump Sum	\$ 18,868.18
2	CONSTRUCTION LAYOUT AND STAKING	LSUM	1	Lump Sum	\$ 5,000.00
3	PULVERIZE ASPHALTIC PAVEMENT- FULL DEPTH	SY	11,841	\$ 1.40	\$ 16,577.40
4	ASPHALTIC SURFACE REMOVAL - FULL DEPTH MILLING	SY	5,297	\$ 2.00	\$ 10,594.00
5	CULVERT REMOVAL AND REPLACEMENT - 12-INCH	LF	53	\$ 125.00	\$ 6,625.00
6	CULVERT REMOVAL AND REPLACEMENT - 15-INCH	LF	140	\$ 125.00	\$ 17,500.00
7	ASPHALT DRIVEWAY REMOVAL	SY	1,695	\$ 12.00	\$ 20,340.00
8	CONCRETE DRIVEWAY REMOVAL	SY	151	\$ 12.00	\$ 1,812.00

BID FORM

00 41 00.16-1 (2600188.00) Revision dated April 30, 2026

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount
9	BASE REPAIR - 1 1/4-INCH BASE AGG. DENSE	TON	127	\$ 38.00	\$ 4,826.00
10	SANITARY MH FRAME ADJUSTMENT	EACH	21	\$ 2,300.00	\$ 48,300.00
11	PCC CURB AND GUTTER REMOVAL AND REPLACEMENT	LF	40	\$ 100.00	\$ 4,000.00
12	CRUSHED LIMESTONE DRIVEWAY	LSUM	1	Lump Sum	\$ 1,500.00
13	HMA PAVEMENT - 3LT 2-1/4-INCH BINDER	SY	17,138	\$ 9.54	\$ 163,496.52
14	HMA PAVEMENT - 4LT 1-3/4-INCH SURFACE	SY	17,138	\$ 8.35	\$ 143,102.30
15	ASPHALT DRIVEWAY 3-INCH	SY	1,846	\$ 24.50	\$ 45,227.00
16	PAVEMENT MARKING EPOXY 4-INCH YELLOW	LF	2,842	\$ 1.02	\$ 2,898.84
17	PAVEMENT MARKING EPOXY 4-INCH WHITE	LF	1,143	\$ 1.02	\$ 1,165.86
18	PAVEMENT MARKING EPOXY 8-INCH	LF	82	\$ 2.75	\$ 225.50
19	PAVEMENT MARKING ARROW EPOXY	EACH	4	\$ 550.00	\$ 2,200.00
20	CRUSHED LIMESTONE SHOULDER	LF	7,887	\$ 5.20	\$ 41,012.40
21	LAWN RESTORATION	LSUM	1	Lump Sum	\$ 4,500.00
22	TRAFFIC CONTROL AND PROTECTION	LSUM	1	Lump Sum	\$ 9,350.00
23	CULVERT EXTENSION, 12-INCH CMP	LF	10	\$ 245.00	\$ 2,450.00
<b>Total of All Unit Price Bid Items</b>					<b>\$ 571,571.00</b>

B. Bidder acknowledges that:

1. each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
2. estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.

3.02 *Total Bid Price (Lump Sums and Unit Prices)*

Total Bid Price (Total of all Lump Sum and Unit Price Bids)	\$571,571.00
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**ARTICLE 4—TIME OF COMPLETION**

- 4.01 Bidder agrees that the Work will be substantially complete on or before September 25, 2026, and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before January 30, 2027.
- 4.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

**ARTICLE 5—BIDDER’S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA**

5.01 *Bid Acceptance Period*

A. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

5.02 *Instructions to Bidders*

A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

5.03 *Receipt of Addenda*

A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date
01	04/30/2026

**ARTICLE 6—BIDDER’S REPRESENTATIONS AND CERTIFICATIONS**

6.01 *Bidder’s Representations*

A. In submitting this Bid, Bidder represents the following:

1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be

employed by Bidder, if selected as Contractor; and (c) Bidder's (Contractor's) safety precautions and programs.

7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.
12. Bidder is not listed on the State of Wisconsin Department of Transportation List of Disapproved, Suspended, and Debarred Contractors.

#### 6.02 *Bidder's Certifications*

##### A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
  - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
  - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
  - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
  - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

BIDDER hereby submits this Bid as set forth above:

Bidder:

Payne & Dolan, Inc.

(typed or printed name of organization)

By:

*[Signature]*

(individual's signature)

Name:

Steve Higgins

(typed or printed)

Title:

Vice President

(typed or printed)

Date:

5-7-2026

(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest:

*[Signature]*  
(individual's signature)

Name:

Jeff Batchelor

(typed or printed)

Title:

Agent

(typed or printed)

Date:

05/07/2026

(typed or printed)

Address for giving notices:

1700 120th Avenue

Kenosha, WI 53144

Bidder's Contact:

Name:

Shane Hollerich

(typed or printed)

Title:

Project Manager

(typed or printed)

Phone:

262-366-5304

Email:

shollerich@walbecgroup.com

Address:

Payne & Dolan, Inc.

1700 120th Avenue

Kenosha, WI 53144

Bidder's Contractor License No.: (if applicable) N/A

**CERTIFICATE OF CORPORATE RESOLUTION  
PART OF THE MINUTES OF MEETING OF DIRECTORS**


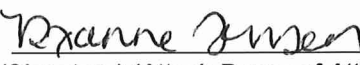
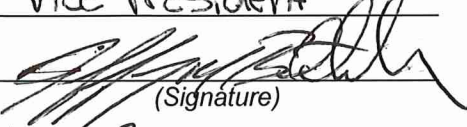

**RESOLVED**, that Kurt Bechthold, Mark E. Filmanowicz, Brian Endres, John C. Bartoszek, David L. Bechthold, Brian Enders, Monica Elles, Todd B. Hughes, Linda Pawlak, Charles E. Bechthold, Bridget Kraus, Christopher Urech, Steven D. Higgins, Andrew Schmidt, Devin Justman, Tyler Winter, Carrie Van Vonderen, Cecilia McCormack, Emily Ayling, Greg Strzalka, Jeff Batchelor, Sam Bilhorn, and Jeremy Barron shall have the authority to sign all contracts for and within the State of Wisconsin and on behalf of Payne and Dolan, Inc.

I, Mark E. Filmanowicz, do hereby certify that I am the duly elected and qualified Secretary and the custodian of the records of Payne and Dolan, Inc., a corporation organized and existing under and by virtue of the laws of the State of Wisconsin; that the foregoing is a true and correct copy of a certain resolution duly adopted at a meeting of the Board of Directors of said corporation convened and held in accordance with the law and the bylaws of said corporation on the 10<sup>th</sup> day of December 2025, and that such resolution is now in full force and effect.

**IN WITNESS WHEREOF**, I have signed my name this 7th day of May, 2026.

  
\_\_\_\_\_  
Mark E. Filmanowicz, Secretary

00 43 13  
BID SECURITY FORM

<b>Bidder</b> Name: PAYNE & DOLAN, INC. Address ( <i>principal place of business</i> ): 1700 120th Avenue Kenosha, WI 53144	<b>Surety</b> Name: WESTERN SURETY COMPANY Address ( <i>principal place of business</i> ): 151 N. Franklin Street Chicago, IL 60606
<b>Owner</b> Name: VILLAGE OF SOMERS Address ( <i>principal place of business</i> ): 7511 12th Street Somers, WI 53171	<b>Bid</b> Project ( <i>name and location</i> ): 2026 Roadway Improvements, Somers, WI  Bid Due Date: May 7, 2026
<b>Bond</b> Penal Sum: Five Percent of Amount bid (Words)      \$ 5% of Amount Bid (Figures) Date of Bond: May 7, 2026	
Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth in this Bid Bond, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.	
Bidder PAYNE & DOLAN, INC. <i>(Full formal name of Bidder)</i>	Surety WESTERN SURETY COMPANY <i>(Full formal name of Surety) (corporate seal)</i>
By: <u></u> <i>(Signature)</i>	By: <u></u> <i>(Signature) (Attach Power of Attorney)</i>
Name: <u>Steve Higgins</u> <i>(Printed or typed)</i>	Name: <u>Roxanne Jensen</u> <i>(Printed or typed)</i>
Title: <u>Vice President</u>	Title: <u>Attorney-in-Fact</u>
Attest: <u></u> <i>(Signature)</i>	Witness <u></u> <i>(Signature)</i>
Name: <u>Jeff Batchelor</u> <i>(Printed or typed)</i>	Name: <u>Kelly Cody</u> <i>(Printed or typed)</i>
Title: <u>Agent</u>	Title: <u>witness</u>
Notes: (1) Note: Addresses are to be used for giving any required notice. (2) Provide execution by any additional parties, such as joint venturers, if necessary.	

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Kelly Cody, Roxanne Jensen, Marc Sacia, Individually of Green Bay, Wisconsin  
Trudy A. Szalewski, Brian Krause, Individually of Milwaukee, Wisconsin, Individually**

its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 25th day of February, 2026.



WESTERN SURETY COMPANY

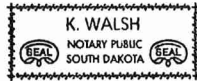
*Larry Kasten*

Larry Kasten, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 25th day of February, 2026, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires  
December 4, 2031



*K. Walsh*

K. Walsh, Notary Public

### CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Laws and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this *7th* day of *May*, 2026.



WESTERN SURETY COMPANY

*Paula Kolsrud*

Paula Kolsrud, Assistant Secretary

### Authorizing By-Laws and Resolutions

#### ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27<sup>th</sup> day of April, 2022:

“RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company.”

Go to [www.cnasurety.com](http://www.cnasurety.com) > Owner / Oblige Services > Validate Bond Coverage, if you want to verify bond authenticity.

**AFFIDAVIT OF ORGANIZATION AND AUTHORITY**

I, Greg Strzalka being first duly sworn on oath certify that

Payne & Dolan, Inc.  
(Name of corporation, limited liability company, partnership or person submitting bid)

Bidder on the attached Proposal, is organized as indicated below; that I have examined and carefully prepared this Proposal from the Specifications and have checked the same in detail before submitting this Proposal; that all statements made herein are made on behalf of such Bidder and that I have full authority to make such statements and submit this Proposal in (its) (their) behalf; and that the said statements are true and correct.  
**Bidder is (fill out applicable paragraph):**

**A Corporation** organized and existing under the laws of the State of Wisconsin, and its President is Mark E. Filmanowicz, and its Secretary is Mark E. Filmanowicz and it does/does not have a corporate seal.

The Agent is authorized to sign construction Contracts and Bids  
(Officer or authorized agent)  
for the company by action of its Board of Directors taken: December 10, 2025, a certified copy of which is attached hereto. (Strike out this last sentence if the Proposal is signed by the President and Secretary.)

**A Partnership** consisting of \_\_\_\_\_ and \_\_\_\_\_, partners doing business under the name of \_\_\_\_\_.

**A Limited Liability Company** organized and existing under the laws of the State of \_\_\_\_\_, \_\_\_\_\_, a managing member, is authorized to sign Contracts and Bids for the Company.

**An Individual** operating under the trade name of \_\_\_\_\_

Signature

[Handwritten Signature]

Agent

(Title, if any)

1700 120th Avenue, Kenosha, WI 53144

(Bidders address)

262-859-3081

(Telephone)

Subscribed and sworn to before me  
this 7th day of May, 20 26.

Sarah Baldrige Notary Public,

Kenosha County, State of Wisconsin

My Commission expires 01/10/2029  
(This Affidavit must be attached to and filed with the Bid Proposal.)

**SARAH BALDRIDGE**  
**Notary Public**  
**State of Wisconsin**

00 43 36

PROPOSED SUBCONTRACTORS FORM

TO: Village President and Board Members  
Village of Somers  
7511 – 12<sup>th</sup> Street  
Somers, WI 53171  
(hereinafter called Owner)

1. Pursuant to bidding requirements for the Work titled:

**VILLAGE OF SOMERS, WISCONSIN  
2026 ROADWAY IMPROVEMENTS**

for portions of the Work equaling or exceeding \$10,000, Bidder proposes to use the following Subcontractors. Except as otherwise approved by Owner, Bidder proposes to perform all other portions of the Work with his own forces:

2. Portion of the Work: Subcontractor name and address:

Miscellaneous

Oakes A W and Sons INC

2000 Oakes Rd, Racine, WI 53406

Striping Epoxy

Forward Traffic and Marking LLC

PO BOX 8026 Madison, WI 53708

Landscape

Enviromental Solutions INC

PO BOX 163 Thiensville, WI 53092

Use of funds

	2026 total proposed CIP budget	Use of funds											Use of carry over funds from previous borrowings	
		2026 proposed General fund	2026 proposed Sewer fund CIP	2026 proposed Water fund CIP	2026 proposed Stormwater fund CIP	2026 proposed TID #3 CIP	Carried over from 2025	2023A borrowing	2026A borrowing	2026 cash	2027 cash	ARPA funds		TIDS
<b>General fund:</b>														
<b>Paving:</b>														
Total 2026 Paving	458,666	458,666					60,942	116,052		342,614				
45th Street (5TH St. to 64th Ave.) Valley View Sub. PASER Rating = 2		-								-				
64th Ave. (45th St. to 50th St.) Valley View Sub. PASER Rating = 2		-								-				
50th St. (64th Ave. to 5TH St.) Valley View Sub. PASER Rating = 2		-								-				
63rd Ave. (50th St. to 45th St.) Valley View PASER Rating = 2		-								-				
46th Place ( 63rd Ave to Termination) Valley View PASER Rating = 2		-								-				
48th Street ( 64th Ave. to 63rd Ave.) Valley View PASER Rating = 2		-								-				
Retainage for 2025 paving not yet paid	27,216	27,216					27,216	\$27,216		-				
		\$0								-				
	\$485,882	485,882					88,158	143,268		342,614				
<b>Public works:</b>														
54-60 - 2013 - Peterbilt Vac-Truck move to 2026- 50% paid by sewer & 25% by storm water \$610,000	152,500	152,500								\$152,500				
Asset Management / CMMS/GIS integrated asset system	2,020	2,020								\$2,020				
Camera and installation for yard waste	5,500	5,500								\$5,500				
2025 Ford 4x4 F550 1-Ton: Chassis	124,819	124,819					124,819	124,819						
2025 Ford 4x4 Super Cab pickup with snowplow	10,759	10,759								\$10,759				
	\$295,598	\$295,598					135,578	124,819		\$170,779				
<b>Parks:</b>														
Tennis Court - BOARD REMOVED ON 11/4/25														
<b>Public Safety:</b>														
Pumper/tender - replace 2011 NFPA Rosenbauer	1,000,000	1,000,000								1,000,000				
New Lucas CPR machine #2	20,000	20,000								20,000				
TNT Extrication Tool replacement	50,000	50,000								50,000				
ATV Trailer	12,000	12,000								12,000				
New Fire Station 2 move to 2027														
New Ambulance (replacing 2017 ambulance)	460,000	460,000								460,000				
Asset Management / CMMS/GIS integrated asset system	2,020	2,020								2,020				
	1,544,020	1,544,020								1,544,020				
<b>Administration:</b>														
Website upgrade	25,000	25,000								25,000				
Replacement Computer Plan	27,911	27,911					7,911			27,911				
Court Door	5,000	5,000								5,000				
Village Buildings HVAC Repairs	5,000	5,000								5,000				
Replacement Access Points	8,576	8,576								8,576				
	71,487	71,487					7,911			71,487				
<b>TOTAL GENERAL FUND</b>	<b>\$2,396,987</b>	<b>2,396,987</b>					<b>231,647</b>	<b>268,087</b>		<b>2,128,900</b>				
<b>Sewer fund:</b>														
I&I Replacement/Repaid Program-Sanitary Sewer Rehab – Televising and Engineering	200,000		200,000							200,000				
Lift Station Upgrades	240,500		240,500							240,500				
Asset Management / CMMS/GIS integrated asset system	4,040		4,040							4,040				
Air Release Valve Force Main Evaluation / Replacement	20,000		20,000							20,000				
Sanitary Sewer Lining / Replacement	915,000		915,000							915,000				
Pump Stock(Annual) 2 years	6,072		6,072							6,072				
Manhole Rehabilitation (2026-2035)	25,000		25,000							25,000				
Valley View Paving Sanitary Adjustment	50,000		50,000							50,000				
Pike Creek Super Flush-Postponed														
54-60 - 2013 - Peterbilt Vac-Truck move to 2026- 25% paid by storm water & 25% by public works total is \$610,000	\$305,000		\$305,000							305,000				
Upsized submersible pump at the 45th Avenue Lift Station	\$6,128		\$6,128							6,128				
			\$0											
<b>TOTAL SEWER FUND</b>	<b>1,771,740</b>		<b>1,771,740</b>							<b>1,771,740</b>				
<b>Water fund:</b>														
GIS / Mapping Improvements-Improve GIS accuracy and tracking	2,020			2,020						2,020				
Meter Replacement Program -	87,000			87,000						87,000				
Hydrants (5 yr prj. Split evenly) \$18,000 carry forward any unused funds up to \$18,000	18,000			18,000						18,000				
Water valve replacement - carry forward any unused funds up to \$10,000	10,000			10,000						10,000				
Meter Swap	20,000			20,000						20,000				
12TH Street Water Main Project	152,435			152,435						152,435				
<b>TOTAL WATER FUND</b>	<b>289,455</b>			<b>289,455</b>						<b>289,455</b>				
<b>Storm water fund:</b>														
Greenbay Road Mueller parcel	40,000				40,000					40,000				
Neumiller Woods Phase II	21,949				21,949					21,949				
Davis Culvert	40,000				40,000					40,000				
54-60 - 2013 - Peterbilt Vac-Truck move to 2026- 50% paid by sewer & 25% by public works total is \$610,000	152,500				152,500					152,500				
2026 Paving portion	30,575				30,575					30,575				
<b>TOTAL STORM WATER FUND</b>	<b>285,024</b>				<b>285,024</b>					<b>285,024</b>				
<b>TID#3:</b>														
<b>TOTAL TID #1 FUND</b>														
<b>TOTAL</b>	<b>\$4,743,206</b>	<b>2,396,987</b>	<b>1,771,740</b>	<b>289,455</b>	<b>285,024</b>		<b>481,76</b>	<b>268,087</b>		<b>4,475,119</b>				



**VILLAGE OF SOMERS  
VILLAGE BOARD MEMORANDUM**

---

**DATE:** May 26, 2026

**TO:** Village President Stoner and Village Trustees

**PREPARED BY:** Jim Hurley, Administrator

**AGENDA ITEM:** #11 Action on Village Board Pilot Meeting Schedule: June – August 2026

---

**BACKGROUND:**

Currently, the Village Board’s regular meetings are on the second and fourth Tuesdays of the month, and work sessions on the first and third Tuesdays.

Ordinance S. 2.02 states Regular meetings of the Village Board shall be held on the second Tuesday of each calendar month at 5:30 p.m., unless changed by a majority vote of the Board for a good reason. There is no mention of the fourth Tuesday.

For comparison purposes, the Village of Pleasant Prairie’s Village Board meets twice per month. The Village of Mount Pleasant schedules work sessions one hour prior to its two monthly Village Board meetings.

My understanding is that the intent of weekly meetings was to limit the debate and discussion to work session meetings. However, it is not uncommon for meetings, both work sessions and regular meetings, to extend over ninety minutes.

Given the Somers Village Board meets four Tuesdays per month, Village staff devote a significant amount of time to preparing packets and items for meetings. Additionally, packets are expected to be finalized and posted by Friday prior to the meeting, limiting staff to three days of preparation from the prior meeting.

**UPDATE**

I agree with Trustee Ostby’s recommendation that the Village Board consider a “pilot” meeting schedule to reduce the number of monthly meetings while allowing staff additional time to prepare items for consideration by the Board. By improving the quality of materials and information for the Village Board, the Board and the public will be more informed prior to meetings and enrich discussions.

Village staff recommend continuing to schedule work sessions for the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of the month.

Per S. 2.02, Regular Village Board meetings will continue to be scheduled for the 2<sup>nd</sup> Tuesdays of the month. On 3<sup>rd</sup> Tuesdays, staff will present optional items for future action to the Village Board. The Board will provide directions, and then the Board will reconvene on the 1<sup>st</sup> Tuesdays to review proposals from staff. The Village Board will have the opportunity to provide feedback so staff can update and finalize items for possible action at Regular Village Board meetings.

Here is the proposed pilot meeting schedule:

<b>Dates</b>	<b>Meeting Types</b>
2-Jun	Work Session
9-Jun	Board Meeting
16-Jun	Work Session
7-Jul	Work Session
14-Jul	Board Meeting
21-Jul	Work Session
4-Aug	Work Session
12-Aug	Board Meeting
18-Aug	Work Session

If the Village Board feels 30 days is too long for a break for public comments, then I suggest either adding to the 1<sup>st</sup> or 3<sup>rd</sup> Tuesday work sessions. I recommend the 1<sup>st</sup> Tuesday because the packets will include more materials for review by the public.

If an item requires emergency action, then we will schedule a special meeting.

In August, I will bring this item back to a work session for discussion about the meeting schedule from September forward.

**PRIOR ACTION TAKEN:**

This item was reviewed and discussed during the May 19 Village Board Work Session.

**SUGGESTED ACTION/ACTION REQUESTED/COMMENTS:**

In the event that the Village Board agrees with the suggested action, a suggested motion to approve would be as follows:

*“Motion to approve the proposed Village Board meeting schedule from June – August 2026.”*

**VILLAGE OF SOMERS  
VILLAGE BOARD MEMORANDUM**

---

**DATE:** May 26, 2026

**TO:** Village President Stoner and Board of Trustees

**PREPARED BY:** Jim Hurley, Administrator

**AGENDA ITEM:** #12 Adopt Resolution 2026-016, Urging the State of Wisconsin to Enact a Sustainable Transportation Funding Solution

---

**BACKGROUND:**

Last month, the League of Wisconsin Municipalities (LWM) reached out requesting the Village's support for a long-term, sustainable funding solution to the state's Transportation Fund. The aim is to represent a growing number of local governments expressing their support for more local transportation assistance as they prepare to head into the next state biennial budget in 2027.

The League cites a decline in road quality, and consumer price index outpacing the state's investment in the General Transportation Aids, resulting in municipalities dedicating a higher proportion of local property tax revenue to transportation projects.

Exploring and adopting long-term solutions will ensure local transportation projects may be funded now and in the future.

Adoption of the proposed template resolution will support the League and transportation partners articulate the need for self-sustaining funding.

**PRIOR ACTION TAKEN:**

This item was reviewed and discussed during the May 19 Village Board Work Session.

**SUGGESTED ACTION/ACTION REQUESTED/COMMENTS:**

In the event that the Village Board agrees with the suggested action, a suggested motion to approve would be as follows:

*“Motion to Adopt Resolution 2026-016, Urging to Enact a Sustainable Transportation Funding Solution.”*

ATTACHMENTS:

League of Wisconsin Municipal Proposed Transportation Resolution

VILLAGE OF SOMERS  
RESOLUTION NO. 2026-016

---

**RESOLUTION URGING THE GOVERNOR OF WISCONSIN AND THE  
STATE LEGISLATURE TO ENACT A COMPREHENSIVE,  
SUSTAINABLE TRANSPORTATION FUNDING SOLUTION**

---

WHEREAS, local units of government in Wisconsin own and maintain approximately 90% of the public road miles in the state, including city and village streets, county highways, and town roads; and

WHEREAS, Wisconsin's economy—rooted in manufacturing, agriculture, and tourism—relies on a safe, reliable, and well-maintained transportation network; and

WHEREAS, local governments greatly appreciate the one-time infusions of General Purpose Revenue, primarily sales and income taxes, and other revenue provided in recent state budgets, which have enabled the initiation and continuation of the successful and popular Local Roads Improvement Program Supplemental (LRIP-S); and

WHEREAS, despite modest increases from the state over the years, transportation aids to local governments remain insufficient to keep pace with inflation and rising construction costs, leaving many communities funded below 2000 levels in real dollars; and

WHEREAS, local governments throughout Wisconsin continue to struggle to perform even routine maintenance, pavement preservation, and safety improvements, resulting in deteriorating roads and bridges; and

WHEREAS, the inaugural inventory and assessment of small bridges between 6 to 20 feet found about 10% of the nearly 17,000 structures to be in poor or severe condition; and

WHEREAS, levy limits and other fiscal constraints prevent local governments from independently filling the funding gap created by inadequate state transportation aids; and

WHEREAS, absent sustainable state funding, many communities have been forced to address their shortfalls by significantly increasing borrowing, deferring essential projects, or imposing local vehicle registration (“wheel”) taxes; and

WHEREAS, Wisconsin motorists currently pay among the lowest transportation user fees in the Midwest, while neighboring states and dozens of others nationwide have enacted long-term revenue measures to keep their transportation systems competitive; and

WHEREAS, Wisconsin is increasingly relying on General Purpose Revenues to make needed investments, potentially pitting transportation against other vital services, such as education; and

WHEREAS, continued lack of growing, dedicated, and predictable revenue places Wisconsin at a growing economic disadvantage by threatening the efficiency of freight movement, the safety of travelers, and the attractiveness of our state to businesses and residents; and

WHEREAS, both Wisconsin's aging Interstate highway system—largely constructed in the 1950s and 1960s—and our extensive network of state and local roads require predictable, adequate, and sustainable funding to meet current and future needs;

NOW, THEREFORE, BE IT RESOLVED that the Somers Village Board strongly urges the Governor of Wisconsin and the State Legislature to enact a comprehensive, sustainable transportation funding solution that:

1. Provides adequate and reliable revenue growth for the efficient long-term planning and execution of state and local transportation programs;
2. Includes responsible and prudent use of General Purpose Revenue and bonding;
3. Adjusts any new and existing transportation user fees and other revenue mechanisms to sustain purchasing power in order to maintain and improve Wisconsin's transportation infrastructure; and
4. Ensures transportation continues to deliver for Wisconsin by adequately funding reconstruction, preservation, and safety investments on the state and local systems.
- 5.

BE IT FURTHER RESOLVED that the clerk is hereby directed to transmit a copy of this resolution to the Governor's office, all members of the Wisconsin State Senate and Assembly representing districts within [County/City/Village/Town], and the League of Wisconsin Municipalities.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

By \_\_\_\_\_  
George Stoner, Village President

Attest \_\_\_\_\_  
Wendy Burnette, Village Clerk/Treasurer



**VILLAGE OF SOMERS  
VILLAGE BOARD MEMORANDUM**

---

**DATE:** May 26, 2026

**TO:** Village President Stoner and Board of Trustees

**PREPARED BY:** Jim Hurley, Administrator

**REVIEWER:** Wendy Burnette, Clerk/Treasurer

**AGENDA ITEM:** #13 Adopt Village Board Ordinance 2026-002, Worthless Payment Charge, Overpayments

---

**BACKGROUND:**

Each tax season, the Village/Town receives multiple overpayments of less than \$5. Generally, the cost of refunding the payment, plus postage, is more expensive than \$5.

Kenosha County and the Village of Pleasant Prairie have adopted ordinances allowing the governing body to retain small overpayments unless a written request for a refund is made within 90 days. Their ordinances also include charges to the payer for checks or transactions returned by the bank due to insufficient funds.

The adoption of a similar ordinance by the Village will reduce staff time and costs for minor refunds, and recoup bank costs for payments returned by the bank.

**PRIOR ACTION TAKEN:**

This item was reviewed and discussed during the May 19 Village Board Work Session.

**SUGGESTED ACTION/ACTION REQUESTED/COMMENTS:**

In the event that the Village Board agrees with the suggested action, a suggested motion to approve would be as follows:

*“Motion to adopt ordinance 2026-002, Worthless Payment Charge; Overpayments.”*

**ATTACHMENTS:**

Proposed Ordinance 2026-002

**ORDINANCE NO. 2026 -002**

**AN ORDINANCE TO CREATE SECTION 3.09 OF THE CODE OF ORDINANCES OF THE VILLAGE OF SOMERS REGARDING WORTHLESS PAYMENT CHARGE; OVERPAYMENTS**

The Village Board of Trustees and the Village of Somers, Kenosha County, Wisconsin, hereby creates Section 3.09 of the Code of Ordinances of the Village of Somers to read as follows:

- A. Purpose. It is the intent of the Village of Somers Board that this section will promote the efficient collection of money owed to the Village, or handling minor overpayments, thereby promoting the public welfare by eliminating wasteful expenditures of time and tax dollars incurred as the result of the return of a worthless check or minor overpayment.
  
- B. Definitions. As used in this section, the following terms shall have the meanings indicated:
  - PERSON — Includes any individual, sole proprietorship, partnership, corporation, joint venture or association.
  - WORTHLESS CHECK — A check which is returned unpaid by the bank on which it is drawn.
  - WORTHLESS PAYMENT — A debit card or credit card transaction which is not paid by the bank upon which demand is made.
  
- C. Additional charge; amount. Any person who tenders a worthless check or worthless payment to any Village of Somers official, employee, department, or office shall be liable to the Village for payment of the amount for which the check or payment was tendered and an additional charge of up to \$30. This additional charge shall be uniform in amount and application and shall be comparable to charges for worthless checks and payments made by establishments in the private sector.
  
- D. Overpayments. The Village may retain overpayments made when such overpayment does not exceed \$5, unless a written request for a refund of such overpayment is made within 90 days.

Dated at Somers, Wisconsin, this 26<sup>th</sup> day of May, 2026.

VILLAGE OF SOMERS

BY: \_\_\_\_\_  
George Stoner, President

ATTEST: \_\_\_\_\_  
Wendy Burnette, Clerk/Treasurer

**VILLAGE OF SOMERS  
VILLAGE BOARD MEMORANDUM**

---

**DATE:** May 26, 2026

**TO:** Village President Stoner and Village Trustees

**PREPARED BY:** Jim Hurley, Administrator

**AGENDA ITEM:** #14 Approve order and installation of a keyswitch to the basement elevator from Schindler Elevator Corporation for \$3,661.62.

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**BACKGROUND:**

Village staff reviewed options to add a lock to the elevator to the basement.

Initially, the Village considered adding a key fob. The option is cost prohibitive because Schindler, the Village's elevator maintenance contractor, would need to schedule a full crew to tie up the elevator, and oversee the work of another third party contractor. The total cost is nearly \$20,000.

A keypad was also explored. The quote from Schindler is for \$7,697.43.

The most cost-effective option is a keyswitch for **\$3,661.62**. Keys could be maintained by administration, clerk/treasurer, public works, and the fire/ems department.

The work was not budgeted, but staff recommend proceeding with the work now to optimize building security.

**UPDATE:**

Following the May 19 work session, I reached out to Schindler Elevator to confirm that they will hold the pricing if approved at tonight's Village Board meeting.

**SUGGESTED ACTION/ACTION REQUESTED/COMMENTS:**

In the event that the Village Board agrees with the suggested action, a suggested motion to approve would be as follows:

*“Motion to approve the quote from Schindler Elevator Corporation for installing a keyswitch to the basement elevator in an amount not to exceed \$3,661.62.”*

ATTACHMENT

Quote from Schindler Elevator Corporation

**SCHINDLER ELEVATOR CORPORATION**

W136N4863 CAMPBELL DR STE 8  
MENOMONEE FALLS WI 53051-7027



**Schindler**

Email: scott.leonard@schindler.com  
Phone: +14143978655

Date: 03/03/2026

Equipment: ELEV 01 8625681924, 96006929840  
Location: 7511 12TH ST, SOMERS WI 53171

**Customer:**

VILLAGE OF SOMERS  
7511 12TH ST  
SOMERS WI 53171

Attn: Jim Hurley

Thank you, Jim, for trusting us with your elevators and escalators maintenance.  
Following your request, please find attached our proposal. The work was classified as an imminent  
breakdown risk.  
I'm available for any questions or additional information.  
We truly appreciate your valued partnership!

Sincerely,

Scott W. Leonard  
SCHINDLER ELEVATOR CORPORATION

Enclosed Repair Offer  
Quotation  
Repair terms and conditions  
Order slip

156737932

1/5

[www.schindler.com](http://www.schindler.com)



## Repair Offer 156737932

96006929840

ELEV 01 8625681924 - 7511 12TH ST SOMERS

### Repair & Maintenance Services

Keyswitch - Basement Lockout on COP

Customer requested a proposal to add a keyed switch on the Car Operating Panel to assist with restricting unauthorized people from accessing the basement level. Schindler hereby proposes to furnish and install the following with respect to the equipment located at the above building:

- Obtain and install a keyed switch next to the basement floor button on the Car Operating Panel, inside the elevator.
- Tie the switch into the system as required and per code requirements
- Software upgrade, as needed, to perform the function
- Test for proper operation

Total Equipment excl. Tax	USD	3,661.62
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156737932

2/5



## Quotation 156737932

**Pricing:**

96006929840	Total	USD	3,661.62
	Applicable Taxes	USD	0.00
	<b>Total including Taxes</b>	<b>USD</b>	<b>3,661.62</b>

**Payment:**

100 % of the price is due upon acceptance of this proposal\*;

\* Schindler reserves the right not to source material or schedule labor for the above quoted work until initial payment has been received.

\*\* Schindler retains title to any equipment furnished hereunder until final payment is made. Late or non-payment will result in assessment of interest charged at a rate of 1 1/2% per month or the highest legal rate available, and any attorneys' fees, expenses, and costs of collection. The customer understands that this is a fixed price proposal. Supporting documentation for materials and/or labor shall not be a condition precedent for payment in full to be made to Schindler.

**Work Delivery:** Immediately, at reception of the order and the related material, from your order.

**Quotation validity: 04/02/2026**

156737932

3/5



## Repair terms & conditions

1. Any changes to the building to meet local or state codes are to be made by Purchaser. Any changes in the Work required due to building conditions discovered in the performance of the Work will be paid by Purchaser.
2. No work, service materials or equipment other than as specified hereunder is included or intended.
3. Purchaser retains its normal responsibilities as Owner of the equipment which is subject of this Agreement.
4. Schindler will not be liable for damages of any kind, in excess of the Price of this Agreement, nor in any event for special, indirect, consequential or liquidated damages.
5. Any cutting and patching are by others and not included in this work.
6. Neither party shall be responsible for any loss, damage, detention or delay caused by labor trouble or disputes, strikes, lockouts, fire, explosion, theft, lightning, wind storm, earthquake, floods, epidemics, pandemics, storms, riot, civil commotion, malicious mischief, embargoes, shortages of materials or workmen, unavailability of material from usual sources, government priorities or requests or demands of the National Defense Program, civil or military authority, war, insurrection, failure to act on the part of either party's suppliers or subcontractors, orders or instructions of any federal, state, or municipal government or any department or agency thereof, acts of God, or by any other cause beyond the reasonable control of either party. Dates for the performance or completion of the work shall be extended by such delay of time as may be reasonably necessary to compensate for the delay.
7. We warrant that the work will comply with the specifications and that there will be no defects in materials or workmanship for one year after completion of the work or acceptance thereof by beneficial use, whichever is earlier. Our duty under this warranty is to correct nonconformance or defect at our expense within a reasonable time after the receipt of notice. THE EXPRESS WARRANTIES CONTAINED HEREIN ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Purchaser's remedies hereunder are exclusive.
8. Purchaser agrees to defend, indemnify and hold Schindler harmless from and against any claims, lawsuits, demands, judgments, damages, costs and expenses arising out of this Agreement except to the extent caused by or resulting from the sole and direct fault of Schindler.
9. For non-maintenance contract customers, Customer hereby agrees, without limitation, to defend, indemnify, release and hold harmless Schindler and its employees, affiliates, divisions, parent entities, predecessors and successors, representatives and agents from and against all claims, liabilities, losses, injuries, death, damages, fines, penalties, payments, costs, and expenses (including reasonable attorneys' fees and expenses) arising out of or relating to the Work performed by Schindler under this Agreement.  
**INSURANCE:** At a minimum, Customer shall provide to Schindler, insurance coverages as set forth within, and a certificate of insurance evidencing such coverage: Comprehensive General Liability (including Products Liability, Completed Operations, Broad Form Property damage, and Blanket Contractual Liability) in the amounts of \$2M per occurrence, \$5M aggregate. Schindler Holding, Ltd., Schindler Elevator Corporation, and Schindler Enterprises, Inc. shall be named as additional insureds on the above referenced policies, pursuant to ISO Form CG 2010 11/85, and shall appear as such on the Certificate of Insurance. Insurance shall provide a waiver of subrogation in favor of the entities named as additional insureds. Insurance shall be primary over any other valid and collectible insurance. Any deductible / retention is the responsibility of the Named Insured.
10. Any proprietary material, information, data or devices contained in the equipment or work provided hereunder, or any component or feature thereof, remains our property. This includes, but is not limited to, any tools, devices, manuals, software, modems, source/ access/ object codes, passwords. In the event Schindler's maintenance obligation is terminated, the Schindler Ahead features ("SA") (if applicable) will be deactivated, and Schindler reserves the right to remove the Schindler Ahead hardware. If Schindler is no longer the maintenance provider, Customer is responsible for obtaining alternative telephone service for the elevator phones.
11. In the event of governmental changes to applicable tariffs, tax rates, including but not limited to sales tax, use tax, excise tax, privilege tax, transaction tax and similar changes, or loss of tax exempt status, Schindler reserves the rights to adjust the contract price accordingly to account for all additional cost impacts.
12. We reserve the right to modify price and schedule without penalty due to material or component shortages, increases in inflation and/or material price increases based upon the S&P Material Price Index (MPI).

156737932

4/5



# Order slip 156737932

**SCHINDLER ELEVATOR CORPORATION**

**Scott W. Leonard**

W136N4863 CAMPBELL DR STE 8

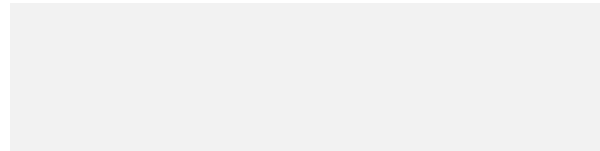
MENOMONEE FALLS WI 53051-7027

**Name, Date and Signature:**

Scott W. Leonard, 03/03/2026

**Proposed:**

For: SCHINDLER ELEVATOR CORPORATION



Acceptance by you as owner's agent or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

I hereby accept all 5 pages terms and conditions of the upgrade order agreement 156737932

96006929840

Equipment 96006929840, 7511 12TH ST SOMERS WI 53171

156737932

Total excluding Taxes

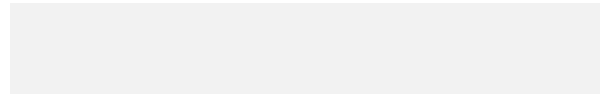
USD 3,661.62

**Accepted:**

**Name, Date and Signature:**

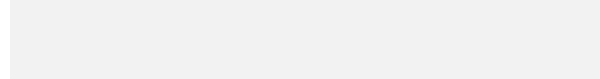
For:

VILLAGE OF SOMERS  
7511 12TH ST  
SOMERS WI 53171



Your purchase Order Reference (Optional):

Purchase order date:



Amount due upon acceptance of this proposal:  
100 % of total amount including Taxes

**USD 3,661.62x100%**

**3,661.62**

# 156737932



**VILLAGE OF SOMERS  
VILLAGE BOARD MEETING  
MEETING ITEM MEMORANDUM**

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**MEETING DATE:** May 26, 2026

**TO:** Village President Stoner and Village Trustees

**PREPARED BY:** Wendy Burnette, Clerk-Treasurer

**AGENDA ITEM:** #15 Action on application for “Class B” (Picnic) Beer License from Hyslop Foundation, Hawthorn Hollow for their Pike River Benefit Concert Series on June 12, July 10, August 7<sup>th</sup> and September 24. Located at 880 Green Bay Road, Kenosha, Wisconsin 53144, and requests to waive fees

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**BACKGROUND:**

Hawthorn Hollow is a 90-acre Nature Sanctuary that hosts over 6,000 students a year with over 30 educational programs. The Friends of Hawthorn Hollow event is to raise monies to maintain operations of the preserve.

They have approached the Village to request a “Class B” (Picnic) Beer License for the Pike River Benefit Concert Series on June 12, July 10, August 7<sup>th</sup> and September 24, 2026

As these are charity events, they have requested waiver of fees associated with the applications.

**PRIOR ACTION TAKEN:**

This was discussed at the May 19th Village Work Session.

**SUGGESTED ACTION/ACTION REQUESTED/COMMENTS:**

In the event that the Village Board agrees with the suggested action, a suggested motion to approve would be as follows:

*“Motion to approve application for “Class B” (Picnic) Beer License from Hyslop Foundation, Hawthorn Hollow for their Pike River Benefit Concert Series on June 12, July 10, August 7th and September 24, 2026. Located at 880 Green Bay Road, Kenosha, Wisconsin 53144, and requests to waive fees.”*

ATTACHMENTS:

Temporary Class “B” Application for June 12th event

Temporary Class “B” Application for July 10th event

Temporary Class “B” Application for August 7th event

Temporary Class “B” Application for September 25th event

Request to Waive Fee Letter

# Temporary Alcohol Beverage License

Municipality Village of Somers
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License(s) Requested	Fees	
<input checked="" type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 10.00
	Background Check	\$
	<b>Total Fees</b>	<b>\$</b>

Part A: Organization Information		
1. Organization Name Hyslop Foundation DBA Hawthorn Hollow Nature Sanctuary & Arboretum		
2. Organization Permanent Address 880 Green Bay Rd		
3. City Kenosha	4. State WI	5. Zip Code 53144
6. Mailing Address (if different from permanent address)		
7. FEIN 39-6061420	8. Date of Organization/Incorporation 12/26/62	9. State of Organization/Incorporation WI
10. Phone On File	11. Email On File	
12. Organization type (check one)		
<input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.			
Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Leveque	Timothy	Director/Agent	All #'s on File
Lyons	Dan	President	
Kozak Bishop	Charlotte	Treasurer	
Halmo	Sandra	Secretary	

Continued →



# Temporary Alcohol Beverage License

Municipality Village of Somers
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License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 10.00
	Background Check	\$
	<b>Total Fees</b>	<b>\$</b>

Part A: Organization Information		
1. Organization Name Hyslop Foundation DBA Hawthorn Hollow Nature Sanctuary & Arboretum		
2. Organization Permanent Address 880 Green Bay Rd		
3. City Kenosha	4. State WI	5. Zip Code 53144
6. Mailing Address (if different from permanent address)		
7. FEIN 39-6061420	8. Date of Organization/Incorporation 12/26/62	9. State of Organization/Incorporation WI
10. Phone On File	11. Email On File	
12. Organization type (check one)		
<input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.			
Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Leveque	Timothy	Director/Agent	All #'s on File
Lyons	Dan	President	
Kozak Bishop	Charlotte	Treasurer	
Halmo	Sandra	Secretary	

Continued →



# Temporary Alcohol Beverage License

Municipality  
Village of Somers

License(s) Requested	Fees	
	<input checked="" type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees
Background Check		\$
<b>Total Fees</b>		<b>\$</b>

**Part A: Organization Information**

1. Organization Name  
Hyslop Foundation DBA Hawthorn Hollow Nature Sanctuary & Arboretum

2. Organization Permanent Address  
880 Green Bay Rd

3. City  
Kenosha

4. State  
WI

5. Zip Code  
53144

6. Mailing Address (if different from permanent address)

7. FEIN  
39-6061420

8. Date of Organization/Incorporation  
12/26/62

9. State of Organization/Incorporation  
WI

10. Phone  
On File

11. Email  
On File

12. Organization type (check one)

Bona Fide Club       Church       Fair Association/Agricultural Society       Veteran's Organization  
 Lodge/Society       Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? .....  Yes  No

14. Wisconsin Seller's Permit Number (if applicable)

**Part B: Individual Information**

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Leveque	Timothy	Director/Agent	All #'s on File
Lyons	Dan	President	
Kozak Bishop	Charlotte	Treasurer	
Halmo	Sandra	Secretary	

Continued →



# Temporary Alcohol Beverage License

Municipality Village of Somers
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License(s) Requested	Fees	
	<input type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees
Background Check		\$
<b>Total Fees</b>		<b>\$</b>

Part A: Organization Information		
1. Organization Name Hyslop Foundation DBA Hawthorn Hollow Nature Sanctuary & Arboretum		
2. Organization Permanent Address 880 Green Bay Rd		
3. City Kenosha	4. State WI	5. Zip Code 53144
6. Mailing Address (if different from permanent address)		
7. FEIN 39-6061420	8. Date of Organization/Incorporation 12/26/62	9. State of Organization/Incorporation WI
10. Phone <b>On File</b>	11. Email <b>On File</b>	
12. Organization type ( <i>check one</i> ) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.			
Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Leveque	Timothy	Director/Agent	<b>All #'s on File</b>
Lyons	Dan	President	
Kozak Bishop	Charlotte	Treasurer	
Halmo	Sandra	Secretary	

Continued →





Wendy Burnette  
Clerk / Treasurer  
Village / Town of Somers  
7511 12th Street, P.O. Box 197  
Somers, WI 53171

May 1, 2026

Dear Ms. Burnette,

Hawthorn Hollow will be holding our Pike River Benefit Concert series this year on June 12, July 10, August 7 and Sept 25. We are applying for Temporary Class B (Malt Beverage) licenses for all four of these events. We are also applying for Class "B" (Wine) Licenses for the June 12 and August 7 events.

The sale of alcoholic beverages such as wine, seltzer and craft beer help with the proceeds of these events, and add to the flavor of the day. If granted the Temporary Class B and Class "B" Licenses, could you please ask the Village Board to waive the accompanying fees for these fundraising events on our behalf?

Hawthorn Hollow is owned and operated by the H. Chris Hyslop Foundation, a private 501c(3) non-profit organization. The 90 acre Nature Sanctuary is comprised of three miles of trails meandering through the woods of the Pike River Valley, virgin and restored prairies, perennial gardens, a nature center, three historic buildings, the Heritage Farmstead, an Observatory, and a 12 acre ArbNet Level One Accredited Arboretum. Hawthorn Hollow hosts over 6,000 students a year with over 30 educational programs. All proceeds from these events provide funds to continue the maintenance operations of this treasured natural resource

We are looking forward to another successful year and hope that you will join us.

Sincerely,

Jeremy Haag  
Special Event & Administrative Associate  
Hawthorn Hollow Nature Sanctuary and Arboretum



**VILLAGE OF SOMERS  
VILLAGE BOARD  
MEETING ITEM MEMORANDUM**

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**MEETING DATE:** May 26, 2026

**TO:** President Stoner and Village Trustees

**PREPARED BY:** Wendy Burnette, Clerk/Treasurer

**AGENDA ITEM:** #16 Action on operator license for Dolton Dupler

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**BACKGROUND:**

Dolton Dupler has applied for an operator's license for the Village of Somers. Dolton Dupler's background check results showed violations within the past 5 years.

A copy of the results has been provided to each Board member in attendance.

**PRIOR ACTION TAKEN:**

A background check was performed. Some discrepancies have been found. This matter was discussed at our May 19th Work Session.

**SUGGESTED ACTION/ACTION REQUESTED/COMMENTS:**

A suggested motion would be as follows:

*“Motion to approve Operator License: Dolton Dupler”*

*“Motion to deny Operator License: Dolton Dupler”*

**ATTACHMENTS:**

None