

**Town of Somers
7511 12th Street
Somers, WI 53171**

**Town Board Meeting
Agenda
Tuesday, August 5, 2025
5:15 pm**

Town Board Meeting:	
Item #	
1	Call to order
2	Pledge of Allegiance
3	Administrator's Report
4	Public Works Report on Water Meter Replacement program
5	Consent and Approval of Minutes of Town Board meetings on July 8
6	Correspondence: Kenosha County Executive Invitation to 100 th Anniversary of the Dedication of the Kenosha County Courthouse
7	Citizens Comments
8	Chair & Supervisor Comments
9	Public Motion to waive First Reading & possible action on proposed Ordinance No. 25-002: Repealing and Recreating Section 1.10(B)(5)(b) regarding Contempt of Court and proposed Ordinance No. 25-003: Creating Section 1.20 of the Town of Somers Code of General Ordinances regarding Records Retention
10	Review Operator Licenses: Krista Klapp
11	Review tentative agenda for Town Board meeting on Sept. 9, 2025
12	Adjourn

I hereby certify that as the designee of the chief elected official of the Town of Somers I posted this notice of the August 5, 2025 Town Board Meeting & Agenda in 3 public places.

Dated this First day of Aug., 2025.

Wendy Burnette, Clerk-Treasurer

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at 262-859-2822 with as much notice as possible. **Notice is hereby given that members of the Town Board may participate telephonically. Notice is hereby given that members of the Village Board may be in attendance for the sole purpose of gathering information. A quorum may be present. However, no Board action will be taken.**



**TOWN OF SOMERS
TOWN BOARD
TOWN BOARD ITEM MEMORANDUM**

MEETING DATE: August 5, 2025

TO: Town Chair Molinaro and Town Supervisors

FROM: Kevin Poirier, Assistant Administrator

AGENDA ITEM: #3 Administrator's Report

Below please find a bulleted summary of major issues that Administration has worked on since our July 1 Work Session. Please note the vast majority of these items are Village focused and this report is being provided to give leadership an overview of the activity at Village/Town Hall.

Development

- The Somers Plan Commission met July 14 to consider a Rezoning and Conditional Use Permit for a property at the north east corner of Highway S and the Canadian Pacific Railroad to allow a landscaping business to operate. The commission recommended approval unanimously. The item will be discussed at the Village Work Session tonight.
- On July 1, Village staff met with Scherrer Construction representatives to discuss possible future projects in the Village.
- On July 10, Shoreland signed their Development Agreement. Village Administration and Engineers are working on designing the water main extension along Highway E. Different financing options are being considered. The project will be publicly bid yet this year. Once received, affected residents will be notified and a public meeting held.
- On July 10, Village Staff and President Stoner met with a company interested in moving to the Flint 94.
- On July 10, Village Staff and President Stoner and Engineers met with SR Mills to discuss the next steps of the Willow Creek subdivision.
- On July 17, Staff toured a manufacturing facility that is hoping to relocate to the Village of Somers.

- On July 17, Staff and met with SEWRPC and County Planning and Zoning to discuss the 2050 Multi-Jurisdiction Comprehensive Plan for Kenosha County. A joint meeting of the Plan Commission and the Village Board will be held on September 8 to go over the last changes in order to approve the plan for the Village of Somers.
- On Oct. 22, Staff met with representatives of Invenergy. They are considering several sites in Kenosha County to construct a reciprocating internal combustion engine (RICE) plant. One of the potential sites identified is in the Somers/Paris Growth Area. Invenergy submitted their application to the Public Service Commission of Wisconsin July 25. The PSC has to approve the final location. The application is available at the link below: <https://apps.psc.wi.gov/APPS/dockets/content/detail.aspx?id=9837&case=CE&num=100>
The Village has no authority on zoning or other approvals for the project.
- On Oct. 22, Staff met with representatives of ROERS to discuss their planned apartments on a parcel just west of Station 2.
- The Kenosha County Housing Task Force is planning a Land Use Education Workshop partnering with the Center for Land Use Education on residential planning and zoning for elected officials. Participants will engage with interactive learning materials to identify how zoning can impact the housing stock and economic growth of their community. The event is scheduled for October 19 at 5 p.m. at the Kenosha County Center, 19600 75th Street, Bristol, WI 53104.

Administration

- On July 2, Village Staff met with Public Administration Associates President Kevin Brunner and Dave Tebo to discuss the Compensation Study Update. Surveys have been sent out to comparable communities and answers are expected to come in in the next two months. They are looking at mid-September before having any documents for the Village to review.
- On July 4, the Village held its annual parade and it was another resounding success. The Parade Report was published on the website. The parade committee is welcoming volunteers to help plan the next event.
- On July 9, Village staff met with Mueller Communications representatives to discuss the referendum. Documents are being gathered.
- On July 10, Somers Clerk/Treasurer Burnette held the required Board of Review with our Assessor for both the Town and the Village.
- On July 10, Village Staff met with attorney Wishart to discuss the site of the former Town Landfill on the Dairyland property.
- On July 11, Staff met with Kenosha County IT to discuss the preplacement on outdated computer and evaluation of the camera system around the Village Hall and decide whether upgrades are feasible. The yard waste drop-off site that has seen an increase in unauthorized dumping and a license plate reading camera would be helpful there.

- The week of July 14, Clerk Treasure Burnette, Deputy Clerk Treasure Eugenia Lara, Accountant Manager Tanya Ealy and Accountant Naylor all took the Clerk and Treasurers Institute training and were out of the office.
- On July 15, Assistant Administrator Poirier attended a webinar on Budgeting by the League of Wisconsin Municipalities.
- On July 15, Assistant Administrator Poirier attended a webinar on changes to the DNR rules about recycling
- On July 15, Assistant Administrator Poirier met with Director of Planning & Development Buehler to discuss trends in schools around the county.
- On July 16, Assistant Administrator Poirier met with Tawani representatives to discuss upcoming events and the extension of the repayment for the loan to extend the utilities. Tawani Attorney proposed an extension of the repayment deadline subject to interest rates for the extended period. The Village is working with Ehlers to assess a repayment plan and whether to consider that proposition. We will have further discussion with our Financial Advisors once TID reports are released later this month.
- On July 23, Staff and trustees Smith and Nelson met with Dooley and Associates to discuss the website remodel. The project is exceeding its initial scope. The changes would involve a larger redesign of the website. The decision was made to halt the refresh efforts and see if the Village Board would consider a larger redesign for next year.
- Following that meeting, Staff gave Kenosha County IT the go-ahead to update the website URL to the new www.somerswi.gov website. That change is scheduled for the week of Aug. 18. Emails with the new address are already active
- On July 24, Staff, Kenosha County Sheriff's Office and President Stoner held their Quarterly meeting with representatives of Walmart. Discussion covered shoplifting, law enforcement response and cameras near the property. Walmart praised both the Sheriff Deputies and Somers Firefighters for their quick response to any incidents on the property.
- On July 24, Staff met with Wisconsin Department of Transportation, and property owners to discuss the site of the former Dairyland Greyhound Track. Part of that property was the site of a Town Landfill. Environmental issues have been found that may be tied to that use. The Town has engaged Attorney Wishart of Stafford Law to represent the Town in this matter. Discussions are ongoing.
- Over the past several week, Public Works has held interviews for the open Public Works I position. We believe that we have found a suitable candidate.



**VILLAGE OF SOMERS
VILLAGE BOARD
MEETING ITEM MEMORANDUM**

MEETING DATE: Aug. 5, 2025

TO: Town Chair Molinaro and Town Supervisors

FROM: Somers Utilities Manager Josh Fugate

REVIEWED BY: Kevin Poirier, Assistant Administrator

AGENDA ITEM: #4 Meter Replacement Program progress update

OVERVIEW

The Department of Public Works began replacing residential water meters on June 11, 2025. As of July 28, 2025, a total of 120 meters have been replaced in the Eaglewood, Somers Estates, 22nd Avenue Corridor, and Fairfield subdivisions.

RESIDENT RESPONSE & SCHEDULING

Resident cooperation has been positive overall, with only three residents unresponsive to multiple replacement requests. Staff are averaging four-meter replacements per day, with a target goal of six per day.

MXU INSTALLATION PROGRESS

All compatible existing meters have been fitted with new radio-read units (MXUs), apart from three installations requiring wiring extensions; these are scheduled for completion by August 14, 2025. Since May, 582 MXUs have been installed on existing meters. All newly installed meters are also receiving MXUs, bringing the total to 702 MXUs currently active in the system. As of this report, 578 meters still require manual reading each quarter, a significant reduction from previous totals.

PROGRAM TIMELINE

Assuming continued resident cooperation and no major delays, Public Works anticipates completing the meter replacement program by April 2026.

ADVANCED METERING INFRASTRUCTURE (AMI) UPDATE

Public Works is finalizing an agreement with US Cellular to host the Village's Advanced Metering Infrastructure (AMI) system on their tower. This upgrade will:

- Automate approximately 98% of quarterly water meter readings.
- Provide the Village with daily meter usage data, improving operational efficiency.

A site plan for the tower installation has been completed by Edge Engineering and submitted to US Cellular for review and approval. The contract for leasing space on an adequate tower will be discussed later tonight.

**Town of Somers
Proceedings from the Town Board Meeting July 8, 2025**

Chairman Molinaro called the meeting to order at 5:15 p.m.

Present: Chairman Molinaro and Supervisor James Armes. Supervisor Lesko was excused. Also present: Interim Administrator Chris Swartz, Clerk/Treasurer Wendy Burnette, and Assistant Administrator Kevin Poirier

Chairman Molinaro led the Pledge of Allegiance.

Consent and Approval of Minutes of Town Board meetings on June 10, 2025

Supervisor Armes moved to approve the minutes of Town Board meetings on June 10, 2025.

Seconded by Chairman Molinaro.

Motion carried. 2-0 vote.

Correspondence:

None

Citizens Comments:

None

Chair and Supervisor Comments:

Chairman Molinaro mentioned that since he was out for the 4th of July Parade assuming everything went well. Heard nothing but great things. Wanted to address what is going on with the sex offender registry that judge had sent. Will this be on a work session at some point and will an action be needed for this.

Interim Chris Swartz mentioned that the Village/Town attorney is working on an ordinance regarding this matter and working on this to put on the work session for Tuesday July 15, 2025.

Action to approve operator licenses for Faith Brown, Harold Hiatt, Karlie Hoffman and Richard Cantrell

Supervisor Armes moved to approve operator licenses for Faith Brown, Harold Hiatt, Karlie Hoffman and Richard Cantrell

Seconded by Chairman Molinaro

Motioned carries. 2-0 vote

Adjourn

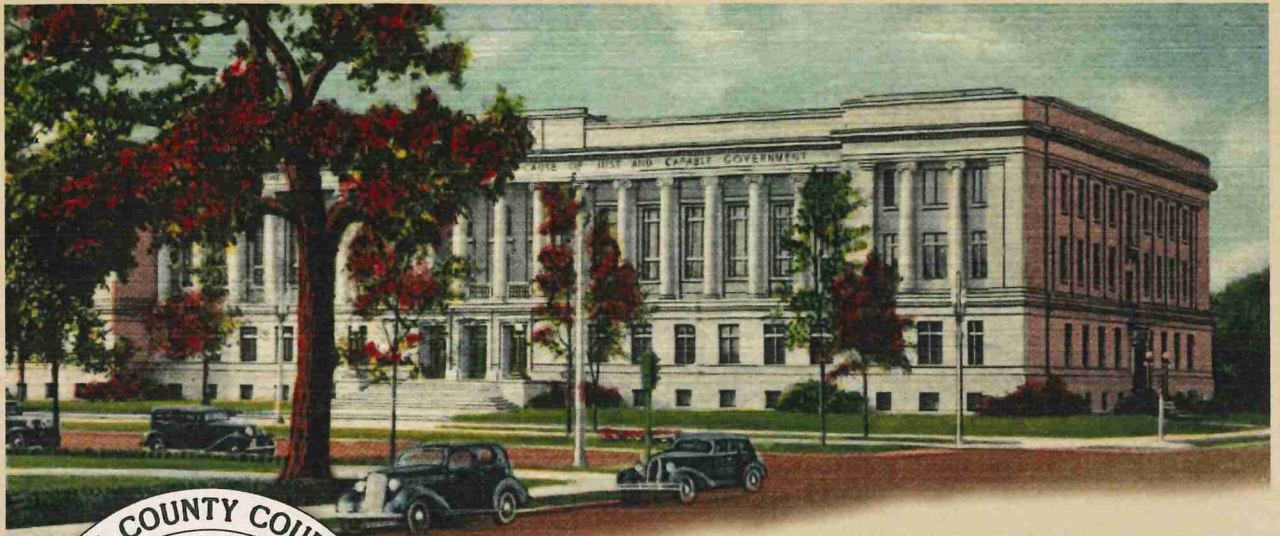
Supervisor Armes moved to adjourn at 5:27pm.

Seconded by Chairman Molinaro

Motion carried a 2-0 vote.

Drafted this 09th day of July by Wendy Burnette Clerk/Treasurer

These minutes are not official until approved by the Town Board



*Kenosha County Courthouse
Centennial Celebration*

Sunday, August 24, 2025

Civic Center Park • 900 57th Street • Kenosha

County Executive Samantha Kerkman and the Kenosha County Courthouse Centennial Committee cordially invite you to join us as we celebrate the

**100th Anniversary of the Dedication
of the Kenosha County Courthouse**



Schedule of Events

- NOON: Ice cream social begins with a performance by the UW Marching Band
- 12:30PM: Commemorative address by dignitaries
followed by a recreation of the historic 1925 Courthouse dedication photo
- 1:00-3:30PM: Courthouse open house with self-guided tours
- 4:00PM: Kenosha Pops Concert Band performance on the Courthouse steps



*"Erected by the people of Kenosha County
to the cause of just and capable government"*



**TOWN OF SOMERS
TOWN BOARD
MEETING ITEM MEMORANDUM**

MEETING DATE: Aug. 5, 2025

TO: Town Chair Molinaro and Town Supervisors

FROM: Kevin Poirier, Assistant Administrator

REVIEWED BY: Wendy Burnette, Clerk-Treasurer

AGENDA ITEM: #9 First Reading & possible action on proposed Ordinance No. 25-002: Repealing and Recreating Section 1.10(B)(5)(b) regarding Contempt of Court and proposed Ordinance No. 25-003: Creating Section 1.20 of the Town of Somers Code of General Ordinances regarding Records Retention

BACKGROUND:

Town staff periodically reviews ordinances and takes proposals for changes. The following ordinances were identified as needing to be updated:

- a. Section 1.10(B)(5)(b) updates the ordinance addressing Contempt of Court. This update was requested by Judge Kupfer.
- b. Section 1.20 pertaining to record retention. The adoption of the state statute would allow Staff to dispose of old records legally.

COMMENTS:

Corresponding Village Ordinances are being considered for updates as well.

SUGGESTED ACTION/ACTION REQUESTED/COMMENTS:

In the event that the Town Board agrees with the suggested action, a suggested motion to approve would be as follows:

“Motion to waive first reading of Ordinance No. 2025-002 and 2025-003.”

“Motion to approve proposed Ordinance No. 25-002, an Ordinance Repealing and Recreating Section 1.10(B)(5)(b) regarding Contempt of Court.”

“Motion to approve proposed Ordinance No. 25-003, an Ordinance Creating Section 1.20 of the Town of Somers Code of General Ordinances regarding Records Retention.”

ATTACHMENTS:

Ordinance No. 002 – Contempt of Court

Ordinance No. 003 – Record Retention

ORDINANCE NO. 25-002

AN ORDINANCE TO REPEAL AND RECREATE SECTION 1.10(B)(5)(b)
OF THE CODE OF ORDINANCES OF THE TOWN OF SOMERS
REGARDING CONTEMPT OF COURT

The Town Board of Supervisors of the Town of Somers, Kenosha County,
Wisconsin, hereby repeals and recreates Section 1.10(B)(5)(b) of the Code of Ordinances of the
Town of Somers to read as follows:

(b) **Contempt of court.** The Municipal Judge, after affording an opportunity to the person accused to be heard in defense, may punish for contempt of Municipal Court persons guilty of either of the following acts and no other:

(i) Disorderly, contemptuous and insolent behavior toward the Judge while engaged in any judicial proceeding or other conduct which tends to interrupt the proceeding or to impair the respect due the Judge's authority.

(ii) Resistance of or disobedience to any lawful order or process made or issued by the Judge.

The Municipal Judge may, upon finding any person guilty of contempt, order such person to forfeit not more than Two Hundred (\$200.00) Dollars plus such penalty assessment as may be authorized by statute from time to time. Upon non-payment of the forfeiture and penalty the person found guilty of contempt may be sentenced to the county jail not to exceed seven (7) days.

Dated at Somers, Wisconsin, this _____ day of _____, 2025.

TOWN OF SOMERS

By: _____
Mark Molinaro, Jr., Chairperson

Attest: _____
Wendy Burnette, Clerk/Treasurer

ORDINANCE NO. 25-003

AN ORDINANCE TO CREATE SECTION 1.20
OF THE CODE OF ORDINANCES OF THE TOWN OF SOMERS
REGARDING RECORDS RETENTION

The Town Board of Supervisors of the Town of Somers, Kenosha County, Wisconsin, hereby creates Section 1.20 of the Code of Ordinances of the Town of Somers to read as follows:

1.20 RECORDS RETENTION.

The Town hereby adopts and incorporates herein all statutory provisions applicable to municipalities as are codified by state statute.

Dated at Somers, Wisconsin, this ____ day of _____, 2025.

TOWN OF SOMERS

By: _____
Mark Molinaro, Jr., Chairperson

Attest: _____
Wendy Burnette, Clerk/Treasurer



**TOWN OF SOMERS
TOWN BOARD
MEETING ITEM MEMORANDUM**

MEETING DATE: August 5, 2025

TO: Town Chair Molinaro and Town Supervisors

PREPARED BY: Wendy Burnette, Clerk/Treasurer

AGENDA ITEM: #10 Action to approve operator licenses for Krista Klopp

BACKGROUND:

Krista Klopp has applied for an operator's license for the Town of Somers. Krista's background check results showed violations within the past 5 years.

A copy of the results has been provided to each Board member in attendance.

PRIOR ACTION TAKEN:

A background check was performed. Some discrepancies have been found.

SUGGESTED ACTION/ACTION REQUESTED/COMMENTS:

A suggested motion would be as follows:

“Motion to approve Operator License: Krista Klopp”

“Motion to deny Operator License: Krista Klopp”

ATTACHMENTS:

None

**Town of Somers
7511 12th Street
Somers, WI 53171**

**Town Board Meeting
[Tentative] Agenda
Tuesday, Sept. 9, 2025
5:15 pm**

Town Board Meeting:	
Item #	
1	Call to order
2	Pledge of Allegiance
3	Consent and Approval of Minutes of Town Board meetings on Aug. 5, 2025
4	Correspondence:
5	Citizens Comments
6	Chair & Supervisor Comments
7	Approval of Operator Licenses:
8	Adjourn

I hereby certify that as the designee of the chief elected official of the Town of Somers I posted this notice of the [DATE 2025] Town Board Meeting & Agenda in 3 public places.

Dated this ____ day of _____, 2025.

Wendy Burnette, Clerk-Treasurer

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at 262-859-2822 with as much notice as possible. **Notice is hereby given that members of the Town Board may participate telephonically. Notice is hereby given that members of the Village Board may be in attendance for the sole purpose of gathering information. A quorum may be present. However, no Board action will be taken.**