

**Village & Town of Somers  
7511 12th Street  
Somers, WI 53171**

**Joint Village & Town Work Session Meeting  
Agenda  
Saturday, September 21<sup>st</sup>, 2024  
8:00 a.m.**

<b>Joint Village and Town Work Session Meeting:</b>	
<b>Item #</b>	
1	Call to Order
2	Discuss 2025 Budget
3	Adjourn

I hereby certify that as the designee of the chief elected official of the Village and Town of Somers, I posted this notice of the September 21, 2024, Village and Town Work Session & Agenda in 1 public place & on the Village and Town website.

Dated this 19<sup>th</sup> day of September 2024.

Wendy Burnette, Clerk-Treasurer

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at 262-859-2822 with as much notice as possible.

**VILLAGE OF SOMERS  
VILLAGE & TOWN BOARD  
WORK SESSION ITEM MEMORANDUM**

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**WORK SESSION:** September 21<sup>st</sup>. 2024

**TO:** Village President Stoner and Village Trustees  
Town Chairman Molinaro and Town Supervisors

**FROM:** Jason J. Peters, Village/Town Administrator  
Kevin Poirier, Assistant to the Administrator  
Wendy Burnette, Clerk/Treasurer  
Tanya Ealy, Accounting Manager/Deputy Clerk/Treasurer  
Samone Naylor, Accountant

**AGENDA ITEM:** Discuss 2025 Budget

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**BACKGROUND:**

The budget is the most important policy decision that the Board makes each year. The budget sets priorities and determines where the limited resources of the Village and Town will be allocated. Staff began the 2025 Budget process in early August. The following timeline was presented to both the Village and Town Board on August 6<sup>th</sup>:

August 2024	Staff begins work on the 2025 Budget
September 21, 2024	Special Work Session to discuss 2025 Budget
October 1, 2024	Board continues discussion on 2025 Budget at Work Session
October 8, 2024	Village Administrator presents the proposed 2025 budget at the Village Board Meeting
October 15, 2024	Board continues discussion on 2025 Budget at Work Session
October 21, 2024	Village Clerk/Treasurer e-mails 2025 Budget Summary to the Kenosha News for publication
October 28, 2024	2025 Budget Publication appears in the Kenosha News

November 6, 2024	Board continues discussion on 2025 Budget at Work Session
November 12, 2024	Town Board to hold Public Hearing on the 2025 Budget
November 12, 2024	Town Electors meet to discuss and approve the Town Levy
November 12, 2024	Town Board adopts 2025 Budget
November 12, 2024	Public Hearing on the 2025 Budget
November 12, 2024	Village Board adopts 2025 Budget

Below will summarize what additional items that have been discussed since August 6<sup>th</sup>:

- At our August 20<sup>th</sup> Work Session, the Board reviewed the Village's allowable/potential tax levy based on net new construction. Net new construction in the Village rose by 13.36%. The Board was presented with the effects of levy increases between 1% and 13.36%. Direction from the Board at time was to proceed with a 13.36% increase. Staff proceeded with this increase in the budget presented at today's meeting. Ehlers also presented on the benefits of taking the full 13.36% on the Village's Levy Limit Work Sheet. The Board also discussed in closed session, possible changes to the Assistant to the Administrator Position.
- At our September 3<sup>rd</sup> Work Session, McMahon Group, presented their findings on the Station evaluation portion of our Fire Study

Staff has put a lot of thought and effort into reviewing the notes that went into last year's budget and adding additional information to help better explain how we arrived at the requests. The challenge for Staff this year has been the fact that both the Town and Village went through a full revaluation process. These numbers will not be final until after the Board of Review meetings in October.

#### COMMENTS:

Staff has gone to great lengths to present a balanced budget. The budget presented today is balanced.

#### Overall Assumptions Built-in

- Uses full allowable levy limit increase of 13.36% based on net new construction

- Below full-time positions are being requested by Departments
  - Fire
    - 3 Fire/EMS
  - Public Works
    - 1 Public Works I
  - Administration
    - 1 Deputy Clerk/Treasurer
  - Village health insurance premium cost to increase by 15.1% or \$104,257 over all funds. This number is higher due to proposed additions to Staff discussed below. The increase in premium if no additions to Staff would be 8% per EFT for health.
  - 4% percent pay increase for non-contract employees.
  - Fire/EMS contract calls for a 3% increase in 2025. This is the last year of this contract. Over the contract the increases were as follows:
    - 2% in year 1
    - 4% in year 2
    - 3% in year 3
  - Increase in Sheriff's Contract by \$80,375
  - Changes to Garbage Contract with an overalls savings of \$176,992

Key changes in revenue from 2024 budget to 2025:

- Department Taxes increased by \$490,666
  - Contributing factors:
    - Village levied property taxes increased by \$492,686
      - (101-41000-41111)
    - Town levied property taxes increased by \$27,782

- (101-41000-41112)
- Continued use of Ravine Park's voluntary donation \$80,000
  - (101-42000-421800)
  - NOTE: As we do not have our finalized equalization numbers, due to our reassessment. Administration is comfortable recommending the utilization of \$80,000 (101-42000-42180) in the general fund budget based on the amount that the Village would receive through property taxes upon the conclusion of the voluntary payments. We can provide calculations (as done in past years) once the final number are received.
- Intergovernmental revenues increased by \$37,237
  - Contributing factors:
    - Payment for Municipal Services increased by \$3,235
      - (101-43000-43691)
      - Note: Village pay out 90% to City of Kenosha (accounted for in expenditures)
    - State Shared Revenue increased by \$2,066
      - (101-43000-43410)
    - Personal Property Aid increased by \$24,091
      - (101-43000-43411)
    - Fire Insurance Due increased by \$7,000
      - (101-43000-43420)
- Licenses and Permits revenue decreased by \$1,939
  - Contributing factors:
    - Other Licenses and Permits decreased by \$5,000
      - (101-44000-44900)

- Note: Activity was for 2024 was down compared to our original budget. Decreased fees as a more conservative estimate.
- Building permits decreased by \$8,860
  - (101-44000-44300)
  - Note: Staff suggests being more conservative with the projected revenue in this line. Budgeted amount only accounts for normal activity. We did not include possible permits for larger approved projects.
- Fines and Forfeitures increased by \$39,975
  - Contributing factors:
    - Court Penalties increased by \$40,000
      - (101-45000-45100)
      - Note: Activity in 2024 was higher than estimated and Court is comfortable with their projected revenue of \$150,000.
- Public Charges for Services decreased by \$42,000
  - Contributing factors
    - Fire and Rescue Service increased by \$42,500
      - (101-46000-46220)
      - While this revenue is estimated at \$892,500 the Village accounts for an uncollected allowance for doubtful accounts (101-46000-46290). This is represented at \$357,000 with a net positive to the Village of \$535,500.
    - Fire Inspection Fees decreased by \$7,500
      - (101-46000-46221)
      - Note: This is being conservative by not taking into account possible inspections for larger projects that have been approved but have not broken ground.

- Miscellaneous Revenue increased by \$104,919
  - Contributing factors
    - Interest income increased by \$123,829
      - (101-48000-48110)
      - Note: Staff came up with this figure by two different methods. One by taking the average interest of what was earned through 8 months in 2024 and by assuming a 5% return on the portion of our invested funds that would go to the general fund in 2025. We originally estimated our earnings at approximately \$650,000.
- Total Revenues in the 2025 budget totals \$7,295,552. This represents an increase over 2024 by \$543,856.

Key changes in expenditures from 2024 budget to 2025:

- Municipal Court expenditures increased by \$10,219
  - Contributing factors
    - Salary increase by \$8,146
      - (101-51210-50101)
- Village/Office Expenditures increased by \$52,888
  - Contributing factors
    - Driven by proposed increase in salaries.
    - Equipment Lease & Rental increased by \$17,500
      - (101-51410-50503)
      - Note: This account will know reference the ongoing licensing fees for the 3 Flock cameras that were installed in 2024 and will account for adding 3 additional Flock cameras in 2025.
    - Conferences and Training increased by \$11,757

- (101-51410-50701)
- Note: Increased to account for additional training for current staff and proposed new staff. This increased to account for tuition reimbursement for staff that are currently using this program.
- Newsletter increased by \$25,000
  - (101-51410-50801)
  - Note: Board requested that Staff review bringing back printing and mailing our Quarterly Newsletter for residents. Staff estimates that at a minimum this will cost \$25,000.
- Clerk/Treasurer expenditures increased by \$35,735
  - Contributing factors
    - Salaries increased by \$21,450
      - (101-51420-50101)
      - NOTE: This increase is due to Administration request to add a full-time Deputy Clerk/Treasurer position as an authorized position. There has been turnover in the Clerk/Treasurer position. One of the main reasons given was due to the lack of back up for this position. The Village has seen fit in the last few years to add back up positions for the Administrator, Accounting Manager, and Fire Chief. Given the importance of the Clerk/Treasurers duties, Administration feels it is imperative to have a dedicated back for this position. This would also allow, the Clerk I to increase her work with Building Inspector Seymour in his property maintenance program. The job description is attached.
    - Health Insurance increased by \$8,583
      - (101-51420-50203)

- NOTE: Due to request to a Deputy Clerk/Treasurer position
- Village/Town Hall increased by \$1773
  - Contributing Factors
    - Other supplies and expense decreased by \$2,000
      - (101-51610-50309)
    - Telephone increased by \$2856
      - (101-51610-50604)
      - NOTE: Village telephone contract will be ending and new contract will show an increase.
  - Other General Government expenditures increased by \$33,921
    - Contributing Factors
      - Consulting and financial advisors increased by \$5,000
        - (101-51910-50402)
        - NOTE: Staff is increasing this account as the line has been over in the past and we foresee the possible use of consultants in the next year due to results of the fire study.
      - Collection expense increased by \$8,000
        - (101-51910-50803)
        - NOTE: Increased is due to projected increase in revenues collected by Life Quest, which in turn increases the amount billed to the Village.
      - Prior year expense increased \$10,000
        - (101-51910-50808)

- NOTE: Staff is budgeting for any possible refunds due to assessment refunds that are awarded through possible challenges valuations.
- Other miscellaneous expenses decreased by \$1,150.
  - (101-51910-50809)
  - NOTE: This is the account that the Village uses to recognize payment due to the Town of Paris under our IGA. The Village is required to pay 1/2 the tax revenues on development in the Paris/Somers growth area. In 2025, the developments would be represented by the Fling project and the Bobcat Plus project. At the time of this memorandum the values have not been finalized by the assessor. Staff is estimating the payment of half of the taxes at \$50,000 and lowered the budget for this line due to overbudgeting in 2024.
- Liability Insurance increased by \$8,993
  - (101-51910-50811)
  - NOTE: This is the Village's cost for property, liability, worker's compensation, and public officials. This year Staff has also added a cyber insurance policy. Staff will bring the contracts to the Board at our next work session. This was a smaller increase than Staff expected.
- Payments for Municipal Services increased by \$2,912
  - Contributing factors
    - Other miscellaneous expenses increased \$2912
      - (101-51913-50809)
      - NOTE: This is an estimate. Village pays out 90% to the City of Kenosha out of revenue. This line accounts for this amount.
- Law Enforcement increased by \$80,375
  - Contributing factors

- Law Enforcement increased by \$80,375
  - (101-52100-50406)
  - NOTE: Last year's budgeted amount was Last year's budget amount was \$778,000. This was the contracted amount for 4 full time shifts. On September 17<sup>th</sup>. Administrator Peters received the proposed contract for 2025 for 4 full time shifts. The proposed contract amount is \$858,375. This amount is what is represented in our proposed budget. Hourly rate went from \$62.44 to \$63.95 and overtime rate went from \$72.77 to \$76.12. The biggest difference is between the estimated miles and fuel cost for four deputies. This contract also includes the cost of animal control which was added to last year's contract as an amendment.
- Fire Department expenditures increased by \$539,107
  - Contributing Factors
    - Driven by salary increases and changes to health insurance.
      - Multiple Accounts
      - NOTE: Adds three full-time positions. Chief Andersen has provided materials that are attached.
- Building Inspection expenditures increased by \$984
  - Contributing factors
    - Driven by salary increases and changes to health insurance.
      - Multiple Accounts
- Public Works expenditures increased by \$45,961
  - Contributing factors
    - Driven by salary increases and health insurance increases.
      - Multiple Accounts

- NOTE: This adds one new full time Public Works I position. If this position is added, then Public Works can create a Utility Manager position.
  - NOTE: “In the 2024 budget the Public Works Department is requesting a new fulltime position for a Utility Manager. With the increasing growth of the Village’s Water, Wastewater, and Stormwater utilities, along with continued development throughout the Village, the necessary reporting and planned maintenance of the Village’s infrastructure have grown exponentially. This position will focus on and ensure the Village’s regulatory compliance with all Federal, State, and Local regulatory agencies affecting the Village’s utility operations, including the Cmar, MS4, PSC, LCRR, and CCR reports and the implementation of other necessary policies and procedures. The Utility Manager will aid in monitoring and controlling utility expenditures and assist in the annual budget process. Also, the Utility Manager will utilize a GIS database to monitor and operate Village Water, Wastewater, and Storm Water systems, asset identification, and maintenance records. As a department, we are committed to the health, safety, and welfare of the citizens served by the Village’s utilities, and with your assistance in the creation of this position, believe we can continue to effectively provide the necessary utility services at the highest level possible.”
  - NOTE: Superintendent Kreye and Foreman Sullivan have created a job description. This is attached.
  - NOTE: Budget also represents an increase to the Foreman position to \$31.90 to \$35.00. Superintendent Kreye and Foreman Sullivan have provided a Compensation Analysis. This is attached.
- Road maintenance increased by \$15,000
    - (101-53100-50505)
    - NOTE: This increase is due to estimating higher rental fees for certain equipment and materials for crack sealing. Also estimating an increase in the cost of salt.

- Water and sewer decreased by \$5,000
  - (101-53100-50606)
  - NOTE: Staff feels that this account was overbudgeted in the past.
- Solid Waste expenditures decreased by \$264,775
  - Contributing Factors
    - Garbage Collection decreased by \$176,992
      - (101-53620-50408)
      - NOTE: This represents the proposed new contract numbers from Johns's Disposal that would require multi-family housing with over four-units to privately contract for their garbage handling. Letters went out to property owners/managers in July and September to inform them of the proposed change. Under the proposed contract the per unit price goes from \$10.40 to \$11.10 per unit. S
    - Recycling decreased by \$88,673
      - (101-53620-50608)
      - NOTE: This represents the proposed new contract numbers from Johns's Disposal that would require multi-family housing with over four-units to privately contract for their garbage handling. Letters went out to property owners/managers in July and September to inform them of the proposed change. Under the proposed contract the per unit price goes from \$5.40 to \$5.85 per unit.
- Total Expenditures in the 2025 budget totals \$7,295,552. This represents an increase over 2024 by \$543,856.

#### 2025 Proposed Levy

- General Fund Levy

- The Village portion of the General Fund levy is proposed at \$4,063,052. This is an increase of \$492,686 from 2024 or a 13% increase.
- The Town portion of the General Fund levy is proposed at \$353,139. This is an increase of \$27,782 from 2024 or a .08% increase.
- Total General Fund Levy is proposed at \$4,416,191. This in an increase of \$520,469 from 2024 or a 13.36% increase.
- Debt Levy
  - The Village portion of the Debt Levy is proposed at \$951,329. This is a decrease of \$18,508 from 2024 or 2%.
  - The Town portion of the Debt Levy is proposed at \$77,622. This is a decrease of \$1,782 from 2024 or -2.2%.
  - Total Debt Levy is proposed at \$1,028,951. This in an increase of \$16,726 from 2024 or 1.7%.
- The total proposed tax levy is \$5,445,143. This is an increase of \$537,196 from 2024. The increase equates to an overall increase of 11%.

2024 Proposed Village Tax Rate- Preliminary

<b>Village Tax Rate based on 13.36% increase in Levy</b>				
2024	4.26423			
2023	5.3422			
		Assume Increase in Valuation is \$50,000.00		
<b>Cost for Village Taxes for \$200,000 Home</b>		<b>Cost for Village Taxes for \$250,000 Home</b>		
2024	\$ 852.85	2024	\$ 1,066.06	\$ 213.21
2023	\$ 1,068.44			
Difference	\$ (215.59)			
<b>Cost for Village Taxes for \$300,000 Home</b>		<b>Cost for Village Taxes for \$350,000 Home</b>		
2024	\$ 1,279.27	2024	\$ 1,492.48	\$ 213.21
2023	\$ 1,602.66			
Difference	\$ (323.39)			
<b>Cost for Village Taxes for \$400,000 Home</b>		<b>Cost for Village Taxes for \$450,000 Home</b>		
2024	\$ 1,705.69	2024	\$ 1,918.90	\$ 213.21
2023	\$ 2,136.88			
Difference	\$ (431.19)			
<b>Cost for Village Taxes for \$500,000 Home</b>		<b>Cost for Village Taxes for \$550,000 Home</b>		
2024	\$ 2,132.11	2024	\$ 2,345.33	\$ 213.21
2023	\$ 2,671.10			
Difference	\$ (538.99)			
<b>Cost for Village Taxes for \$600,000 Home</b>		<b>Cost for Village Taxes for \$650,000 Home</b>		
2024	\$ 2,558.54	2024	\$ 2,771.75	\$ 213.21
2023	\$ 3,205.32			
Difference	\$ (646.78)			

Administration presented the preliminary mill rates for a 13.36% increase in the levy and the difference between 2024 and 2023 on average home values at our August 20<sup>th</sup> Work Session. The column on the right has been added to consider that many residents assessments may go up due to the Village's reevaluation of their properties. This gives a better picture of how a resident of the Village may be effected by the levy.

2024 Proposed Town Tax Rate-Preliminary

<b>Town Tax Rate based on 13.36% increase in Levy</b>				
2024	3.48052			
2023	4.54792			
		Assume Increase in Valuation is \$50,000.00		
<b>Cost for Town Taxes for \$200,000 Home</b>		<b>Cost for Town Taxes for \$250,000 Home</b>		
2024	\$ 696.10	2024	\$ 870.13	\$ 174.03
2023	\$ 909.58			
Difference	\$ (213.48)			
<b>Cost for Town Taxes for \$300,000 Home</b>		<b>Cost for Town Taxes for \$350,000 Home</b>		
2024	\$ 1,044.16	2024	\$ 1,218.18	\$ 174.03
2023	\$ 1,364.38			
Difference	\$ (320.22)			
<b>Cost for Town Taxes for \$400,000 Home</b>		<b>Cost for Town Taxes for \$450,000 Home</b>		
2024	\$ 1,392.21	2024	\$ 1,566.23	\$ 174.03
2023	\$ 1,819.17			
Difference	\$ (426.96)			
<b>Cost for Town Taxes for \$500,000 Home</b>		<b>Cost for Town Taxes for \$550,000 Home</b>		
2024	\$ 1,740.26	2024	\$ 1,914.28	\$ 174.03
2023	\$ 2,273.96			
Difference	\$ (533.70)			
<b>Cost for Town Taxes for \$600,000 Home</b>		<b>Cost for Town Taxes for \$650,000 Home</b>		
2024	\$ 2,088.31	2024	\$ 2,262.34	\$ 174.03
2023	\$ 2,728.75			
Difference	\$ (640.44)			

Administration presented the preliminary mill rates for a 13.36% increase in the levy and the difference between 2024 and 2023 on average home values at our August 20<sup>th</sup> Work Session. The column on the right has been added to consider that many residents assessments may go up due to the Town's reevaluation of their properties. This gives a better picture of how a resident of the Town tax may be affected by the levy.

Other Key Points

- Net new construction in the Village caused a \$175,203,100 increase in equalized value or a 13.36% increase.
- The overall increase in equalized value for Tax Increment Value in 2024 is \$166,172,200.00

- The Village Tax Levy consists of General Fund (Fund 101) operating costs and debt Service payments (Fund 301).
  - The mill rates presented in this memo are preliminary, and to be used for discussion purposes only.
  - Staff has created a Budget Booklet containing detailed information used to determine both costs and revenues. A hard copy is available by request.
  - The electronic version of our Budget Spreadsheet includes notes for each line that define how each number is generated. Staff hopes that this will serve to prevent the loss of “institutional knowledge” on what each budget line entails.

#### ADMINISTRATOR COMMENTS:

Administration, Accounting, Public Works, the Clerk, Building Inspection, Fire/EMS, and the Court have all worked very hard to create our 2025 Budget. This was Clerk/Treasurer Burnette and Accountant I Naylor’s first budget cycle with the Village/Town. They both have done a wonderful job learning the process, reviewing past numbers, and making suggestions for current/future budgets.

Every budget cycle is a challenge. Our Boards have expressed their desire to add public safety personnel without the need to go to referendum. As with 2024 Budget, the budget before you, allows the Village/Town to accomplish this goal.

The effect of our net new construction, investment income, and making a possible change to our garbage contract has allowed for greater latitude in the requests that staff have made in this year’s budget. These requests have been made with the realization that these are larger asks of the Board than in the past. Each request has been carefully thought out and have been made do the increase demands on each department as our community continues to grow. As I state every year, when making these decisions, Staff is cognizant of the fact that these dollars have a real effect on our citizens, our staff, and the Village/Town as a whole.

I am hopeful that we will continue to adhere to our schedule that was set out for the Village and Town. As stated above, our mill rate numbers are our best estimate due to the reevaluation pushing our certify assessments being completed later than most years.

#### ATTACHMENTS:

Fire Department Request for Staffing

Deputy Clerk/Treasurer Job Description

Utility Manager Job Description



[www.somers.org](http://www.somers.org)

P.O. Box 197, Somers, WI 53171 • PH: (262) 859-2822 • FAX: (262) 859-2331

Public Work Wage Survey

Proposed 2025 General Fund Budget

# **DEPUTY CLERK / TREASURER**

## **GENERAL NATURE OF POSITION**

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The Deputy Clerk/Treasurer positions assists the Clerk/Treasurer in the organization, direction, and coordination of all activities of the Clerk/Treasurer's Office, including administration of elections, voter registration, issuing of municipal licenses, maintenance of all official Village/Town records, and all activities related to the collection of taxes and other Village/Town money. This position reports directly to the Village/Town Clerk/Treasurer. The Deputy Clerk/Treasurer position requires continuing education to stay current with the changes in state statutes, regulations, and administrative code affecting the Village/Town. This is a full-time, salaried, exempt position.

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**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

- Assists in maintaining files on all Village/Town records, ordinances, resolutions, and fiscal information.
- Assists in publishing all legal notices, maintains Village/Town files, preserves all contracts and bonds.
- Attends meetings, takes minutes, and maintains files for the Village/Town Board and such other official boards and commissions as may be directed. Assists in preparation and oversees proper posting of and distribution of agendas for meetings.
- Issues all licenses required by ordinance or statute.
- Assists in managing Village/Town elections; oversees that required duties are performed in WisVote; coordinates preparation of absentee ballot mailings and in-office absentee voting; publishes statutory notices; assists with pre-test of election equipment; supervises purchase and maintenance of election equipment and supplies, coordinates and prepares information and supplies needed for polling locations; prepares documents for canvass of votes, audits or recounts or any other post-election activities; oversees staff updates and maintenance of street directory and address ranges in voting system; recruits, trains and schedules election workers; arranges for voting at residential care apartment complexes; trains Special Voting Deputies and Special Registration Deputies.
- Assists in the preparation and distribution of Village tax bills; prepares inserts and coordinates mailing.
- Oversees processing applications and issuing licenses and permits; e.g., liquor, bartender, dumpster, and special events.
- Oversees publication of public hearings, publication of ordinances; preparation and publication of minutes.
- Assists in maintenance of the Municipal Code book and resolutions.
- Attends and takes minutes at Village Board, Plan Commission and other meetings as necessary.
- Acts in the role of Clerk/Treasurer in the absence of Clerk/Treasurer; e.g., at Council meetings, Board of Review, swearing in of new personnel and other such duties.
- Assists Village/Town Assessor in maintaining property assessment and building records,
- Assists Village/Town Assessor in scheduling, noticing, coordinating, Board of Review meetings.
- Assists in property tax settlements with the county Treasurer and distributes to the school district and other taxing units their proportionate share of property tax collections.
- Advertises for bids, receives them, and summarizes the results.

- Supervises receipt of monies due and in the collection of delinquent accounts; ensures proper posting to accounts. Opens and closes cash drawers in Cash Receipting system during tax collection season.
- Assists in Filing financial and other reports with various state agencies.
- Coordinates the imposition and collection of special assessments or cost recoveries authorized by the Village/Town Boards.
- Works with the Accounting Manager to maintain a central accounting system for the Village/Town government and all departments in a manner consistent with accepted municipal accounting principles and practices.
- Stays current on technology advancements and makes recommendations relative to software and hardware.
- Contributes to a cooperative working effort by demonstrating a willingness to perform other job-related work as needed or requested.
- Complete tasks as assigned by Village/Town Administrator and Village/Town Clerk/Treasurer.

### **QUALIFICATION REQUIREMENTS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Notary Public certification within 6 months.
- Completion of the WisVote Certification within 6 months.
- Must be bondable according to state statutes and maintain bondable status.
- Valid Driver's License with good driving record.
- WCMA Certification desirable

### **EDUCATION AND/OR EXPERIENCE:**

- High School Diploma or GED equivalent; Associated Degree in Administrative Assistant, or Paralegal, or related field is desired.
- Two to four years of increasingly responsible related experience or any equivalent combination of related education and experience that provides requisite knowledge, skills, and abilities for the position.

### **SKILLS AND ABILITIES:**

- Ability to maintain a professional demeanor; have the ability to calmly approach and solve problems under stress circumstances; maintain and promote harmony in the workplace; stay concentrated for extended periods of time but flexible. Must be able to work independently.
- Ability to multi-task on daily basis (perform accounting functions with telephone interruptions, customer walk-ins, and rotate between different changing priorities.
- Knowledge of applicable state and federal laws concerning elections, and municipal borrowing and investments.
- Ability to analyze accounting/financial data, make reports, and keep records.
- Working knowledge of Microsoft Office 365 and applications as well as a variety of software applications and hardware use including utilization of internet and file management.
- Effectively communicate orally and in writing with the general public.

- Excellent math and general office skills.
- Ability to read and understand maps, including zoning and plat maps.

### **PHYSICAL DEMANDS/WORK ENVIRONMENT:**

The Physical Demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Frequent twisting and bending.
- Reach above and below shoulder heights.
- Ability to lift 50 pounds occasionally.
- Ability to move and relocate office/election equipment.
- Ability to sit at keyboard for extended periods.
- Specific vision abilities required by this job include close vision and the ability to adjust focus quickly.
- While performing the duties of this job, the employee is frequently required to sit and converse while operating various office machines or searching for files or documents. S/he is required to change locations easily and quickly and must have the ability to travel independently to offices at various locations.
- Generally, sixty-five percent (65%) of the workdays are spent sitting, twenty-five percent (25%) spent standing, and ten percent (10%) spent moving, all percentages could vary depending upon duties performed that day.

### **WORK SCHEDULE:**

- This position is located at Village/Town Hall in Somers with office hours 8:00 Am to 4:30 PM, some evening and weekend work is required.

# SOMERS FIRE & RESCUE



CHIEF  
Benjamin Andersen

P.O. Box 197  
Somers, WI 53171  
(262-859-2277)

To Village President and Village Trustees

From: Fire Chief Andersen

Topic: General Operating Budget Request for 2025

Village Board Members below is an explanation of my major budget requests for 2025 with an explanation of why im asking for the items and how they help the Fire Department and the safety of our citizens.

**3 New Fulltime Firefighter Paramedics** – I am asking for 3 new Firefighter Paramedics which equal 1 new position or 1 person each day because the firefighters work 1 day on 2 off. If approved this would bring us to 5 fulltime staff a day and we would staff 6 people a day (not counting Chiefs) With 5 fulltime staff a day most days, you would have 1 of them off due to vacation or sick days leaving 4 fulltime staff a day with 2 part-timers. 6 staff fully certified and trained staff members a day allows us better coverage for fire response. If you recall from previous presentations the nationally recommended number of certified firefighters responding within 10 minutes to a structure fire is 15, we are currently responding with 5. If we were able to get the 3 new fire medics, we would increase the minimum staffing to 6 people. This also would make it much easier to enter into automatic aid agreements with other departments because we could send the 3 minimum required to respond mutual aid and still have 3 back in Somers. If we entered into an automatic aid agreement with South Shore, then that gives us an additional 3 people we can count towards the 15 recommended responding for a fire. 6 a day also allows us to staff all 3 ambulances with crews of 2 on each and since we are getting busier and busier with medical calls this is very valuable. 6 could also be split as 2 ambulances with 2 people each and a fire engine with 2 for a car accident response, which we get plenty of here in Somers. Last year we had a record number of calls at 1566. This year we are on pace for 1708 which is a roughly 8.7% increase. With the residential development at Savannah of Pikes Creek already being built and developments including a hotel, more residential and more commercial, all very likely our demand on services is only going to increase.

**Increase payrate for part-time staff-** we regularly lose our part time staff to full time departments and even those who go full time and want to work elsewhere don't come back here because our part time rates are so low. This raise will hopefully allow us to retain a few more part-time employees as well as attract others. Part time employees are those non-full-time staff with both fire and Ems certifications that can count as part of the required minimum staffing and can fill in for fulltime staff which could help reduce overtime costs. Below is a chart showing current pay rates, proposed pay rates and neighboring agency rate.

	EMT/Firefighter	EMT/Firefighter Driver	Paramedic/Firefighter	Paramedic/Firefighter Driver
2024	14.50/HR	15.00/HR	16.00/HR	16.50/HR
2025	16.00/HR	17.00/HR	20.00/HR	21.00/HR
Other FD	20.00/HR	21.00HR	22.00/HR	23.00/HR

# **PUBLIC WORKS UTILITY MANAGER**

## **GENERAL NATURE OF POSITION**

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This is a full-time, non-represented position within the Village of Somers Public Works Department. This individual assists the Public Works Superintendent in the development of the annual enterprise fund budgets for the water and wastewater utilities including long-term capital planning and forecasting. Ensures the health, safety, and welfare of the citizens served by the Village's utilities through maintaining compliance with applicable regulations and operating standards. Preserves the value of the Village's infrastructure through the maintenance and improvement of the Village's utility infrastructure. Works cooperatively with the other Public Works Department staff to effectively operate the Village's utilities. The Public Works Utility Manager receives direction from the Public Works Superintendent and exercises direct, advisory, or indirect supervision of employees, consultants and contractors. This is a full-time, salaried, exempt position.

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**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

- Assists the Public Works Superintendent with the preparation of the Water, Wastewater, and Storm Water annual budgets, including the annual divisional budgets; forecasts the necessary funds for staffing, materials and supplies, and capital improvement projects. Submits budget recommendations and justifications. Monitors and controls expenditures. Coordinates with the Finance Department to ensure that water rate revenue is accurately captured.
- Ensures Village regulatory compliance with all Federal, State, and Local regulatory agencies affecting the Village's utility operations, including the Cmar, MS4, PSC, LCRR, and CCR reporting.
- Maintains and keeps records/documentation for water storage infrastructure, pumping systems, distribution system, public use amenities at Village buildings and parks, fire hydrants, valves, water and sanitary sewer metering systems, sanitary collection system, sanitary lift stations, SCADA system, and all ancillary equipment, vehicles, and structures.
- Utilizes SCADA system and GIS database to monitor and operate Village Water, Wastewater, and Storm Water systems, asset identification, and maintenance records.
- Ability to operate, troubleshoot, and diagnose instrumentation including the Village's SCADA System.
- Monitor scheduled sampling requirements (Bacteriological, lead and copper, disinfection byproducts, etc.) and ensure that all necessary water samples are collected properly and delivered to the appropriate laboratory for analysis. After analysis is completed and reported, make sure that the samples taken meet quality standards and that these results are also reported to the governing agencies that monitor these results. If there are samples that need to be re-sampled, these must be completed in a timely fashion to avoid violations.
- Oversee the metering system, including meter changes, meter readings, and shut offs.
- Plans, implements, and manages a continuous program of maintenance and repair of water distribution systems, and wastewater collection systems.
- Responds to citizen inquiries and complaints regarding Village utility service.

- Assists the Public Works Superintendent in maintaining records associated with areas of assignment including daily work orders.
- Assists with the preparation and upkeep of maps and GIS Coordination.
- Manages, supervises, and directs the activities of assigned staff and functions; makes recommendations regarding hiring, discipline, termination or advancement of employees. Schedules employees, assigns work, and monitors progress; guides, trains, and develops employees in the accomplishment of their duties and professional growth; evaluates performance of employees.
- Maintains and repairs various Village infrastructure, including roadways, curbs, water mains, sidewalks, sanitary and storm sewers, facilities, and other Village infrastructure.
- Capable of operating equipment such as, backhoe, wheel-loader, vactor truck, utility vehicles, tractors, lawn mowers, and snow removal/ice control equipment.
- Serves as lead water operator.
- Participates in snow removal operations.
- Performs other related duties as may be assigned by the Public Works Superintendent.

#### **QUALIFICATION REQUIREMENTS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Obtain and Maintain State of Wisconsin DNR Municipal Waterworks Operator Certification, class Distribution Grade 1, and oversee and perform the tasks necessary for the Municipality to maintain acceptable DNR criteria.
- Possession of a valid Class “A” CDL driver’s license with combination endorsements and updates to meet requirements for renewal or to meet new state mandated requirements to perform the job.
- Confined Space Entry training and certification desired pre-employment or ability to obtain post-employment.
- Excavations Safety/Competent Person Certification desired, pre-employment or ability to maintain post-employment.
- First Aid and CPR training and certifications. (Recertification is required every two (2) years).
- Annual Bloodborne Pathogen Certification.
- Annual Lockout / Tagout Training.
- Personal Protective Equipment Training.
- Obtain WIS DOT WISLR Certification and perform road rating activities.

#### **EDUCATION AND/OR EXPERIENCE:**

- Bachelor of Science Degree in Engineering, Civil or Environmental preferred or related field and,

- Minimum of 3-5 years' increasingly responsible experience in water/wastewater operations, including at least 1 year of supervisory experience or an equivalent combination of education, training, and experience.

### **SKILLS AND ABILITIES:**

- Intermediate to advanced knowledge of mechanical equipment of a sanitary sewer system and SCADA control system.
- Understanding of water and wastewater field operations, budgeting, and management activities.
- General knowledge of utility locating procedures. Oversee and participate in the daily responsibilities of our locating operations.
- Ability to read, interpret and apply federal, state, and local rules and regulations as they apply to sanitary sewer and water systems; ability to read, understand and process routine and complex information provided in written form.
- Provide good customer service and to communicate courteously and responsively and provide effective and efficient service to the public and co-workers.
- Determine the most cost-effective operation of water/wastewater utilities.
- Establish and maintain effective working relationships with employees, officials, contractors, consultants, vendors, customers and the public.
- Ability to utilize the computer software program "GIS," for managing all aspects of public infrastructure.
- Working knowledge of Microsoft Office 365 and applications as well as a variety of software applications and hardware use including utilization of internet and file management.
- Ability to respond professionally and effectively to unforeseen changes in priorities.
- Must be able to function independently and make decisions based on sound judgment affecting areas of responsibility.
- Foster innovative ideas and streamlines operations to provide meaningful value for customers and the community.

### **RESIDENCY:**

- Due to need for emergency response, residency within the Village/Town is encouraged.

### **PHYSICAL DEMANDS/WORK ENVIRONMENT:**

The Physical Demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must pass a criminal records check, an employment physical, and a drug alcohol screening test ongoing per employee Manual.

- Participates in random testing as part of the Village's testing program.
- Work may be performed inside a building or structure or outside in varying and extreme weather conditions for extended periods of time.
- Physical effort may be required to perform heavy manual labor in conjunction with Public Works staff in cramped spaces and under uncomfortable conditions, climb ladders, bend, reach, and stand for long periods of time.
- May be exposed to dust, traffic, and excessively loud noises from construction equipment.
- Must be able to maintain an awareness of any risk or physical hazards from mechanical and electrical equipment, exposure to live sewer systems, human debris, drug paraphernalia, hot tar and asphalt, heavy equipment, working in and around trenches, hazardous gases, fume, paint, chemicals, and pesticides.
- Implements and coordinates with the Superintendent all necessary safety devices and/or precautions necessary to maintain a safe working environment.
- Capable of lifting objects and equipment ranging in weight up to 100 pounds.
- Agrees to all requirements/per employee and procedures manual.
- Subject to 24 hours on call assignment under emergency conditions and to availability for rotating on-call assignments with the Public Works Superintendent.

**WORK SCHEDULE:**

- This position is located at Village/Town Hall in Somers. Office hours are 7:00 AM to 3:00 PM (Labor Day to Memorial Day), and 6:30 AM to 2:30 PM (Memorial Day to Labor Day), evening and weekend work is required as well.

# Village/Town of Somers Public Works Compensation Analysis

Below is data gathered from neighboring municipalities on public works wage scales for comparable public works / water and wastewater positions, along with the 2023 Wisconsin Rural Waters Association’s Salary Survey. The intent of this study was to provide a starting point for conversation with administration regarding updating the current village compensation system by comparing current wages for the village public works staff and neighboring municipalities. The department has also included other topics of consideration regarding changes to current policies that we would like to explore. We consider this to be vital in order to attract and retain the staff necessary to provide high quality services to village and town residents, as well as to be able to continue to meet the demands of the continued growth of the Village and it’s utilities.

Please note that the information below is now two years old and does not reflect cost of living increases for 2024 or the 2025 budget. Most neighboring communities have had a 5% adjustment to the 2024 wages.

	<b>Position</b>	<b>Wage Scale</b>
<b>Kenosha County Municipalities</b>		
<i>City Of Kenosha (2023)</i>	Equipment Operator / Skilled Maintenance	\$25.03 - \$32.17 Hourly
	Construction & Maintenance Lead	\$27.39 - \$35.22 Hourly
	Field Supervisor	\$5,574 - \$7,167 Monthly
	Division Superintendent	\$6,809 - \$8,756 Monthly
	Director - Public Works	\$9,693 - \$12,463 Monthly
<i>Kenosha County (2023)</i>	Patrol Worker/Laborer/ Utility Worker	\$25.20 - \$32.00 Hourly
		(\$2.50 Premium for Heavy Equipment Operator)
	Highway Foreman	\$61,265 - \$85,158 Annually
	Operations Superintendent	\$72,968 - \$101,425 Annually

<i>Pleasant Prairie (2023)</i>	DPW Maintenance 1	\$23.00 - \$25.25 Hourly
	DPW Maintenance 2	\$26.25 - \$28.69 Hourly
	DPW Maintenance 3	\$31.00 - \$34.87 Hourly
<i>Village of Bristol (2023)</i>	Crew Worker	\$18.04 / \$23.76, / \$33.56 Hourly
<i>- Current Rates, No Scale Provided</i>	Asst. Crew Leader	\$34.29 / \$36.47 Hourly
	Crew Leader	\$43.48 Hourly

	<b>Position</b>	<b>Wage Scale</b>
<b>Racine County Municipalities</b>		
<i>Racine Water Utility (2023)</i>	Meter 1 - 4	\$29.21 - 31.60
	Maintenance 1 - 4	\$29.38 - \$32.21
	Construction 1 - 4	\$29.32 - \$32.58
		(\$0.96 per hour premium for operating)
		(\$2.13 premium for crew lead)
<i>Racine County (2023)</i>	Highway Maintenance Worker	\$26.80 - \$29.96
	Machine Operator	\$30.43 - \$32.31
		(\$1.00 per hour premium for operating)
	General Foreman	\$32.58 - \$33.92
		(\$1.00 per hour premium)
	Operations Manager	\$28.91 - \$40.50
	Division Superintendent	\$34.87 - \$50.18

<i>Mount Pleasant (2023)</i>	Maintenance Worker 1	\$28.22 - \$36.69
	Maintenance Worker 2	\$29.63 - \$38.52
	Crew Leader	\$34.31 - \$44.60
	Public Works Superintendent	\$35.96 - \$46.75
<i>City or Burlington (2024)</i>	Maintenance Worker	\$25.63 - \$32.95
	Foreman	\$32.07 - \$41.24
	Utility Manager	\$34.22 - \$44.01

## Wisconsin Rural Water Association's Annual Salary Survey

### 2023 SURVEY RESULTS

#### OPERATORS/LABORERS

#### DPW/SUPERINTENDENT/MANAGER

#### CLERKS/OFFICE

	Low	Average	High
<i>0 - 1500 (population)</i>			
<b>Statewide</b>	13.00	24.75	33.00
<i>1501 - 3000 (population)</i>			
<b>Statewide</b>	20.40	28.56	48.71
<i>3001 - 5000 (population)</i>			
<b>Statewide</b>	22.81	29.31	35.80
<i>5001 - 10,000 (population)</i>			
<b>Statewide</b>	18.04	31.28	44.82
<i>Over 10,000 (population)</i>			
<b>Statewide</b>	15.90	30.92	48.23

	Low	Average	High
<i>0 - 1500 (population)</i>			
<b>Statewide</b>	16.50	28.04	41.71
<i>1501 - 3000 (population)</i>			
<b>Statewide</b>	21.25	35.40	59.06
<i>3001 - 5000 (population)</i>			
<b>Statewide</b>	25.34	38.92	67.31
<i>5001 - 10,000 (population)</i>			
<b>Statewide</b>	27.00	45.55	80.96
<i>Over 10,000 (population)</i>			
<b>Statewide</b>	28.93	47.24	106.01

	Low	Average	High
<i>0 - 1500 (population)</i>			
<b>Statewide</b>	11.29	23.27	34.26
<i>1501 - 3000 (population)</i>			
<b>Statewide</b>	17.26	24.22	36.44
<i>3001 - 5000 (population)</i>			
<b>Statewide</b>	17.00	27.10	40.59
<i>5001 - 10,000 (population)</i>			
<b>Statewide</b>	19.60	28.78	49.61
<i>Over 10,000 (population)</i>			
<b>Statewide</b>	19.20	27.01	36.40

BUDGET REPORT FOR SOMERS VILLAGE AND TOWN  
2025 Budget estimate Calculations

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 12/31/24	2024 PROJECTED ACTIVITY	2025 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>								
Dept 41000 - TAXES								
101-41000-41111	VILLAGE PROPERTY TAXES	3,120,878	3,239,424	3,315,695	3,570,366	3,570,366	3,570,366	3,983,052
(2025) \$80,000 OF THE VILLAGE'S PROPERTY TAXES TO GO INTO VOLUNTARY DONATIONS PER RAVINE PARK AGREEMENT								
101-41000-41112	TOWN PROPERTY TAXES	334,374	375,784	325,166	325,357	325,424	325,424	353,139
101-41000-41140	MOBILE HOME TAXES	13,379	13,718	110,709	47,000	12,059	12,059	12,200
101-41000-41150	PRIVATE AND MANAGED FOREST, WOODLANE	200	200	200	202	11	11	200
101-41000-41320	TAXES FROM OTHER TAX EXEMPT ENTITIES			9,065		5,774	5,774	5,000
101-41000-41800	INTEREST AND PENALTY ON TAXES							
101-41000-41910	OMITTED TAXES							
101-41000-41920	AG-USE PENALTY	362	7,659	72,625	1,000			1,000
101-41000-41930	BOUNDARY AGREEMENT							
Totals for dept 41000 - TAXES		3,469,193	3,636,785	3,833,460	3,943,925	3,913,634	3,913,634	4,354,591
Dept 42000 - SPECIAL ASSESSMENTS								
101-42000-42110	STREET IMPROVEMENT ASSESSMENTS							
101-42000-42180	VOLUNTARY DONATION	174,837	1,068,663	1,007,214	80,000	4,590	4,590	80,000
101-42000-42190	OTHER SPECIAL ASSESSMENTS		8					
Totals for dept 42000 - SPECIAL ASSESSMENTS		174,837	1,068,671	1,007,214	80,000	4,590	4,590	80,000
Dept 43000 - INTERGOVERNMENTAL								
101-43000-43212	FEMA GRANT	9,928	6,484	66,239				
101-43000-43219	SAFER GRANT							
101-43000-43300	OTHER FEDERAL PAYMENTS							
101-43000-43410	STATE SHARED REVENUE	187,605	188,766	189,442	451,762	67,764	67,764	453,828
101-43000-43411	PERSONAL PROPERTY AID	18,081	16,851	16,851	16,851	16,851	16,851	40,942
101-43000-43420	FIRE INSURANCE DUES	39,965	43,074	48,546	48,000	54,599	54,599	55,000
101-43000-43431	EXEMPT COMPUTER AID	3,797	3,797	3,797	3,797	3,797	3,797	3,797
101-43000-43432	EXPENDITURE RESTRAINT AID							
101-43000-43433	VIDEO SERVICE PROVIDER AID	24,485	24,485	24,485	24,485	24,485	24,485	24,485
101-43000-43529	AMBULANCE FUNDING		62,834	46,688	6,600	7,256	7,256	7,500
101-43000-43531	TRANSPORTATION AID	129,282	146,055	165,101	188,371	141,280	141,280	188,371
101-43000-43532	DISASTER DAMAGE AIDS							
101-43000-43534	LRIIP FUNDING							
101-43000-43545	RECYCLING GRANT	29,872	29,795	29,810	29,810	29,854	29,854	29,855
101-43000-43690	OTHER STATE PAYMENTS							
101-43000-43691	PAYMENT FOR MUNICIPAL SERVICES	194,432	178,709	201,239	200,000	203,235	203,235	203,235
101-43000-43692	ENVIRONMENTAL IMPROVEMENT FUND	108,180	108,180	108,180	108,180	195,276	195,276	108,180
101-43000-43693	DNR GRANT - PW							
101-43000-43694	DNR GRANT - PS			1,006	1,500	3,213	3,213	1,400
101-43000-43791	OTHER LOCAL GOVERNMENT GRANTS - PS							
Totals for dept 43000 - INTERGOVERNMENTAL		745,627	809,030	901,384	1,079,356	747,610	747,610	1,116,593
Dept 44000 - LICENSES & PERMITS								
101-44000-44110	CLASS A LIQUOR LICENSES	5,670	6,600	5,410	6,000	5,400	5,400	5,400
101-44000-44111	CLASS B LIQUOR LICENSES	5,838	6,808	8,490	8,000	8,431	8,431	7,701
101-44000-44112	OPERATORS LICENSES	8,975	8,715	7,130	7,000	5,850	5,775	6,000
101-44000-44113	BUSINESS AND OCCUPATIONAL LICENSES	2,285	2,450	2,425	3,000	3,500	3,500	3,200
101-44000-44116	CIGARETTE LICENSES	1,108	1,500	1,400	1,300	1,000	1,000	1,200
101-44000-44121	CABLE FRANCHISE FEES	78,253	102,168	99,205	99,000	69,622	69,622	95,000
101-44000-44122	MOBILE HOME PARK LICENSES	720	700	700	700	200	200	700
101-44000-44130	DOG PARK LICENSES	198	170	(23)	300	630	630	300
101-44000-44131	DOG LICENSES	3,276	2,980	2,675	3,000	2,073	2,048	3,000
101-44000-44135	KENNEL LICENSES							
101-44000-44300	BUILDING PERMITS	119,607	903,597	997,762	241,140	209,491	204,587	250,000
101-44000-44900	OTHER LICENSES AND PERMITS	6,501	6,453	5,086	10,000	5,141	5,141	5,000
Totals for dept 44000 - LICENSES & PERMITS		232,431	1,042,141	1,130,260	379,440	311,338	306,334	377,501
Dept 45000 - FINES AND FORFEITURES								
101-45000-45100	COURT PENALTIES	109,543	109,864	124,590	110,000	148,194	145,622	150,000
101-45000-45102	ORDINANCE VIOLATION PENALTIES			37,500				
101-45000-45105	DOG PENALTIES	40	25	25	50	5	5	25
101-45000-45210	OTHER COURT PENALTIES							
Totals for dept 45000 - FINES AND FORFEITURES		109,583	109,889	162,115	110,050	148,199	145,627	150,025
Dept 46000 - PUBLIC CHARGES FOR SERVICES								
101-46000-46100	LICENSE PUBLICATION FEES	900	1,000	1,090	1,000	1,010	1,010	1,010
101-46000-46103	PREQUALIFICATION BID FEES	600	1,500	1,425	150	2,625	2,625	1,125
101-46000-46105	CHARGES FOR SERVICES	2,800	2,799	2,401	4,500			4,500
101-46000-46106	COURT SERVICE FEES	600			150			
101-46000-46220	FIRE AND RESCUE SERVICE FEES	577,567	629,385	820,213	850,000	336,739	336,739	892,500
101-46000-46221	FIRE INSPECTION FEES	9,407	38,156	2,741	40,000	23,295	22,840	32,500
101-46000-46222	BURN PERMITS	2,745	3,105	3,320	4,500	4,515	4,490	4,725
101-46000-46290	FIRE AND RESCUE ALLOWANCE	(231,027)	(251,754)	34,620	(280,000)	(124,110)	(124,110)	(357,000)
101-46000-46310	PUBLIC WORKS SERVICE FEES	4,777	2,188	2,687	4,500	7,324	7,324	3,500
101-46000-46431	LANDFILL PERMITS	150	150	50	175	130	130	150
101-46000-46440	WEED CUTTING FEES	5,440	5,978	4,982	5,000	5,077	5,077	5,000
101-46000-46445	POND MAINTENANCE FEES	6,390	5,005	5,910	6,390	6,330	6,330	6,330
101-46000-46590	OTHER HEALTH SERVICES	240						
101-46000-46742	AUDITORIUM RENTAL		375	375	550	(125)	(125)	375
101-46000-46743	FIELD RENTAL	280		150	2,500	200	200	2,700
101-46000-46750	RECREATION FEES - BASKETBALL			20				
101-46000-46751	RECREATION FEES - SOCCER							
101-46000-46752	RECREATION FEES - SOFTBALL							
101-46000-46753	RECREATION FEES - GOLF							
101-46000-46754	RECREATION FEES - FLAG FOOTBALL							
101-46000-46765	CONCESSION RENTAL							
101-46000-46851	DEVELOPER FILING FEES	7,220	26,605	3,600	4,000	2,400	2,400	4,000
101-46000-46852	DEVELOPER FEES	87,932	268,363	219,826	30,000	116,322	116,322	30,000
101-46000-46853	PLAN COMMISSION FEES							
Totals for dept 46000 - PUBLIC CHARGES FOR SERVICES		476,021	732,855	1,103,410	673,415	381,732	381,252	631,415
Dept 47000 - INTERGOVERNMENTAL CHARGES FOR SERVICES								
101-47000-47222	STATE HIGHWAY FIRES							
Totals for dept 47000 - INTERGOVERNMENTAL CHARGES FOR SERVICES								

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 12/31/24	2024 PROJECTED ACTIVITY	2025 REQUESTED BUDGET
Dept 48000 - MISCELLANEOUS REVENUES								
101-48000-48110	INTEREST INCOME	6,756	193,577	526,963	400,000	428,349	428,349	523,829
101-48000-48111	UNREALIZED GAIN/LOSS IN INVESTMENTS					21,058	21,058	
101-48000-48115	PENALTIES AND INTEREST INCOME	7,328	6,363	3,293	6,000	5,756	5,030	6,000
101-48000-48120	INTERFUND LOAN INTEREST INCOME							
101-48000-48130	SPECIAL ASSESSMENT INCOME							
101-48000-48200	RENTAL INCOME	62,165	62,710	60,291	59,510	2,160	2,160	27,600
101-48000-48303	SALE OF HIGHWAY PROPERTY							
101-48000-48306	SELL OF VILLAGE PROPERTY					496,634	496,634	10,000
101-48000-48307	SALE OF RECYCLABLES	18,251	12,471	23,835	2,000	14,335	14,335	2,000
101-48000-48500	DONATIONS - OTHER	3,000	3,000	3,000		3,300	3,300	3,000
101-48000-48510	DONATIONS - PARADE	7,850	10,475	10,553	10,000	9,100	9,100	10,000
101-48000-48520	DONATIONS - RECREATION							
101-48000-48900	MISCELLANEOUS REVENUE	3,828	4,433	57,566	3,000	19,839	19,839	3,000
Totals for dept 48000 - MISCELLANEOUS REVENUES		109,178	293,029	885,501	480,510	1,000,531	999,805	585,429
Dept 49000 - FINANCING SOURCES								
101-49000-49200	TRANSFER FROM OTHER FUNDS		50,750					
101-49000-49900	CONTINUING APPROPRIATIONS				5,000	(4,918)	(4,918)	
Totals for dept 49000 - FINANCING SOURCES			50,750		5,000	(4,918)	(4,918)	
TOTAL ESTIMATED REVENUES		5,316,870	7,743,150	8,823,344	6,751,696	6,502,716	6,493,934	7,295,554
APPROPRIATIONS								
Dept 51110 - VILLAGE BOARD								
101-51110-50101	SALARIES	48,181	47,996	47,996	48,000	34,151	33,920	48,000
101-51110-50201	FICA	3,686	3,650	3,671	3,672	2,613	2,595	3,672
101-51110-50202	RETIREMENT	237						
101-51110-50204	DENTAL INSURANCE							
101-51110-50301	OFFICE SUPPLIES			25		41	43	30
101-51110-50404	LEGAL							
101-51110-50701	CONFERENCES & TRAINING	80	110	228	500	90	95	500
101-51110-50702	TRAVEL	2,400	2,400	2,549	2,400	1,862	1,955	2,400
Totals for dept 51110 - VILLAGE BOARD		54,584	54,156	54,469	54,572	38,757	38,608	54,602
Dept 51120 - TOWN BOARD								
101-51120-50101	SALARIES	24,090	23,998	23,998	24,000	17,076	16,961	24,000
101-51120-50201	FICA	1,843	1,836	1,836	1,836	1,306	1,298	1,836
101-51120-50202	RETIREMENT	355						
101-51120-50206	POST RETIREMENT BENEFITS	418						
101-51120-50404	LEGAL							
101-51120-50405	COMPUTER AND WEBSITE							
101-51120-50604	TELEPHONE							
101-51120-50801	NEWSLETTER							
Totals for dept 51120 - TOWN BOARD		26,706	25,834	25,834	25,836	18,382	18,259	25,836
Dept 51130 - CIVIC COMMITTEE								
101-51130-50309	OTHER SUPPLIES AND EXPENSE	8,850	5,930	11,120	7,000	9,610	10,091	10,000
Totals for dept 51130 - CIVIC COMMITTEE		8,850	5,930	11,120	7,000	9,610	10,091	10,000
Dept 51210 - MUNICIPAL COURT								
101-51210-50101	SALARIES	55,460	57,833	59,161	60,936	43,065	42,773	69,082
101-51210-50102	WAGES							
101-51210-50201	FICA	4,243	4,233	4,509	4,662	3,294	3,272	5,285
101-51210-50202	RETIREMENT	2,465	3,365	3,129	3,272	2,327	2,311	3,625
101-51210-50203	HEALTH INSURANCE	21,269	8,593	9,176	10,085	7,564	7,942	10,992
101-51210-50204	DENTAL INSURANCE	1,477	1,745	819	556	417	438	556
101-51210-50205	LIFE INSURANCE	76	134	142	158	93	98	158
101-51210-50301	OFFICE SUPPLIES	620	1,616	616	600	381	400	630
101-51210-50303	POSTAGE							
101-51210-50309	OTHER SUPPLIES AND EXPENSE	4,870	5,330	6,031	5,700	5,627	5,908	5,985
101-51210-50404	LEGAL							
101-51210-50701	CONFERENCES & TRAINING	12,869	1,964	959	2,500	1,402	1,222	2,625
101-51210-50702	TRAVEL				250			
101-51210-50806	CODE ENFORCEMENT							
101-51210-50902	EQUIPMENT CAPITAL OUTLAY			160				
Totals for dept 51210 - MUNICIPAL COURT		103,349	84,813	84,702	88,719	64,170	64,364	98,938
Dept 51410 - VILLAGE/TOWN OFFICE								
101-51410-50101	SALARIES	184,247	220,171	159,825	164,588	116,873	116,027	172,843
101-51410-50102	WAGES	48,356	49,214	57,415	52,141	37,186	36,939	54,226
101-51410-50104	OVERTIME	95	212		1,500			1,500
101-51410-50201	FICA	17,811	19,866	16,294	16,695	11,678	11,595	17,486
101-51410-50202	RETIREMENT	15,092	18,126	14,120	14,954	10,630	10,555	15,782
101-51410-50203	HEALTH INSURANCE	70,787	47,876	54,301	70,925	36,947	38,794	59,610
101-51410-50204	DENTAL INSURANCE	4,134	3,329	4,082	4,522	2,295	2,410	3,361
101-51410-50205	LIFE INSURANCE	471	504	419	538	280	294	538
101-51410-50206	POST RETIREMENT BENEFITS	1,752	2,268	2,423	2,547	1,843	1,935	2,591
101-51410-50207	UNEMPLOYMENT							
101-51410-50301	OFFICE SUPPLIES	4,008	4,118	5,562	8,182	4,685	4,792	8,000
101-51410-50302	COPIER	2,608	2,530	2,240	2,331	2,181	2,290	2,332
101-51410-50303	POSTAGE	2,029	3,930	4,236	3,500	3,237	2,862	3,500
101-51410-50309	OTHER SUPPLIES AND EXPENSE	9,909	9,441	12,112	15,000	12,867	12,953	15,000
101-51410-50404	LEGAL	22,373	23,296	20,419	30,000	14,170	14,879	30,000
101-51410-50405	COMPUTER AND WEBSITE	40,721	44,600	34,293	42,615	20,063	21,066	40,747
101-51410-50503	EQUIPMENT LEASE AND RENTAL	1,645	1,560	1,560	1,600	12,207	12,726	19,100
101-51410-50701	CONFERENCES & TRAINING	80	110	2,580	2,500	1,764	1,852	14,257
101-51410-50702	TRAVEL	300	1,620	2,539	1,800	1,619	1,700	1,800
101-51410-50801	NEWSLETTER							25,000
101-51410-50805	ADMINISTRATIVE CHARGE	(109,410)	(93,260)	(111,692)	(118,161)	(77,460)	(81,333)	(117,408)
101-51410-50902	EQUIPMENT CAPITAL OUTLAY	119		359				400
Totals for dept 51410 - VILLAGE/TOWN OFFICE		317,127	359,511	283,087	317,777	213,065	212,336	370,665

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 12/31/24	2024 PROJECTED ACTIVITY	2025 REQUESTED BUDGET
Dept 51420 - CLERK/TREASURER								
101-51420-50101	SALARIES	87,947	59,543	47,125	48,750	37,606	37,911	70,200
101-51420-50201	FICA	6,756	3,557	3,573	3,729	2,865	2,889	5,370
101-51420-50202	RETIREMENT	4,818	2,413	3,203	3,364	2,564	2,583	4,879
101-51420-50203	HEALTH INSURANCE	17,310	10,298	14,683	16,133	6,765	7,103	24,716
101-51420-50204	DENTAL INSURANCE	1,249	785	1,047	1,047	412	433	1,408
101-51420-50205	LIFE INSURANCE	192	37	30	45	85	89	305
101-51420-50206	POST RETIREMENT BENEFITS	185	246	291	266	73	77	291
101-51420-50301	OFFICE SUPPLIES		250	460				500
101-51420-50309	OTHER SUPPLIES AND EXPENSE	39	250			(9)	(9)	500
101-51420-50701	CONFERENCES & TRAINING	1,612	2,518	1,620	2,000	1,409	1,479	2,000
101-51420-50702	TRAVEL	1,334	1,640	1,800	1,800	450	473	2,000
101-51420-50902	EQUIPMENT CAPITAL OUTLAY							700
Totals for dept 51420 - CLERK/TREASURER		121,442	81,537	73,832	77,134	52,220	53,028	112,869
Dept 51421 - LICENSE PUBLICATION FEES								
101-51421-50305	PRINTING AND PUBLISHING	958	948	153	1,000	591	621	800
Totals for dept 51421 - LICENSE PUBLICATION FEES		958	948	153	1,000	591	621	800
Dept 51430 - ELECTIONS								
101-51430-50101	SALARIES	6,330	19,763	7,420	20,000	15,176	15,935	20,000
101-51430-50104	OVERTIME							
101-51430-50201	FICA	484	1,512	568	1,530	1,161	1,219	1,530
101-51430-50202	RETIREMENT	8						
101-51430-50203	HEALTH INSURANCE							
101-51430-50204	DENTAL INSURANCE							
101-51430-50303	POSTAGE	2,108	2,534	510	3,990	2,010	2,111	3,960
101-51430-50309	OTHER SUPPLIES AND EXPENSE	115	2,369	1,822	4,000	4,258	4,454	3,000
101-51430-50409	OTHER CONTRACTED SERVICES							
101-51430-50701	CONFERENCES & TRAINING		169					
101-51430-50902	EQUIPMENT CAPITAL OUTLAY	1,298	1,362	2,538	1,400	1,404	1,474	1,500
Totals for dept 51430 - ELECTIONS		10,343	27,709	12,858	30,920	24,009	25,193	29,990
Dept 51510 - ASSESSOR								
101-51510-50301	OFFICE SUPPLIES	941	696	977	1,000	3,613	3,794	1,000
101-51510-50407	ASSESSMENT	32,000	32,005	190,600	59,500	44,625	46,856	59,500
Totals for dept 51510 - ASSESSOR		32,941	32,701	191,577	60,500	48,238	50,650	60,500
Dept 51520 - BOARD OF REVIEW								
101-51520-50101	SALARIES				400			400
101-51520-50201	FICA				31			31
101-51520-50202	RETIREMENT							
101-51520-50309	OTHER SUPPLIES AND EXPENSE	45			100	77	81	100
101-51520-50404	LEGAL				500			500
101-51520-50701	CONFERENCES & TRAINING		45		50	56	59	60
Totals for dept 51520 - BOARD OF REVIEW		45	45		1,081	133	140	1,091
Dept 51610 - VILLAGE/TOWN HALL								
101-51610-50309	OTHER SUPPLIES AND EXPENSE	2,024	4,008	3,621	4,000	1,102	1,157	2,000
101-51610-50409	OTHER CONTRACTED SERVICES	5,292	5,405	5,244	4,800	3,500	3,675	5,200
101-51610-50501	BUILDINGS AND GROUNDS	15,224	18,456	25,035	28,500	13,065	13,718	28,000
101-51610-50602	ELECTRICITY	8,772	12,617	12,733	12,823	7,610	7,991	13,465
101-51610-50603	GAS	4,121	6,330	4,446	5,500	2,861	3,004	5,775
101-51610-50604	TELEPHONE	3,935	4,757	4,088	3,900	3,169	3,327	6,756
101-51610-50606	WATER AND SEWER	8,152	3,243	7,836	6,300	2,204	2,314	6,400
101-51610-50902	EQUIPMENT CAPITAL OUTLAY							
Totals for dept 51610 - VILLAGE/TOWN HALL		47,520	54,816	63,003	65,823	33,511	35,186	67,596

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 12/31/24	2024 PROJECTED ACTIVITY	2025 REQUESTED BUDGET
Dept 51910 - OTHER GENERAL GOVERNMENT								
101-51910-50304	MEMBERSHIPS	7,490	4,496	4,954	4,289	650	683	5,543
101-51910-50305	PRINTING AND PUBLISHING	811	978	2,053	1,500	482	506	1,000
101-51910-50401	AUDITING AND ACCOUNTING	19,872	23,213	25,163	24,051	18,745	19,682	24,000
101-51910-50402	CONSULTING AND FINANCIAL ADVISOR	468	945	4,721	5,000	37,867	39,760	10,000
101-51910-50403	ENGINEERING AND INSPECTION	48,079	233,698	190,015	11,000	37,914	39,810	11,000
101-51910-50404	LEGAL	64,477	115,691	87,843	67,625	64,740	67,977	75,000
101-51910-50409	OTHER CONTRACTED SERVICES		20,000		5,000	4,895	5,024	5,000
101-51910-50802	ILLEGAL AND UNCOLLECTIBLE TAXES	1,386			5,000			
101-51910-50803	COLLECTION EXPENSE	44,668	42,076	54,006	47,000	16,571	17,400	55,000
101-51910-50804	UNCOLLECTIBLE ACCOUNTS		2,615					
101-51910-50808	PRIOR YEAR EXPENSES		23,761			10,536	11,063	10,000
101-51910-50809	OTHER MISCELLANEOUS EXPENSES	2,604	2,784	5,637	58,800	4,580	4,809	57,650
101-51910-50811	LIABILITY INSURANCE	147,073	191,695	216,214	222,982	127,815	134,206	231,975
101-51910-50812	WORKER'S COMPENSATION INSURANCE							
101-51910-50813	PROPERTY INSURANCE							
101-51910-50913	PAYING AGENT FEES							
Totals for dept 51910 - OTHER GENERAL GOVERNMENT		336,928	661,952	590,606	452,247	324,795	340,920	486,168
Dept 51911 - UNION								
101-51911-50404	LEGAL	585	2,553		500			500
Totals for dept 51911 - UNION		585	2,553		500			500
Dept 51912 - INTERGOVERNMENTAL AGREEMENTS								
101-51912-50404	LEGAL							
Totals for dept 51912 - INTERGOVERNMENTAL AGREEMENTS								
Dept 51913 - PAYMENTS FOR MUNICIPAL SERVICES								
101-51913-50809	OTHER MISCELLANEOUS EXPENSES	174,989	160,838	176,389	180,000	182,912	192,058	182,912
Totals for dept 51913 - PAYMENTS FOR MUNICIPAL SERVICES		174,989	160,838	176,389	180,000	182,912	192,058	182,912
Dept 51999 - CONTINGENCY								
101-51999-50809	OTHER MISCELLANEOUS EXPENSES							
Totals for dept 51999 - CONTINGENCY								
Dept 52100 - LAW ENFORCEMENT								
101-52100-50406	LAW ENFORCEMENT	521,916	649,635	744,709	778,000	528,267	554,680	858,375
Totals for dept 52100 - LAW ENFORCEMENT		521,916	649,635	744,709	778,000	528,267	554,680	858,375
Dept 52210 - FIRE DEPARTMENT								
101-52210-50101	SALARIES	788,691	811,702	909,146	1,082,165	710,726	702,375	1,321,109
101-52210-50103	PART-TIME	110,362	121,769	204,636	200,000	124,169	125,314	240,000
101-52210-50104	OVERTIME	145,143	109,749	171,357	120,000	122,833	124,547	135,000
101-52210-50107	OFFICERS	16,395	15,613	17,755	18,500	12,274	12,168	18,500
101-52210-50108	PAID ON CALL	103,911	119,032	110,303	120,000	87,072	87,332	140,000
101-52210-50109	PAID ON PREMISES			1,338	110,000	77,187	76,722	125,000
101-52210-50201	FICA	87,798	86,701	107,825	126,276	86,403	85,969	151,441
101-52210-50202	RETIREMENT	120,279	121,768	158,960	194,093	132,263	131,611	252,284
101-52210-50203	HEALTH INSURANCE	232,728	231,169	248,603	345,079	233,105	244,760	456,968
101-52210-50204	DENTAL INSURANCE	15,281	15,518	16,138	20,443	13,628	14,309	25,276
101-52210-50205	LIFE INSURANCE	1,909	1,205	1,071	2,055	983	1,032	2,404
101-52210-50206	POST RETIREMENT BENEFITS	668	697	892	761	2,305	2,420	3,232
101-52210-50207	UNEMPLOYMENT	38						
101-52210-50208	LENGTH OF SERVICE							
101-52210-50302	COPIER	1,182	447	609	500	59	62	525
101-52210-50303	POSTAGE	47	73	114	150	126	132	200
101-52210-50306	MEDICAL SUPPLIES	36,390	35,724	43,278	45,000	33,054	34,707	47,500
101-52210-50307	GEAR AND CLOTHING	29,293	30,697	34,148	37,000	34,130	35,837	38,250
101-52210-50309	OTHER SUPPLIES AND EXPENSE	9,524	9,708	11,393	11,500	10,024	10,525	12,075
101-52210-50405	COMPUTER AND WEBSITE	17,872	17,381	16,445	22,082	9,156	9,614	18,961
101-52210-50502	EQUIPMENT MAINTENANCE	9,025	8,241	11,833	14,000	9,685	13,834	16,000
101-52210-50503	EQUIPMENT LEASE AND RENTAL	445	348	348	348	290	274	349
101-52210-50504	VEHICLE MAINTENANCE	34,397	28,191	36,588	42,500	37,154	35,348	44,500
101-52210-50601	FUEL - GASOLINE AND DIESEL	20,586	32,064	30,353	32,000	21,138	22,195	35,000
101-52210-50602	ELECTRICITY	17,363	17,164	17,978	19,000	11,547	12,124	19,950
101-52210-50603	GAS	7,789	9,051	6,342	10,000	3,720	3,906	10,000
101-52210-50604	TELEPHONE	4,699	10,025	6,684	12,000	3,341	3,508	7,000
101-52210-50606	WATER AND SEWER	9,644	8,648	9,159	10,750	5,416	5,687	11,035
101-52210-50609	PUBLIC FIRE PROTECTION							
101-52210-50701	CONFERENCES & TRAINING	22,189	21,480	22,967	28,000	19,062	19,611	29,500
101-52210-50703	FIRE PREVENTION	3,499	3,113	5,292	5,000	2,574	2,703	5,500
101-52210-50809	OTHER MISCELLANEOUS EXPENSES	15,226	16,659	18,171	20,000	10,046	9,887	20,500
101-52210-50812	WORKER'S COMPENSATION INSURANCE							
101-52210-50902	EQUIPMENT CAPITAL OUTLAY	32,059	69,637	75,973	35,750	23,265	24,428	36,000
Totals for dept 52210 - FIRE DEPARTMENT		1,874,432	1,953,574	2,295,699	2,684,952	1,836,735	1,852,941	3,224,059

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 12/31/24	2024 PROJECTED ACTIVITY	2025 REQUESTED BUDGET
Dept 52220 - FIRE COMMISSION								
101-52220-50101	SALARIES							
101-52220-50201	FICA							
101-52220-50701	CONFERENCES & TRAINING		140		500	160	168	300
Totals for dept 52220 - FIRE COMMISSION			140		500	160	168	300
Dept 52230 - PUBLIC FIRE PROTECTION								
101-52230-50609	PUBLIC FIRE PROTECTION	164,171	190,624	217,077	217,000	108,539	113,966	217,077
Totals for dept 52230 - PUBLIC FIRE PROTECTION		164,171	190,624	217,077	217,000	108,539	113,966	217,077
Dept 52300 - AMBULANCE								
101-52300-50804	UNCOLLECTIBLE ACCOUNTS							
Totals for dept 52300 - AMBULANCE								
Dept 52400 - BUILDING INSPECTIONS								
101-52400-50101	SALARIES	86,068	88,302	110,905	77,250	54,945	54,573	85,000
101-52400-50102	WAGES	5,867	6,470	7,418	6,863	4,893	4,860	7,138
101-52400-50201	FICA	7,126	7,048	9,058	6,435	4,573	4,542	7,049
101-52400-50202	RETIREMENT	6,208	6,115	6,384	5,804	4,129	4,101	6,404
101-52400-50203	HEALTH INSURANCE	26,412	25,579	10,478	27,874	1,639	1,721	13,517
101-52400-50204	DENTAL INSURANCE	1,707	1,736	699	1,800	97	102	1,747
101-52400-50205	LIFE INSURANCE	783	826	369	288	168	176	286
101-52400-50206	POST RETIREMENT BENEFITS				1,431			1,325
101-52400-50207	UNEMPLOYMENT							
101-52400-50309	OTHER SUPPLIES AND EXPENSE	370	570	2,298	1,500	1,822	1,913	2,211
101-52400-50403	ENGINEERING AND INSPECTION	1,188	1,179	3,711	1,500	3,509	3,684	4,500
101-52400-50405	COMPUTER AND WEBSITE	598	613	1,067	1,067	1,101	1,156	1,144
101-52400-50504	VEHICLE MAINTENANCE					58	61	200
101-52400-50601	FUEL - GASOLINE AND DIESEL							2,100
101-52400-50701	CONFERENCES & TRAINING			1,275	3,000	1,879	1,973	3,000
101-52400-50702	TRAVEL	1,225	793	2,570	2,000	902	947	2,100
101-52400-50806	CODE ENFORCEMENT			200	1,500	(225)		1,575
101-52400-50902	EQUIPMENT CAPITAL OUTLAY							
Totals for dept 52400 - BUILDING INSPECTIONS		137,552	139,231	156,432	138,312	79,490	79,809	139,296
Dept 53100 - PUBLIC WORKS								
101-53100-50101	SALARIES	33,820	33,030	32,849	34,030	24,202	24,038	39,548
101-53100-50102	WAGES	180,844	128,456	178,179	189,598	130,536	129,728	197,850
101-53100-50104	OVERTIME	1,998	1,420	3,607	3,500	2,037	2,139	3,500
101-53100-50105	SNOW REMOVAL	7,443	4,321	4,320	7,000	5,234	5,496	10,000
101-53100-50106	SEASONAL	27,114	22,558	21,293	40,000	22,401	22,308	40,000
101-53100-50201	FICA	19,228	14,424	18,296	20,971	13,934	13,882	22,254
101-53100-50202	RETIREMENT	14,034	11,555	14,839	15,817	11,191	11,149	17,021
101-53100-50203	HEALTH INSURANCE	69,896	48,928	66,399	69,691	48,792	51,232	82,267
101-53100-50204	DENTAL INSURANCE	4,665	3,603	4,839	4,977	3,741	3,928	5,375
101-53100-50205	LIFE INSURANCE	1,076	786	647	220	217	228	303
101-53100-50206	POST RETIREMENT BENEFITS	1,299	1,344	1,428	1,431	104	109	146
101-53100-50207	UNEMPLOYMENT		220	48	300			
101-53100-50307	GEAR AND CLOTHING				1,000	1,490	1,565	1,750
101-53100-50309	OTHER SUPPLIES AND EXPENSE	9,612	14,813	15,268	19,000	13,914	14,171	20,000
101-53100-50403	ENGINEERING AND INSPECTION							
101-53100-50405	COMPUTER AND WEBSITE							
101-53100-50501	BUILDINGS AND GROUNDS	36						
101-53100-50504	VEHICLE MAINTENANCE	11,547	10,629	12,530	14,000	14,000	14,700	14,000
101-53100-50505	ROAD MAINTENANCE	62,652	65,809	65,010	70,000	16,657	17,490	85,000
101-53100-50506	DITCHING AND DRAINAGE	219						
101-53100-50601	FUEL - GASOLINE AND DIESEL	19,515	16,226	13,176	15,000	17,124	17,980	15,000
101-53100-50602	ELECTRICITY	10,678	10,885	10,986	9,326	6,567	6,895	11,000
101-53100-50603	GAS	4,123	5,461	3,836	5,734	2,468	2,591	6,021
101-53100-50604	TELEPHONE	336	1,037	660	500	396	416	600
101-53100-50606	WATER AND SEWER	7,726	6,486	13,425	15,000	4,408	4,628	9,120
101-53100-50607	STREET LIGHTS	22,022	20,753	23,246	23,144	15,256	14,058	24,195
101-53100-50701	CONFERENCES & TRAINING	419	1,990	2,657	1,000			2,000
101-53100-50702	TRAVEL			146	250			
101-53100-50902	EQUIPMENT CAPITAL OUTLAY		2,000	1,950	3,000			3,500
Totals for dept 53100 - PUBLIC WORKS		510,302	426,734	509,834	564,489	354,669	358,731	610,450

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 12/31/24	2024 PROJECTED ACTIVITY	2025 REQUESTED BUDGET
Dept 53620 - SOLID WASTE								
101-53620-50102	WAGES	7,042	11,913	10,646	9,237	6,567	6,522	10,153
101-53620-50201	FICA	539	855	803	707	492	489	777
101-53620-50202	RETIREMENT	447	830	717	637	453	450	706
101-53620-50203	HEALTH INSURANCE	3,056	4,256	4,383	3,723	2,725	2,861	4,055
101-53620-50204	DENTAL INSURANCE	192	304	299	242	175	184	242
101-53620-50205	LIFE INSURANCE	43	47	30	8	8	8	11
101-53620-50301	OFFICE SUPPLIES				1,000			500
101-53620-50408	GARBAGE COLLECTION	458,452	476,998	522,056	590,179	350,246	367,758	413,187
101-53620-50504	VEHICLE MAINTENANCE							
101-53620-50601	FUEL - GASOLINE AND DIESEL							
101-53620-50608	RECYCLING AND TIPPING FEES							
		221,655	233,753	251,278	306,504	177,862	186,755	217,831
Totals for dept 53620 - SOLID WASTE		691,426	728,956	790,212	912,237	538,528	565,027	647,462
Dept 54100 - ANIMAL CONTROL								
101-54100-50409	OTHER CONTRACTED SERVICES	14,297	13,225	9,790	10,733	9,041	9,493	10,862
Totals for dept 54100 - ANIMAL CONTROL		14,297	13,225	9,790	10,733	9,041	9,493	10,862
Dept 55200 - PARKS								
101-55200-50101	SALARIES				500			500
101-55200-50201	FICA				38			38
101-55200-50309	OTHER SUPPLIES AND EXPENSE	2,639	2,900	5,072	3,000	2,212	2,155	3,000
101-55200-50409	OTHER CONTRACTED SERVICES	158		50	200			
101-55200-50501	BUILDINGS AND GROUNDS					755	793	
101-55200-50902	EQUIPMENT CAPITAL OUTLAY				4,000	3,160	3,318	4,000
Totals for dept 55200 - PARKS		2,797	2,900	5,122	7,738	6,127	6,266	7,538
Dept 55300 - RECREATION								
101-55300-50102	WAGES	5,757	5,990	5,072	5,778	4,076	4,047	5,952
101-55300-50104	OVERTIME							
101-55300-50106	SEASONAL		4,999		1,500			1,500
101-55300-50201	FICA	442	823	385	557	302	299	570
101-55300-50202	RETIREMENT	389	389	345	399	281	279	414
101-55300-50203	HEALTH INSURANCE	993	978	603	1,009			1,099
101-55300-50204	DENTAL INSURANCE	55	56	85	161	120	126	161
101-55300-50205	LIFE INSURANCE	4	5	3	5	3	3	5
101-55300-50309	OTHER SUPPLIES AND EXPENSE	1,000						
101-55300-50902	EQUIPMENT CAPITAL OUTLAY							
Totals for dept 55300 - RECREATION		8,640	13,240	6,493	9,409	4,782	4,754	9,701
Dept 56910 - PLAN COMMISSION								
101-56910-50101	SALARIES	29,862	31,520	36,197	37,772	26,903	26,723	39,600
101-56910-50102	WAGES	1,320	1,120	640	3,360	720	756	3,360
101-56910-50201	FICA	2,386	2,378	2,815	3,147	2,114	2,103	3,287
101-56910-50202	RETIREMENT	2,016	2,035	2,442	2,606	1,853	1,841	2,753
101-56910-50203	HEALTH INSURANCE	8,493	7,383	4,518	6,981	3,723	3,909	7,605
101-56910-50204	DENTAL INSURANCE	349	349	322	433	242	254	433
101-56910-50205	LIFE INSURANCE	32	32	39	57	35	37	76
101-56910-50206	POST RETIREMENT BENEFITS							
101-56910-50305	PRINTING AND PUBLISHING	531	416	289	400	254	190	400
101-56910-50309	OTHER SUPPLIES AND EXPENSE		40	30	30	24	25	30
101-56910-50403	ENGINEERING AND INSPECTION							
101-56910-50409	OTHER CONTRACTED SERVICES	34,925	10,315	8,481	10,000			10,000
Totals for dept 56910 - PLAN COMMISSION		79,914	55,588	55,773	64,786	35,868	35,838	67,544

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 12/31/24	2024 PROJECTED ACTIVITY	2025 REQUESTED BUDGET
Dept 56920 - BOARD OF APPEALS								
101-56920-50102	WAGES	440	320		400			400
101-56920-50201	FICA	34	24		31			31
101-56920-50202	RETIREMENT							
101-56920-50309	OTHER SUPPLIES AND EXPENSE							
Totals for dept 56920 - BOARD OF APPEALS		474	344		431			431
Dept 59100 - TRANSFER OUT								
101-59100-50000	TRANSFER TO OTHER FUNDS			3,639,768				
Totals for dept 59100 - TRANSFER OUT				3,639,768				
TOTAL APPROPRIATIONS		5,242,288	5,727,534	9,998,339	6,751,696	4,512,599	4,623,127	7,295,562
NET OF REVENUES/APPROPRIATIONS - FUND 101		74,582	2,015,616	(1,174,995)		1,990,117	1,870,807	(8)
BEGINNING FUND BALANCE		3,026,402	3,100,987	5,105,858	3,930,865	3,930,865	3,930,865	5,801,672
FUND BALANCE ADJUSTMENTS			(10,747)					
ENDING FUND BALANCE		3,100,984	5,105,856	3,930,863	3,930,865	5,920,982	5,801,672	5,801,664