

**Town of Somers
7511 12th Street
Somers, WI 53171**

**Town Work Session Meeting
Agenda
Tuesday, March 5, 2024
5:15 p.m.**

Town Board Work Session Meeting:	
Item #	
1	Call to Order
2	Citizen Comments
3	Administrator's Report
4	Chair & Supervisor Reports
5	Review tentative agenda for Town Board meeting on March 5, 2024
6	Adjourn

I hereby certify that, as the designee of the chief elected official of the Town of Somers, I posted this notice of the March 5, 2024, Work Session Meeting & Agenda in 3 public places & Somers website.

Dated this 1st day of March, 2024.

Brandi Baker, Clerk-Treasurer

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at 262-859-2822 with as much notice as possible. **Notice is hereby given that members of the Town Board may participate telephonically. Notice is hereby given that members of the Village Board may be in attendance for the sole purpose of gathering information. A quorum may be present. However, no Board action will be taken.**

**TOWN OF SOMERS
TOWN BOARD
WORK SESSION ITEM MEMORANDUM**

WORK SESSION: March 5, 2024

TO: Town Chair Molinaro and Town Supervisors

FROM: Jason J. Peters, Administrator

AGENDA ITEM: #3 Administrator's Report

Below please find a bulleted summary of major issues that Administration has worked on since our February 6th Work Session. Please note the vast majority of these items are Village focused and this report is being provided to give leadership an overview of the activity at Village/Town Hall.

Development

- The Plan Commission met on February 12th to continue their review from December 11th of a residential development on Tax Parcel # 82-4-222-201-0100 (Maple Crest Golf Course):
 - “The Maples at Somers” proposal consists of both multi-family & single-family dwellings along with approximately 54.8 acres of open space, neighborhood parks, and a 3,000 sq. ft. clubhouse. The Plan Commission focused on the density of the multi-family and the size of the proposed lots for the PUD overlay. The Plan Commission requested that the Developer lower the density of the multi-family and bring the lowest size lot in the PUD to 9,000 sq ft. The Developer stated that they would see if this would work and will bring back another plan. As of the date of this memorandum, this matter will be brought back to the Plan Commission on April 8th.
- The March 11th Plan Commission meeting will be cancelled as there are no matters scheduled to be heard.
- On February 7th and February 20th, Administration held its monthly update calls with the Pritzker Military Archive Center and Mission 94. The Archive Center will soon be home to the entire military library and archive as their Michigan Avenue facility will be closing. Mission 94 is on track for a late spring or early summer opening. On February 26, Assistant to the Administrator Poirier was invited to the first tour of Mission 94 along

with representatives of iHeart Radio. The Firearms Education Center is on schedule to open to the public officially this summer.



- On February 29th, Planning and Administration held their bi-monthly scheduled meeting with proposed developers. At this meeting, we met with a realtor looking into a potential lot split and a group out of Chicago looking to bring a housing development to Somers.
- On February 29th, a preconstruction meeting was held with Village Staff and Globe Contractors for the upcoming public utility work for Golden Oil's Kenosha Travel Plaza.
- Plans have been submitted to the Village for a multi-tenant building in Somers Market Center. This will be anchored by a Tropical Smoothie Café. Shoreland Lutheran High School has also submitted a request for a Comp Plan change, Rezone, and CSM so they can start to build storm water retention areas. These items will be heard at our April Plan Commission meeting.

Administration

- On February 8th, Staff met with Engineer Snyder to review our Water Conservation Plans that are mandated by the DNR and the PSC. One part of the plan will be a rebate program. This program has been modeled on that of other local communities but will need approval from the PSC.
- On February 8th, Administration, President Stoner, Trustee Fredrick, Building Inspector Seymour, Chief Andersen and the Sheriff's Department met with representatives from the Danish Brotherhood to discuss their bi-monthly bingo. As you may recall, we received several complaints due to overwhelming response to their event on February 2nd. We discussed parking plans, traffic control, and capacity of the building. Their event on February 16th was considerably smaller.
- On February 12th and March 1st, Administration, Chief Andersen, Trustee Ostby, Trustee Fredrick and Trustee Smith met to review and discuss the proposals for the Fire Department Needs Assessment received on January 31st. This matter will be on the agenda for March 5th Work Session.
- On February 12th, Staff met with Ehlers for an update on our investments and discuss possible changes to the portfolio.

- On February 13th, Administration met with Kenosha IT for our quarterly update meeting. We discussed the upcoming upgrade of our servers. This item was included in our 2024 CIP.
- On February 14th, Administrator Peters, Assistant to the Administrator Poirier, Building Inspector Seymour and Public Works Superintendent Kreye attended a training seminar in Waukesha regarding MS4 reporting.
- Public Works with minimal cost, refurbished one of their trailers that had not been in use due to its condition. This trailer is well over 20 years old. The trailer was repainted, and new wiring and boards were installed. To purchase a new trailer of this size would be in excess of \$15,000.



- On February 15th, Administration received notice from Clerk/Treasurer Baker that she would be taking a position in Mount Pleasant. Her last day with the Village/Town will be April 5th. This will bring us through the Spring Election. The position has been posted on our website, our message board, the League of Wisconsin Municipalities, Municipal Treasurers Association of Wisconsin, Inc., the Wisconsin Municipal Clerks Association, Wisc.jobs, and Handshake (a national network of universities job board).
- On February 21st, Administration, Chief Andersen, Sheriff's Department, President Stoner, Trustee Nelson, Trustee Ostby and Trustee Harbach met with the DOT in regards to the possible reopening of the Westbound turn lane off of STH 31 to 35th Street. The DOT explained the safety studies they have completed and answered questions from the group. The DOT took these questions and will be getting back to the Village.
- On February 22nd, Administration and President Stoner hosted the new Chancellor of UW-Parkside. Dr. Lynn Akey previously served as the Vice President for Student

Success, Analytics and Integrated Planning at Minnesota State University, Mankato. During our meeting we discussed development in the Village and how we could better work together. Dr. Akey was also given a tour of the Village/Town Hall and met most of our staff.

- On February 22nd, Administrator Peters and Public Work Superintendent Kreye attended a meeting regarding a new State Plan inventory culverts in Kenosha County. Culvert inventory
- On February 22nd, Administration, President Stoner, Sheriff's Department and Court Clerk Keisler met with loss the prevention team at Walmart for an update on steps they are taking to reduce the number of calls for service relating to shoplifting.
- On February 23rd, Administration, Accounting Manager Ealy, Account I Naylor, and Trustee Ostby met to discuss further strategy for our investments.
- On February 27th, the Somers Fire & Rescue Department and Building Inspector Seymour went to the Savannah at Pike Creek construction site to test out the Fire Department's new drone. The drone is equipped with a thermal camera in addition to a regular camera. This was an opportunity for Building Inspector Seymour to document the current construction site and for the Firefighters with their Pilot's license to test their skills.



- On February 28th, Administration, President Stoner, Chief Andersen and the Sheriff's Department met with a representative for Flock Cameras. As you may recall, our 2024 operating budget included the leasing of three of these license plate reader cameras. Based on this meeting, the Village entered into an agreement to install three of these cameras. Flock will obtain the necessary permits to install the cameras. This process should take a few months.
- On February 29th Public Works discovered a water main break in Sheridan Road. This is the first major break the Village has seen in some time. This was a difficult break fix as it was in the middle of Sheridan Road. Public Works did an excellent job of coordinating

the repair of this main. This included finding a contractor within 2 hours of the break's discovery, informing the DOT, shutting down the road in a safe manner with the aid of the Sheriff's Department, and informing Fire of the situation. During this water main break Public Work used the new "crash trailer" with signal to ensure safety. Water north of the 1300 block of Sheridan needed to be shut off at around 6 pm. Water was restored by 9:45 pm. Around 11 pm traffic in both directions was opened. The next morning a temporary concrete patch was installed on the road. This patch will need to be replaced in the Spring. All lanes are to reopen on the morning of Saturday March 2nd.



- The Fire & Rescue Department will be training Village/Town employees in CPR on March 22nd in the afternoon and March 25th in the morning. If Board Members would like to take part in the training, please let us know by March 15.

**Town of Somers
7511 12th Street
Somers, WI 53171**

**Town Board Meeting
Tentative Agenda
Tuesday, March 12, 2024
5:15 pm**

Town Board Meeting:	
Item #	
1	Call to order
2	Pledge of Allegiance
3	Consent and Approval of Minutes of Town Board meetings on February 13, 2024
4	Correspondence: Rezone: 3303 18 th Street Attachment Request: 3525 18 th Street
5	Citizens Comments
6	Chair & Supervisor Comments
7	Approval of Operator Licenses:
8	Adjourn

I hereby certify that as the designee of the chief elected official of the Town of Somers I posted this notice of the March 12, 2024, Town Board Meeting & Tentative Agenda in 3 public places.

Dated this 1st day of March 2024.

Brandi Baker, Clerk-Treasurer

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at 262-859-2822 with as much notice as possible. **Notice is hereby given that members of the Town Board may participate telephonically. Notice is hereby given that members of the Village Board may be in attendance for the sole purpose of gathering information. A quorum may be present. However, no Board action will be taken.**