

**Town of Somers
7511 12th Street
Somers, WI 53171**

**Town Work Session Meeting
Agenda
Tuesday, November 7, 2023
5:15 p.m.**

Town Board Work Session Meeting:	
Item #	
1	Call to Order
2	Citizen Comments
3	Administrator's Report
4	Chair & Supervisor Reports
5	Discussion regarding the replacement of Board Chairman and Supervisors' iPads
7	Review tentative agenda for Town Board meeting on November 14, 2023
8	Adjourn

I hereby certify that, as the designee of the chief elected official of the Town of Somers, I posted this notice of the November 14, 2023 Work Session Meeting & Agenda in 3 public places & Somers website.

Dated this 3rd day of November 2023.

Brandi Baker, Clerk-Treasurer

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at 262-859-2822 with as much notice as possible. **Notice is hereby given that members of the Town Board may participate telephonically. Notice is hereby given that members of the Village Board may be in attendance for the sole purpose of gathering information. A quorum may be present. However, no Board action will be taken.**

**TOWN OF SOMERS
TOWN BOARD
WORK SESSION ITEM MEMORANDUM**

WORK SESSION: November 7, 2023

TO: Town Chair Molinaro and Town Supervisors

FROM: Jason J. Peters, Administrator

AGENDA ITEM: #3 Administrator's Report

Below please find a bulleted summary of major issues that Administration has worked on since our October 3rd Work Session. Please note the vast majority of these items are Village focused and this report is being provided to give leadership an overview of the activity at Village/Town Hall.

Development

- There was no Plan Commission meeting in October.
- The Plan Commission will meet on November 13th to review the following:
 - Request by Cetta Revocable Trust/Thomas Cetta, 10101 Tarpon Dr., Treasure Island, FL 33706 (Owner), for approval of a Certified Survey Map (dated July 26, 2023 and prepared by Mark A. Bolender of Ambit Land Surveying) to create one (1) 1.49-acre Lot and one (1) 1.51-acre Lot on Tax Parcel #82-4-222-024-0181, located in the SE ¼ of Section 2, T2N, R22E, Village of Somers.
- On October 3rd, Administration and President Stoner met with two brokers from Colliers International to discuss possible developments that the Village would be interested in. We discussed opportunities for retail, restaurants, and hotels.
- On October 4th and October 17th, Administration held their monthly update calls with Tawani regarding the Pritzker Military Archive Center and the Mission 94 projects.
- On October 5th, October 12th, and October 17th, Administration, Planning, President Stoner and Trustee Nelson met with representatives from Three Leaf Partners and Landquest to discuss their proposed residential project on the Maplecrest site. On October 27th they submitted their documentation to be heard at the December Plan Commission meeting.

- On October 12th, Administration added a pre-construction meeting with HSA contractors for their I-94 off ramp improvements. Work is being done on the northbound off-ramp. They are adding a second eastbound right turn lane onto CTH S. Update meetings were also held on October 24th and October 31st. Work was scheduled to begin on October 23rd but was delayed to October 30th due to the weather. In early October, Staff requested that the contractor reach out to local businesses to inform them of the upcoming detours. A mailer was created and the contractor visited each suggested site to inform them of the upcoming work.

INTERSTATE 94 **COUNTY S** **HIGHWAY IMPROVEMENT PROJECT**

CONSTRUCTION NOTICE
NB I94 Off Ramp & CTH S Intersection

WHEN and WHAT
 Project Construction Period: October 23, 2023 through November 17, 2023
 Lane Closure/Truck Detour starts 10/23/2023

If you have any questions about the project during construction, you may contact Project Manager Chris Palmer by phone at (847) 714-2186, or by email at Christopher.Palmer@pdgroup.com

PROJECT INFORMATION
 Improvements to the Northbound Offramp of Interstate 94 will take place beginning October 23rd. The work will involve the addition of a second right turn lane onto eastbound CTH S.
 Right turning truck traffic will be detoured during construction, while access to local residences and businesses will be maintained.

TRUCK DETOUR ROUTE TO EB CTH S

Alternate truck detour route to EB CTH S for trucks that get off at the STH I-94 off ramp.

Truck Detour Route to EB CTH S

Right turn lane closed to EB CTH S. Cars to make right turn to EB CTH S from left lane. Right turn to EB CTH S for trucks prohibited.

Find us on Facebook at: Kenosha County Government
 Find us online at: www.kenoshacounty.org/highways

Kenosha County Wisconsin
 Somers Village & Town

- On October 12th, Administration and President Stoner attended a meeting with the DOT, County, Microsoft and CNG regarding work on CTH KR that will need to be completed for Microsoft’s proposed construction access and CNG’s permanent access for their natural gas filling station. DOT is requesting that the parties work together to complete the proposed improvements at the same time.
- On October 19th, Administration, Planning, and President met with a planning firm working on a potential project in Somers Market Square just South of Firestone. This project would bring a multi-tenant building anchored by a casual fast-food restaurant. Based on this conversation, we were able to speak to the franchisee on October 26th to further discuss the advantages of Somers and Kenosha County.

- On October 31st, Administration, Engineering, and Building Inspection met with representatives from HSA to prepare for their upcoming request for occupancy for their Highlands Commerce Center of Somers building on CTH S.

Administration

- On October 3rd, the Fire Department held their annual Fire Prevention event at Somers Elementary. The new inflatable Fire Safety House was a big hit with the kids.



- In early October the Village received word from our Prosecuting Attorney that she will be stepping down at the end of the year due to time commitments outside the Village. Staff has reached out to several potential replacements and will be conducting interviews.
- On October 4th, Administration and Building Inspection held another meeting with DNR regarding our MS4 permit. This was spurred based on the issues the Savannah site had at the end of August. The DNR requested that a response letter be sent by October 18th. Our response letter was submitted on October 16th. On October 26th, the Village received word that our response letter was accepted.
- On October 6th, Administration and President Stoner met with the Sheriff's office to discuss the possible reopening of the left turn lane off of STH 31 to 35th Street.
- On October 7th, our annual electronic waste and shredding event was held at the Village Hall.
- On October 9th, Administration, Chief Andersen and Trustee Ostby met to discuss a possible RFP for a study regarding for a Fire Facilities and personnel needs assessment studies.

- On October 9th, Administration, Clerk/Treasurer Baker and Accounting Manager Ealy met with Ehlers to review the second portion of our Financial Management plan updated. The final presentation was reviewed and discussed at our October 17th Work Session.
- On October 9th, Staff held a meeting with R&R Insurance and League of Wisconsin Municipalities Mutual Insurance to discuss moving our Liability and Property insurance to their program. This was discussed at our October 17th Work Session. On October 23rd, follow up meeting to review the values included in the initial proposal. On November 2nd, another meeting was held to review the Village's options for Cyber insurance.
- On October 11th, Administration and President Stoner attended a meeting with Kenosha County Highways and their consulting engineers regarding their plans to resurface CTH E from Wood Road to Sheridan Road. This will be a 2024 project. There will be a public information meeting from 5 to 7 p.m. Thursday, Nov. 16, at the Somers Village/Town Hall.
- On October 16th, the RPF for the auditorium project was published.
- Between October 18th and October 20th, Administrator Peters and Assistant to the Administrator Poirier attend the annual League of Wisconsin Municipalities conference. They attended seminars on upcoming a Medicaid EMS Supplemental Payment program, a new Agriculture Road Improvement Project (ARIP), Applying for Grants, Community Engagement, and Development updates.
- On October 20th, the Village took possession of the new building inspector vehicle. This purchase was approved at our Special Meeting on October 17th.
- On October 23rd, Administration held is quarterly update meeting with Kenosha County IT.
- On October 24th, Administration and President Stoner met with a representative from the City of Kenosha's Police Department to review the placement of their Flock Cameras and discuss the best possible places to install our proposed cameras.
- On October 25th, Administration and President Stoner meet the new store manager for Walmart. We discussed our history with Walmart and how we could work together on the local level.
- On October 25th, Administration attended the quarterly meeting of our National Zip Code Advocacy Group. They have created a white paper that will be used to help our lobbying efforts in Congress. Somers is one of the featured communities in said white paper. On October 30th, we were informed that an amendment has been introduced by Congressman Buck from Colorado for H.R. 4664 (Financial Services and General Government Appropriations Act) that would provide \$5 million for the USPS to designate a single, unique ZIP code for Eastvale and several other cities.

- On October 26th, Highway A (Seventh Street) was closed between Highway Y (22nd Avenue) and 18th Avenue for an emergency culvert replacement.
- On October 27th, Administrator Peters was served by Walmart and Sam's Club for their lawsuit to challenge their property values.
- October 28th was National Prescription Drug Take Back Day. National Prescription Drug Take Back Day is a day of recognition held twice annually that aims to provide a safe, convenient, responsible means of disposing of prescription drugs, while also educating the public about the potential for abuse of medications. Somers Fire Department took part in this event.

National Drug Take Back Day
Saturday, October 28, 2023 - 10 a.m. to 2 p.m.

This annual collection day provides a safe, convenient and responsible way to dispose of prescription and over-the-counter medications while also educating the general public about the potential for abuse of medications.

On Saturday, October 28, Kenosha County residents can visit locations east and west of the I to drop off unused medications, receive life-saving Narcan training and learn more about behavioral health resources and services throughout Kenosha County.

<p>Department of Corrections - Probation & Parole Office 1212 60th Street Kenosha, WI</p>	<p>Kenosha County Center 19600 75th Street (cold storage garage) Bristol, WI (Look for the highway sign)</p>
<p>Pleasant Prairie Police Department 8600 Green Bay Road Pleasant Prairie, WI</p>	<p>Somers Fire Department 7511 12th Street Kenosha, WI</p>

What is accepted:
 Prescription (controlled and non-controlled) and over-the-counter (OTC) medications, ointments, patches, inhaler, non-aerosol spray, creams, vials and pet medications. Vape pens or other e-cigarette devices (batteries removed).

NOT accepted:
 Illegal drugs, needles/sharps, acids, aerosol cans, bio-hazardous materials (anything containing a bodily fluid or blood), personal care products (shampoo, soaps, lotions, sunscreens), household hazardous waste (paint, pesticides, oil, gas) mercury thermometers.



**TOWN OF SOMERS
TOWN BOARD
WORK SESSION ITEM MEMORANDUM**

WORK SESSION: November 7th, 2023

TO: Town Chair Molinaro and Town Supervisors

PREPARED BY: Kevin Poirier, Assistant to the Administrator

REVIEWED BY: Jason J. Peters, Administrator

AGENDA ITEM: #5 Discussion regarding the replacement of Board of Supervisors' iPads

BACKGROUND:

The lifespan of a laptop is around 3 to 4 years. The Board's iPads are over 5 years old and are in need of replacing. Administration is planning to replace the Boards iPad in 2023 and money has been set aside in the CIP.

UPDATE:

Assistant Poirier has reached out to individual Board members to gauge whether they would prefer an iPad or a laptop. Four were in favor of a laptop and three preferred iPads. One thing that seemed to come up for all board members is a preference for larger screens. When we contacted our IT providers, they indicated to us that they could set up either.

COMMENTS:

For consistency, Administration and IT feels that having the same device for everyone would be best. At this time, we would like direction as to which would work best:

- 12.9 in Screen iPad Pro (with keyboard) — \$1,271.79 each
- HP ProBook 640 G9 with a 14 in display — \$1,020 each
- 10.9 in Screen iPad Air (with keyboard) — \$901.16 each

The device currently issued to Board Members is a 10.5 in iPad Air 2.

ATTACHMENTS:

HP Laptop quote

iPad Pro quote

iPad Air quote



Vanguard Computers, Inc.
 13100 W. Lisbon Road, Suite 100
 Brookfield, Wisconsin 53005
 United States
 (P) 262-317-1900 (ext.) 2

Quotation (Open)
 Quote #: 42216 1 rev of 1
 Modified Date: Nov 02, 2023 02:22 PM CDT
 Expiration Date: 11/30/2023
 Description: HP EliteBook 640 G10 (Intel) - QTY 10

Sales Associates
 Preparer: LeDoux, Kyle
 E-mail: Kyle.l@vanguardinc.com
 Phone: 262-317-1900 ext. 2
 Account Manager: LeDoux, Kyle
 E-mail: Kyle.l@vanguardinc.com

Customer
 Kenosha County (00041163)
 McCravens, Matt
 1010 56th Street
 Kenosha , WI 53140
 United States

Bill To
 Kenosha County
 1010 56th Street
 Kenosha , WI 53140
 United States

Ship To
 Kenosha County
 1010 56th Street
 Kenosha , WI 53140
 United States

Payment Method
 Terms: Undefined
Shipping Info
 Delivery Method: Custom
 Carrier Account #:
 Special Instructions:

#	Description	Part #	Qty	Unit Price	Total
1	HP EliteBook 640 G10 CTO ID#50814564 Note: HP IDS UMA i5-1335U vProE TI PD IC 640 G10 Base NB PC Electronic Energy Star labeling (EStar) Windows 11 Pro 64 OS Localization Dual AryMic HD USB2 WFOV Integrated Camera 14 inch FHD (1920x1080) Anti-Glare LED UWVA 250 for HD Webcam Narrow Bezel bent 16GB (2x8GB) DDR4 3200 512GB PCIe-4x4 NVMe TLC Solid State Drive Pike Silver Aluminum U15 ID No Near Field Communication (No NFC) Intel AX211 Wi-Fi 6E vPro 160 MHz +Bluetooth 5.3 WW WLAN No WWAN No Fingerprint Sensor No SmartCard Reader Long Life 51Whr Fast Charge 3 cell Battery 65 Watt Smart nPFC Right Angle AC Adapter for TBT Clickpad spill-resistant KBD Country Localization C5 1.0m Sticker Conventional Power Cord 1/1/0 Warranty HP Tamper Lock No vPro AMT supported Standard Packaging Core i5 sz3 vPro Essentials G13 Label Electronic TCO Certified labeling HP 4 year Next Business Day Response Onsite Notebook Hardware Support (UA6A2E)	736J2AV	10	\$1,020.00	\$10,200.00
2	Electronic HP Care Pack Next Business Day Hardware Support Extended service agreement - parts and labor (for CPU only) - 4 years - on-site - response time: NBD - for EliteBook 630 G10, 64X G10, 65X G10; ProBook 640 G5, 640 G8, 64X G4, 650 G5, 650 G8	UA6A2E	10	\$0.00	\$0.00

Subtotal: \$10,200.00
 Tax (.0000%): \$0.00
 Shipping: \$0.00
Total: \$10,200.00

DROPSHIP NOTICE: For orders that ship directly from our supplier to your facility, please ask your receiving department (or person) to inspect these orders upon arrival to verify all items have arrived undamaged. Please notify your account manager or sales support within 5 days of receipt if any items are missing or damaged, so we can notify our supplier immediately.

- Verify packaging and/or pallets have no visible signs of damage or tampering.
- Verify the correct product numbers and quantity have been shipped/delivered against the bill of lading.
- Please notate any signs of damage, tampering, or discrepancies on the BOL and inform the delivery driver.

AUTHORIZED REPAIR CENTER: Vanguard Computers is an Authorized Service Provider for HP, LENOVO, APPLE, and DELL desktops, laptops, and Chromebooks. Keep your devices performing like new with quick and easy warranty and accidental damage repair by our professional factory certified technicians. We even offer scheduled pickup/delivery courier service in many parts of WI. Contact our sales team today to learn how we can save your organization time and money with ProGuard Fleet Maintenance Services or visit <https://www.vanguardinc.com/authorized-service-provider>.

IT LIFECYCLE SERVICES: Did you know all your equipment can arrive unboxed, asset tagged, and ready to install for a flat rate fee? How about device shipment and recovery for remote workers? Don't waste your time and energy moving and opening all those boxes. Let our IT lifecycle and logistics team do the work for you! We also offer Windows and Apple imaging, Chrome white-glove services, full-service device installation, removal, surplus,



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BRITTNEY BREVITZ,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

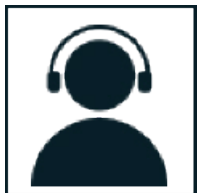
Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CCNTYH	11/2/2023	SOMERS IPAD PRO BUDGET	12076150	\$12,717.90

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Apple 12.9" iPad Pro - Wi-Fi - 6th Generation - 128 GB - Silver Mfg. Part#: MNXQ3LL/A Contract: Wisconsin Counties Association	10	7213812	\$1,076.69	\$10,766.90
Apple Smart - keyboard and folio case - QWERTY - US Mfg. Part#: MXNL2LL/A Contract: Wisconsin Counties Association	10	6013904	\$195.10	\$1,951.00

SUBTOTAL	\$12,717.90
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$12,717.90

PURCHASER BILLING INFO	DELIVER TO
Billing Address: KENOSHA COUNTY CUSTOMER SERVICE 1000 55TH ST KENOSHA, WI 53140-3707 Phone: (262) 653-2881 Payment Terms: Net 30 Days-Govt State/Local	Shipping Address: KENOSHA COUNTY INFORMATION TECHNOLO ATTN:MATT MCCRAVENS 1000 55TH ST KENOSHA, WI 53140-3707 Phone: (262) 653-2881 Shipping Method: UPS Ground (Indy 1-2 day)
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Amanda Fischer (Government Sales) | (877) 213-7831 | amanfis@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$12,717.90	\$357.25/Month	\$12,717.90	\$408.12/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

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- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

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For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CCNVKF	11/2/2023	IPAD AIR QUOTE FOR SOMERS	12076150	\$9,011.60

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Apple 10.9" iPad Air Wi-Fi 256GB - Space Grey Mfg. Part#: MM9L3LL/A Contract: Wisconsin Counties Association	10	6901686	\$726.53	\$7,265.30
Apple Smart - keyboard and folio case - QWERTY - US Mfg. Part#: MXNK2LL/A Contract: Wisconsin Counties Association	10	6013903	\$174.63	\$1,746.30

SUBTOTAL	\$9,011.60
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$9,011.60

PURCHASER BILLING INFO	DELIVER TO
Billing Address: KENOSHA COUNTY CUSTOMER SERVICE 1000 55TH ST KENOSHA, WI 53140-3707 Phone: (262) 653-2881 Payment Terms: VISA	Shipping Address: KENOSHA COUNTY INFORMATION TECHNOLO ATTN:MATT MCCRAVENS 1000 55TH ST KENOSHA, WI 53140-3707 Phone: (262) 653-2881 Shipping Method: FEDEX Ground
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Amanda Fischer (Government Sales) | (877) 213-7831 | amanfis@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$9,011.60	\$253.14/Month	\$9,011.60	\$289.18/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
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This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

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Town of Somers
7511 12th Street
Somers, WI 53171
Town Board Meeting
Tentative Agenda
Tuesday, November 14, 2023
Immediately Following the Town Electors Meeting

Town Board Meeting:	
Item #	
1	Call to Order
2	Pledge of Allegiance
3	Correspondence: Rezoning at 6122 65 th St
4	Citizens Comments:
5	Supervisors Comments:
6	Approval of Operators License: Kacee Smith
7	Adjourn

I hereby certify that as the designee of the chief elected official of the Town of Somers I posted this notice of the November 14, 2023, Town Board Meeting and **Tentative Agenda** in 3 public places.

Dated this 3rd day of November 2023.

Brandi Baker, Clerk-Treasurer

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at 262-859-2822 with as much notice as possible. **Notice is hereby given that members of the Town Board may participate telephonically. Notice is hereby given that members of the Village Board may be in attendance for the sole purpose of gathering information. A quorum may be present. However, no Board action will be taken.**