



Somers Fire & Rescue Department
Captain Joe Scruggs, Fire Inspector
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FINAL- INSPECTION CHECK LIST

Pre- Inspection:

- Have approved plans available.
- Have permit available
- All other fire related work must be signed off prior to final fire/safety inspection.

Inspection:

- Address is clearly visible.
- KNOXBOX is installed at proper height and location.
- KNOXBOX has fluorescent sticker.
- Business card of person responsible for building in KNOXBOX.
- Key to sprinkler room labeled.
- Key to alarm room labeled.
- Key to front door labeled.
- Hydrants clearly visible.
- Hydrants flushed.
- PIV painted red and proper signage is attached.
- FDC's are clearly marked and covers installed.
- Signage for fire alarm control panel installed.
- Signage for electrical room installed.
- Emergency circuits identified.
- Electrical panel is clearly labeled.
- Main power shut off is identified and labeled.
- Gas shut off is accessible and turns off easily.
- Occupancy sign is posted (if applicable).

- Fire extinguishers are hung in the proper location (1 each 75 FT/ 3000 SQ FT).
- Fire extinguishers are hung properly (3-5 FT. above finished floor).
- Fire extinguishers have service tag and are dated.
- K- extinguisher in kitchen.
- Riser room is clearly labeled.
- Inspector test valve is clearly labeled.
- 5 year tag is on the riser.
- Sprinkler spare box is mounted, wrench in box and all heads represented.
- OS&Y valves are chained open.
- All ceilings are in and sprinkler escutcheons are installed.
- With a/c off emergency generator starts within 10 seconds.
- With a/c off all emergency lighting works properly.
- All exit signs are installed per code.
- All exit paths are clear.
- Evacuation maps are installed on each floor of multi-story buildings.
- All exits doors are to code.
- All panic hardware works properly.
- All fire rated doors have placards.
- All fire rated door have self-closers.
- All fire rated doors have smoke seals.
- Exterior alarm/bells are installed.
- Alarm panel in normal conditions.
- Power light on.
- No trouble or alarms indicated.
- Use and occupancy permit filed with fire department.

COMPLETE TEST AND INSPECTION FORM WITH SIGNATURES